

College of Marin New Faculty Orientation

Tuesday, January 12, 2016

AC 238

2-4pm

(Refreshments will be provided)

Welcome & Introductions <i>(20 minutes)</i>	Jonathan Eldridge, Vice President of Student Learning and Student Services and Cari Torres, Assistant Vice President for Instructional Support
Library Introduction <i>(5 minutes)</i>	Dave Patterson, Faculty Librarian
Photographs	Roger Dormann, Graphics Design Specialist
Human Resources Overview <i>(15 minutes)</i>	Devon Kinka, Nekoda Harris, Kristina Combs, Human Resources <i>(Payroll, contracts, E-mail, forms, absence reports, substitutes, faculty travel & grants – PAC process, EEIC, IR&D, Title IX/ADA information)</i>
Workplace Safety, Parking & Campus Police Services <i>(10 minutes)</i>	Officer Mike Kessler, Campus Police <i>(Emergencies, COM Connect alert system, disaster response, parking)</i>
Enrollment Services <i>(15 minutes)</i>	Diane Traversi, Dean of Enrollment Services <i>(Adds/drops, waitlists, census rosters, financial aid)</i>
MyCOM Portal <i>(15 minutes)</i>	Sara McKinnon, Academic Senate President <i>(Authorization codes, E-mail, rosters, Library link)</i>
Handbook Highlights <i>(10 minutes)</i>	Sara McKinnon, Academic Senate President <i>(Overview of online Faculty Handbook)</i>
Student Success <i>(20 minutes)</i>	Derek Levy, Dean of Student Success and Sadika Sulaiman-Hara, Director of Student Activities and Advocacy <i>(Student success and support programs and equity plans, classroom management, COM Cares, accessibility services)</i>