

To: PRAC

From: David Snyder and Cari Torres, Co-chairs of Instructional Equipment Committee

CC: Carol Scialli; Eileen Acker; Dianne Faw

Date: May 12, 2015

Re: IEC Recommendations

- The IEC recommends that instructional equipment requests #1-27 be purchased with \$200,000 in Instructional Equipment funds provided by the state. There are a couple of big-ticket items in Dental Assisting and Automotive Collision Repair Technology that represent technological leaps in industry standards that require our programs to upgrade to new technology to ensure our students are prepared to go into jobs in those fields. Hence, we ask that PRAC consider the increase in costs of the overall instructional equipment request this year.

- The IEC recommends that if there are any additional funds available, requests #28 and beyond be purchased by rank order insofar as additional funds are available, recognizing these instructional equipment items will improve quality and expand offerings of educational programs.

- The IEC recommends that the Library's requests be funded from the funds from the state (as part of the Instructional Equipment funds provided by the state). The IEC also recommends that the Library director meet with VP Nelson to allocate an ongoing, annual budget via the budget buildup process (a percentage of IE funds are dedicated to the Library each year)

- Finally, the IEC will follow-up with a second memo that outlines recommendations for next year's program review process in an effort to improve both the timeline to review the requests and to ensure that the IEC members can make recommendations with sufficient knowledge and understanding of the discipline areas' requests.