

**Summary
August 25, 2015**

Present: Becky Brown, Gina Cullen, Jonathan Eldridge (Co-Chair), Sara Frye, Peggy Isozaki, Rhonda Jones (Resource), Christina Leimer, Sara McKinnon (Co-Chair), Lisa Morse, Greg Nelson, Nancy Willet

Absent: Yolanda Bellisimo

Guests: David Wain Coon

Agenda Review

- The agenda was approved.

Minutes

- The minutes for the 5/19/15 meeting were approved.

President's Response on PRAC Recommendations 2014/2015

Highlights:

- **Priorities 1 – 27 were approved for purchase, totaling \$200,000**
- Faculty hiring recommendations will be reviewed after the UPM contract has been approved

Angelina Duarte will return to COM in September as a consultant to assess COM's Participatory Governance System and recommend modifications as needed.

2015/2016 Adopted Budget

Greg showed the group the presentation he gave to the Board at their last meeting. They approved the 2015/2016 budget. COM does not presently have a structural deficit, but future expenditures still need to be conservative to keep the budget balanced, particularly in light of pension reform costs.

Program Review Templates – context for future discussion

A new holistic approach will be used to complete Program Reviews, which will include:

- Earlier start for process to better impact budget preparation (timeline and milestones being developed)
- Deans/Directors more directly involved and will make departmental presentation to PRAC in early spring
- Inter-departmental collaboration to:
 - Maximize existing funds

- Prioritize department needs
- Creation of student centered Master Schedule (Blueprint) that will match revenue projections
- New WORD version of PR template that will also include:
 - Links to make it easier to provide student data
 - Ways to provide more fund request figures for Fiscal

Subcommittee Reports

There were no subcommittee reports at this meeting.

Other

ASCOM and the Classified Senate will soon meet to determine their representatives. PRAC's charge will be reviewed at the first meeting that all selected representatives attend.

Meeting Wrap Up/Assignments

There were none at this meeting.

David Wain Coon

From: David Wain Coon
Sent: Tuesday, July 28, 2015 9:28 AM
To: Sara McKinnon; Jonathan Eldridge
Cc: Greg Nelson
Subject: Instructional Equipment

Sara and Jon,

I apologize if there has been a disconnect on my end. We have budgeted \$200,000 for instructional equipment for 2015-16. I thought I had previously given the green light on group one (items #1-27) on the IEC recommendation list. If we have not already done so, please let those on the list know they can proceed. I've copied Greg on this communication in the event clarification is needed.

Thanks.

david

David Wain Coon, Ed.D.
Superintendent/President

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