

Monday, August 10	Tuesday, August 11	Wednesday, August 12	Thursday, August 13	Friday, August 14
<p align="center"><b>Department Chairs' Institute</b> Jon Eldridge 10-4 – AC 240</p>			<p align="center"><b>Outreach Practices for Showcasing Your Program</b> Gina Cullen &amp; Anna Pilloton 8:30 – 9:50 AC 238</p>	<p align="center"><b>Program Review and SLOs: We're Here to Help</b> SLOAC Members 9-10 – KTD Library Classroom</p>
<p><b>English/College Skills Retreat</b> David King &amp; Meg Pasquel 9-3 – AC 238</p> <p><b>Safe Space Training: Supporting LGBTIQQ Students</b> Diversity &amp; Equity Advisory Committee 9:30-11 – KTD Library Classroom</p> <p><b>COM's Zero-Waste Initiative: Here's What You Need to Know</b> Heidi Rank &amp; Marin Sanitary 11-12 - AC 239</p>	<p align="center"><b>Art Activity</b></p> <p><b>*Hands on Metal Casting Two-part Vessels</b> Patricia Hulin, Jason Dunn, &amp; Nathan Castillo 9-12:30 - FA 121</p> <p><b>Title IX &amp; Sexual Misconduct Cleary Act/Campus SaVE Act</b> Kristina Combs &amp; Randy Parent 9-11 – AC 239</p> <p><b>*Moodle Basics</b> Stacey Lince 10-12 - SMN 130</p>	<p align="center"><i>Mandatory Flex day for full-time faculty</i></p> <p align="center"><b>Continental Breakfast</b> 8-8:45 - Performing Arts Lobby</p> <p align="center"><b>Fall Convocation</b> 9-11 – James Dunn Theatre</p> <p><b>Post-Convocation Session: FLIT Research Gallery Walk</b> 11:15 -12 – AC 255</p> <p><b>UPM Meeting and Lunch</b> 12-1:30 – Cafeteria (Not eligible for Flex credit)</p>	<p><b>*Moodle 2.8 New Features &amp; Gradebook Overview</b> Stacey Lince 10-12 - SMN 130</p> <p><b>FLIT Presents College 101: The Importance of Orientation</b> Basic Skills Task Force 10-12 – AC 255</p> <p><b>Banner Finance System: Requisition Tutorial</b> <i>For staff who create requisitions</i> David Erlenheim &amp; Brianna Haggitt 10-11 – KTD Library Classroom</p>	<p><b>Forget Learning styles! What Really Works in Teaching &amp; Learning</b> Bob McCoy 9:30-10:50 – AC 240</p> <p><b>Hiring the Best: Legal Requirements &amp; Best Practices</b> Kristina Combs &amp; Julie Breakstone 10-12 – AC 239</p> <p><b>Classroom Interventions that Yield Big Student Success Payoffs</b> Kate Knickerbocker &amp; Lucas Drisdell 11-12 – AC 238</p>
<p><b>*What's New in Tech at COM?</b> Patrick Ekoue-totou 1-1:50 – SMN 130</p> <p><b>*Office 365: Tips for Getting Up and Running</b> Patrick Ekoue-totou 2-3 – SMN 130</p> <p><b>Keeping COM Accessible: A Practical and Sensitive Approach to ADA</b> Heidi Rank 2-2:50 – AC 239</p>	<p><b>Employee Benefits Overview</b> Ron Owen 11-12 – AC 237 (Repeated at 1 &amp; IVC AS 101 at 3)</p> <p><b>COM CARE</b> Dawn Danz, Derek Levy, &amp; Sadika Sulaiman Hara 1-2 – AC 239</p> <p><b>Employee Benefits Overview</b> Ron Owen 1-2 – AC 237</p>	<p align="center"><b>Department Meetings</b> 1:30-3:30 Check with your department for room information.</p> <p align="center"><b>Student Services/Student Learning Staff Meeting</b> 1:30-3:30 AC 255</p>	<p><b>Paperless Petitions: Streamlining Student Services</b> Diane Traversi &amp; Seanna Villarreal 11-12 – AC 238</p> <p><b>Sense and Sensibility: Our Best Teaching Practices</b> Cheo Massion &amp; Meg Pasquel 1-2:50 – AC 238</p> <p><b>FERPA is for Everyone</b> Diane Traversi 1-2 – AC 239</p>	<p><b>Dealing with Distressed Students</b> Dawn Danz 1-2 AC 238</p> <p><b>*What's New in Tech at COM?</b> Patrick Ekoue-totou 1-1:50 – SMN 130</p> <p><b>*Office 365: Tips for Getting Up and Running</b> Patrick Ekoue-totou 2-3 – SMN 130</p>
<p><b>Designing Accessible Student Materials and Courses</b> Matthew Dimopoulos &amp; Stacey Lince 3-4 - KTD Library Classroom</p>	<p><b>*Go Green with Turnitin</b> Alisa Klinger 1-3 KTD Library Classroom</p> <p><b>New Faculty Orientation</b> 2-4 – AC 238</p>	<p align="center"><b>Fall 2015 Full-time Faculty Flex Obligation</b> 5 days = 20 hours</p>	<p><b>COMMON Read: Using Dr. Q in Your Classroom</b> Beth Patel &amp; Dave Patterson 3-4 – AC 237</p>	<p><b>Curriculum Revision &amp; Development Workshop</b> David King &amp; A Joe Ritchie 1-3 – LC 35</p>
	<p><b>President's Welcome Reception</b> 4-6 - AC</p>	<p><b>*These sessions require an RSVP. See the complete Flex descriptions for details.</b></p>		<p><b>Library Open House: Setting the Stage for Student Success</b> Librarians 1-4 – William Keith Room, KTD Library</p>