

more per hour working at the minimum wage rate where arguably the cost of living is slightly lower.

We will continue to seek partnerships within the college to offset program expenses. Up until this academic year, tutors were given priority for work study. Going forward, it is an uncertain funding source. The total resource request has been adjusted to accommodate this.

The Tutoring Program also has a partnership with the EOPS department. EOPS students are eligible for one hour, per subject, per week of individualized tutoring. The coordinator arranges sessions for as many as 60 EOPS students each semester. All salary expenses from these sessions are carefully tracked. Total costs for EOPS tutoring are calculated at the end of each semester and the Tutoring Program is partially reimbursed for the salary expenses (a percentage is used for EOPS District match).

The budget for the Tutoring Program is carefully monitored throughout the year. Poorly attended sessions are cancelled in a timely fashion, and additional sessions are added based on demonstrated need. Because most of the tutoring is small group tutoring, we have an excellent ratio between cost and service provided.

The tutors play an essential role in helping hundreds of students reach their educational goals each semester, which in turn helps the college by supporting retention. Tutoring remains one of the most cost-effective means for institutions to reach their goals.

A \$40,000 budget increase for tutor salaries would allow a new salary of \$15 an hour to be implemented for the tutors, while still maintaining and possibly increasing the level of service currently provided by the program.

Textbooks and Supplies ***BUDGET REQUEST - \$1000***

The Tutoring Center maintains a library of textbooks for courses offered at the college. Tutors use the textbooks to prepare for sessions, and work with their students during sessions. Each semester, free textbooks are requested from faculty and publishers. We have been moderately successful in this effort. However, we still have as many as ten textbooks that we need to purchase each year to update our reference library.

We also need other supplies, such as dry erase pens, graphing paper, and other miscellaneous office supplies.

Often, the money set aside for purchasing these items is required to cover tutor salaries. A \$1000 budget allocation for textbooks and supplies would ensure that the tutors have the resources they need to perform their jobs most effectively.

Professional Development ***BUDGET REQUEST - \$1000***

Again, while the staff values professional development and sets aside funds for it each year, often the money is used for tutor salaries. A \$1000 budget allocation for professional development would assure that the Tutoring Coordinator could continue to attend the ACTLA statewide conference, and other conferences that pertain to student learning.