

**MARIN COMMUNITY COLLEGE DISTRICT
MEASURE C BOND CITIZENS' OVERSIGHT COMMITTEE**

**Annual Report
For The Period Ending June 30, 2015**

Description of Measure C

On November 2, 2004, voters in Marin County approved Measure C which provided \$249.5 million in funding to update, modernize, and retrofit the Marin Community College District serving County residents at the College of Marin Kentfield and Indian Valley Campuses.

Measure C Bond Citizens' Oversight Committee

As provided in Education Code Section 15278, a Citizens' Oversight Committee was formed by the Community College District's Board of Trustees on February 8, 2005. The committee is composed of members that represent student government, the business community, a senior citizen organization, taxpayer association, college support organizations and the community at large. The role of the committee is to inform the public concerning the District's expenditure of revenues received from the sale of bonds authorized by the voters in the November 2004 general election. In particular, the committee is providing oversight ensuring that:

1. Bond proceeds are expended only for construction, reconstruction, rehabilitation or replacement of College facilities in compliance with the projects listed in the Measure C ballot language; and that
2. No funds are used for teacher or administrator salaries or for other college operating expenses.

To carry out its role, the Citizens' Oversight Committee may:

1. Receive and review copies of the annual independent performance audit conducted to ensure that the bond revenue has been expended only on the specific projects listed in the bond proposition;
2. Receive and review copies of the annual independent financial audit of the bond revenue;
3. Inspect college facilities and grounds to ensure that the bond revenue is expended in compliance with the requirements of paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution;
4. Receive and review copies of deferred maintenance proposals or plans developed by the district; and
5. Review efforts by the district to maximize bond revenues by implementing various cost saving measures.

In May 2015, terms expired for four members of the Committee. Three members renewed their participation the committee in fall 2015 with terms expiring in May 2016.

Meetings

Since its formation in February 2005 (to the end of this reporting period), the committee has met 34 (thirty-four) times. Minutes of the meetings are posted on the District website and are available to the public. Locations of meetings are announced in advance through the publication of the individual agenda and posted on the District website. The committee meetings are typically held at the Kentfield Campus.

During the reporting period (July 1, 2014– June 30, 2015), the Citizens' Oversight Committee met on three occasions (September 30, 2014; February 26, 2015; and April 23, 2015). The committee heard several reports from staff on the bond's planning, design and construction activities, including an update on LEED processes for the bond program.

Major Bond Activity July 1, 2014 – June 30, 2015

- Under the leadership of Director of Modernization, Laura McCarty and the program management team from Jacobs Management continued their oversight of all bond projects, including fiscal management; scheduling; construction management; and reporting.
- During this fiscal year the District completed construction on one major building project, the new Academic Center. IVC ADA barrier removal at the Pomo cluster began construction.
- In fall 2014, the District convened a community forum to inform the public of the program's progress.

Audit Results

The accounting firm of Crowe Horwath LLP conducted a performance audit for the year ended June 30, 2015. The firm found that the results of the tests indicated that, in all significant respects, the district expended Measure C General Obligation Bond funds for the year ended June 30, 2015 only for the specific projects developed by the District's Governing Board and approved by the voters in accordance with the requirements of Proposition 39.

The methodology included selecting a sample of 100 expenditures totaling \$7,938,218. The sample was selected to provide a representation across specific construction projects, vendors and expenditure amounts. The firm verified that the expenditures were for authorized projects and were to construct, upgrade, and improve classrooms and school facilities, renovate restrooms and plumbing, upgrade electrical systems, improve student access to computers and technology, replace heating and air conditioning systems or to make health and safety improvements.

Conclusion

The committee is satisfied with the results of the District's efforts on the Measure C bond program for the time period July 1, 2014 to June 30, 2015.

More detailed information about the College District's bond projects, timelines, and expenditures-to-date is available on the District's web page: www.marin.edu. From the first page, under "About the College" click on "Measure C Updates" and "Citizens' Oversight Committee" where

you will find minutes, agendas and reports considered by the Citizens' Oversight Committee. Measure C Updates allows you to view the bond project lists and other bond-related information. If you have questions or concerns, please contact the Citizens' Oversight Committee c/o Maridel Barr at 415-485-9518, e-mail Mbarr@marin.edu.

The College of Marin Citizens' Oversight Committee invites community members to attend its meetings held at the College of Marin, Kentfield, CA 94904. All meetings are open to the public; meeting dates, locations and agendas are posted on the District web site.

Measure C Citizens' Oversight Committee appointments during the reporting period:

Terms expiring May 2016:

John Hanley
Nancy McCarthy
Doug Wilson

Terms expiring May 2017:

Charlotte Kissling
Jeff Gunderson