

Meeting Minutes from March 10th, 2016

## **Curriculum Committee**

**Voting Members:** Fernando Agudelo-Silva, Alison Axworthy, Rebecca Beal, Becky Brown, Paul Cheney, Lisa D'Agostino, Luna Finlayson, David King, Karen Koenig, Bob McCoy, Sara McKinnon, Joanna Pinckney, A Joe Ritchie, Karen Robinson, Nancy Willet

**Voting Members who cannot attend Spring 2016 meetings:** Lisa Morse, Jessica Park, Nadia Sanko

**Nonvoting Members:** Cari Torres-Benavides, Sheldon Carroll

**Guests:** Beth Pratt, Ron Palmer, Peggy Dodge

**Chair:** A Joe Ritchie

## **Minutes from March 3rd, 2016**

- Motioned to approve: Joanna Pinckney
- Second the motion: Sara McKinnon
- Approval status: Members in attendance voted to approve the minutes
- Members voting no: None
- Members abstaining: Lisa D'Agostino, Nancy Willet

## **Agenda**

- Motioned to approve: Karen Robinson
- Second the motion: Bob McCoy
- Approval status: Members in attendance voted to approve Agenda

## **Reports:**

- The Academic Senate report was provided by Sara McKinnon
  - GE Committee report given by David King
  - STAT 106 for graduation will be discussed by Academic Senate
  - Privacy and Technology discussion and resolution finalized
  - Discussion suggesting a group of people to work on privacy and security cameras
    - Academic Senate will invite Greg Nelson to attend and discuss this
- The UDWC report was provided by Cari Torres-Benavides
  - No activity this week
- The General Education Chair report was provided by Dave King
  - Next meeting on Thursday March 24<sup>th</sup> at 2:00pm in AC229
- The Curriculum Chair announced the following:
  - Community Education document of offerings this Summer and Fall were reviewed without any objections being raised
  - Next week's meeting will work on Degrees and Certificates

## Topics Discussed:

1. CTE presentation by Beth Pratt, Nancy Willet, and Ron Palmer
  - a. The current CTE course and certificate approval process:
    - i. Is not efficient. Too time consuming to be effective.
      1. Curriculum Committee's statewide share these problems.
    - ii. CTE courses can change often on short notice due to State regulations such as the SMOG program. This requires constant updating of some courses.
    - iii. Factors that are impacting CTE are employment/unemployment levels, repeatability rules, and the availability of financial aid
    - iv. CTE program is reviewed and approved Bi-annually
    - v. COM CC desires to develop a process for CTE courses / Certificates
  - b. The basic steps for CTE are:
    - i. Faculty identifies/proposes a Course / Certificate
    - ii. Labor marked evidence gathered to support the proposal
    - iii. Advisory Committee evidence supporting the proposal
    - iv. CC Technical review and approval
    - v. Board approval
    - vi. Regional approval
    - vii. Ready to go
2. What can the CC do to help develop a process to support the CTE related courses / Certificates?
  - a. Expedite the Technical Review process for minor changes / revisions
  - b. Invite proposal authors to visit the CC and share their thoughts and evidence
3. Next week's CC meeting will add a discussion topic to follow up on this week's presentation and discussion with the intention to begin the CTE CC Process development

## Interesting Facts:

- Rebecca Beal shared with the CC how "GHOTI" is pronounced "FISH".
- Bob McCoy announced that statistics show that the Monday after Daylight Savings begins will see more traffic accidents. Stay alert!

## Technical Review:

For the most recent information on the status of courses being reviewed, please refer to the Course Approval Schedule on the Curriculum Committee website or the attachment from the regular distribution of curriculum materials by the Chair.