

## Board Retreat (Friday, January 16, 2015)

Generated by Kathy Joyner on Tuesday, January 27, 2015

### A. Open Session

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#### 1. Call to Order

Board President Treanor called the meeting to order at 9:05 a.m.

#### 2. Roll Call

Trustees Long, Tanenberg, O'Brien, Treanor, Conti and Student Trustee Trump were present. Also present were Superintendent/President Coon, Vice Presidents Eldridge and Nelson and Director Leimer.

Trustee Bevis arrived at 9:19 a.m. Trustee Kranenburg was not present.

#### 3. Adoption of Agenda

### B. Welcome/Overview

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### C. Vision, Mission, Values

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Dr. Coon introduced Dr. Leimer who shared the results of a survey sent to Trustees and other college constituents on whether the current COM Mission statement reflected College of Marin's purpose. Based on the results of the survey, 75% of those that responded felt that it did. Survey comments included reducing redundancy, rewording two of the bullet points, adding degrees and certificates, and focus on student success. There were also suggestions to simplify the mission, clarify what is meant by "foundation of sustainability" and reconsider the use of "environmentally sensitivity" in the Mission Statement. Dr. Leimer shared a proposed version of the mission statement based on the survey comments and Trustees were asked to give their recommendations. Trustee comments included simplifying the statement, using a tag line, changing "workforce education" to "career technical education", separating lifelong learning and community and cultural enrichment into two bullet points or adding a comma, consideration of whether "social/environmental" and "global citizens" should be part of our vision rather than mission. The majority of Trustees felt it was important to keep intellectual, learning, and environmental/socially responsible language in the mission. Next steps are to vet the mission through all groups at the College, College Council, and then back to the Board sometime in March or April. The College's Vision and Values will also be a topic of conversation for the Board at a later date.

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## **D. Institutional Goals & Objectives**

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### **1. Existing Institutional Priorities (David Wain Coon)**

Dr. Coon reviewed the 2015/16 institutional priorities with Trustees. Vice President Eldridge noted progress in the student success area with enrollment planning and management, K-12 partnerships, implementation of the student success and support plan and the equity plans, curriculum review, counseling and department chair leadership training. Dr. Coon reported that some work has started on feasibility studies for suggested uses for IVC. It was suggested that Dr. Coon send out a communication to those who attended the September retreat to keep them informed of next steps and to consider scheduling Board meetings with community groups on this topic. Under Measure C, the Academic Center is on track and there will be approximately \$1.4 million in residual funds. It was suggested that the residual funds be used for the donor reception area originally planned for the building. A decision will need to be made soon and there will be a study session in February on this item. The TB-1 temporary building is almost completely demolished and the Austin Center is scheduled for demolition in the fall. The KTD maintenance building (\$600,000) is on hold due to staffing changes and needs. Vice President Nelson reported that roofing projects are underway at the IVC Pomo cluster. He also noted that we plan to replace the windows and install a building envelope on Fusselman Hall due to lead paint. Fusselman also has serious roof issues and a failed mechanical system which will need to be addressed. The focus for technology is on training and investing in programming. Dr. Coon reported that staff are working on plans to reduce the deficit over a three-year period, with \$750,000 in reductions planned for next year. An adjusted budget plan will come back to the Board in February and a recommitment to a 3-year budgeting plan, which allows for adjustments as necessary. There will be a reassessment of the OPEB and it was noted that once the OPEB is paid down, those funds might transfer to address the STRS/PERS issue of \$1.3 million. Advancement, Communications and Public relations will be a future board topic as well. Board President Treanor noted that there will not be a need for a fund development committee given that the Board of Trustees will oversee the College's funds given our new 501(c) (3) status. There was a request for an update on ADA compliance at both campuses.

### **2. 2012-15 Strategic Plan (Christina Leimer)**

### **3. 2016-19 Strategic Plan (Christina Leimer)**

Dr. Leimer reviewed the 3-year cycle of the Educational Master Plan noting that the Educational Planning Committee (EPC) will be reviewing past progress on the 2012-15 Strategic Plan as a basis for developing the 2016-19 Strategic Plan. Items of review will include student access and success, technology training and support, financial planning, basic skills and community outreach. The review will then be forwarded to PRAC, College Council and to Dr. Coon who will assign a Task Force to develop objectives and action steps for the next three years. Program revitalization and elimination due to a cost savings policy shift five years ago will be part of the review process and modifications will be made based

on needs and trends. Revitalization of programs will be based on demand, sustainability and value.

## **E. Break**

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## **F. Board Engagement & Board Self Evaluation**

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### 1. Measurements on evaluating Board Performance

Trustees discussed the results of the BOT evaluation survey and then broke into groups to discuss ideas on each of the five themes that were identified. A number of overarching themes were identified as a result of the discussions. The following action items were identified: a follow-up retreat will be scheduled to discuss committees, officers will synthesize the comments from the retreat and send out to the Board, define how this process is used as part of the self-evaluation, encourage full participation of all Board members in these processes.

## **G. Consideration and Possible Action**

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### 1. Classified Management Personnel Recommendation

M/s (O'Brien/Tanenberg) to move item G.1. up in the agenda. Motion carried 6-0-1 with Trustees Bevis, Conti, Long, O'Brien, Tanenberg and Treanor voting aye. Student Trustee Trump cast an advisory aye vote. Trustee Kranenburg was not present.

M/s (O'Brien Bevis) to approve the Classified Management Personnel recommendations. Motion carried 6-0-1 with Trustees Bevis, Conti, Long, O'Brien, Tanenberg and Treanor voting aye. Student Trustee Trump cast an advisory aye vote. Trustee Kranenburg was not present.

## **H. Adjourn Meeting**

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