

# Library, Arts & Humanities



PRAC Presentation

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# Area Overview



# Library, Arts & Humanities

● Communication  
Communication Studies,  
Media Studies, Digital  
Journalism & Media Arts

● English & Humanities  
English, Humanities,  
Philosophy

● Fine Arts  
Studio Arts, Art History,  
Architecture, Gallery



Performing Arts  
Dance, Drama, Music ●

World Languages &  
Cultures ●  
ASL, French, Japanese,  
Spanish

Library ●  
Kentfield and IVC

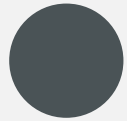
# Library, Arts & Humanities

-  **Communication**  
120 Teaching Units/Year  
3 FT & 5 PT Faculty  
2 Coordinators
-  **English & Humanities**  
451.41 Teaching Units/Year  
12 FT & 9 PT Faculty  
2 Coordinators
-  **Fine Arts**  
323.37 Teaching Units/Year  
4 FT & 17 PT Faculty  
2 Co-Coordinator



- Performing Arts**   
298.52 Teaching Units/Year  
5 FT & 16 PT Faculty  
3 Coordinators
- World Languages & Cultures**   
186 Teaching Units/Year  
1 FT and 14 PT Faculty
- Library**   
3 FT and 3 PT Faculty  
1 Coordinator

# Library, Arts & Humanities



## Classified Professionals

- 4 Administrative Assistants
- 1 Ceramics/Fine Arts Laboratory Technician
- 1 Designer Stage Technician
- 1 Accompanist
- 4 Library Technician II
- 1 Library Technician III



## 10 Coordinators

Art Gallery (co-coordinators); Humanities 101; Library;  
Media Production; Media Production Facility;  
RWL; Dance; Drama; Music

## 83 Faculty

55 Part-time Faculty  
28 Full-time Faculty



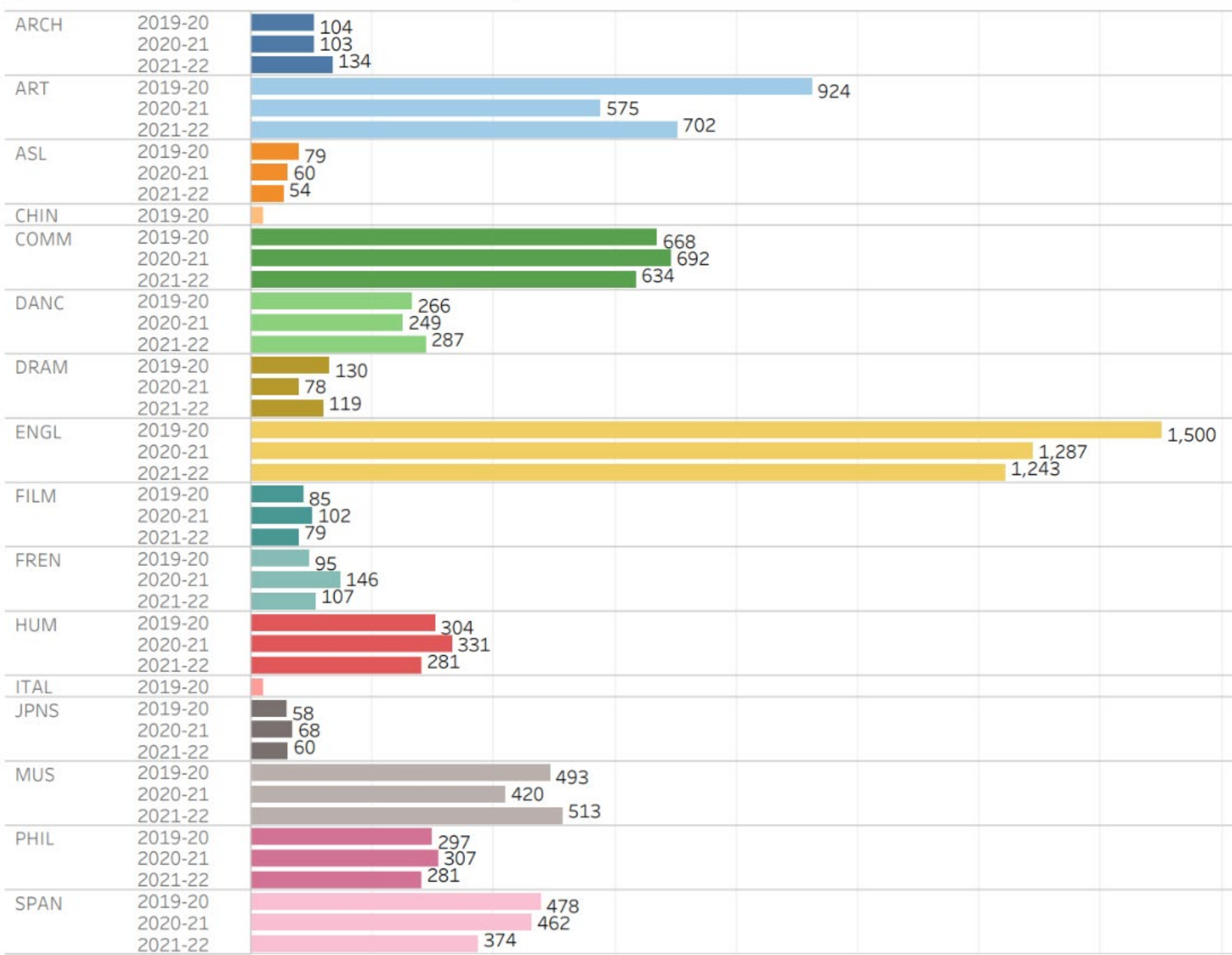
## 9 Chairs

Communication  
English and Humanities (co-chairs)  
Fine Arts  
Library  
Performing Arts (tri-chairs)  
World Languages and Cultures



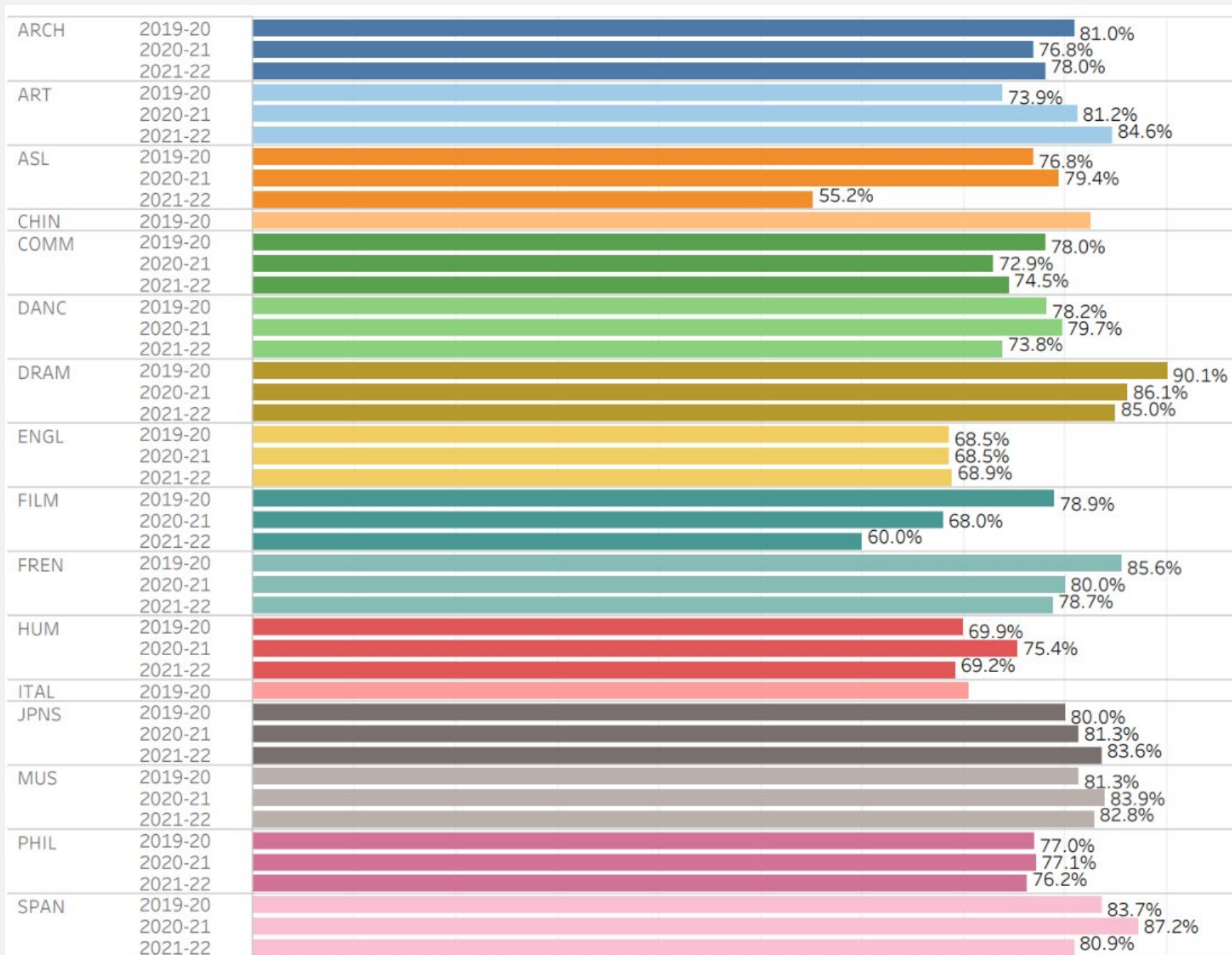
## 1 Dean





UNDUPLICATED  
HEADCOUNT





# COURSE SUCCESS



Program/Major	Description	Type	2019-20	2020-21	2021-22	Area Total
Architecture	Architecture	AS	1		3	4
Art	Applied Design 3 Dimensional	AS		1		1
	Applied Design Interior	AS	1			1
	Art	AA	15	6	7	28
	Art Transfer	AA-T	4	4	4	12
Communication Studies	COMM Mass Communications	AA	1			1
	Communication Transfer	AA-T	19	16	14	49
	Liberal Arts Communication Studies	AA	5	9	5	19
Dance	Dance	AA		2	1	3
Drama	Drama	AA		1	2	3
	Drama/Theatre Arts Transfer	AA-T	3	5	2	10
English	English Transfer	AA-T	6	3	2	11
Film/Video	Communications Filmmaking	AA		1	1	2
	Film, TV, & Electronic Trans	AS-T			1	1
Humanities	Humanities	AA	1			1
Music	Music	AA	2	3	2	7
Philosophy	Philosophy Transfer	AA-T	1	1	3	5
Spanish	Spanish	AA	2	8	3	13
	Spanish Transfer	AA-T	5	12	3	20
AY Total			66	72	53	191

**ARTS &  
HUMANITIES  
DEGREES**





# Library, Arts & Humanities Budget Overview

Description	Communication	English and Humanities	Fine Arts	Library	Performing Arts	World Languages and Cultures	Library, Arts & Humanities
Permanent Academic Salaries	\$476,478.00	\$1,037,023.00	\$617,998.00	\$364,894.00	\$597,429.00	\$267,682.00	\$3,361,504.00
Permanent Classified Salaries			\$153,203.00	\$377,547.00	\$324,631.00		\$855,381.00
Benefits	\$183,834.00	\$383,981.00	\$356,169.00	\$340,513.00	\$434,364.00	\$106,054.00	\$1,804,915.00
<b>Total Non-Discretionary</b>	<b>\$660,312.00</b>	<b>\$1,421,004.00</b>	<b>\$1,127,370.00</b>	<b>\$1,082,954.00</b>	<b>\$1,356,424.00</b>	<b>\$373,736.00</b>	<b>\$6,021,800.00</b>
PT Faculty	\$110,300.00	\$446,600.00	\$661,900.00	\$159,057.00	\$397,100.00	\$482,500.00	\$2,257,457.00
Classified Hourly			\$10,119.00		\$37,052.00		\$47,171.00
Materials Fees			\$40,285.29				\$40,285.29
Supplies	\$1,729.57	\$3,218.00	\$12,173.00	\$5,650.00	\$36,963.00	\$3,135.00	\$62,868.57
Personal Services	\$550.00		\$18,629.00		\$47,369.00		\$66,548.00
Travel	\$275.00						\$275.00
Dues and Membership	\$165.00			\$300.00		\$220.00	\$685.00
Maintenance Contract/Repairs			\$3,800.00		\$1,723.00		\$5,523.00
Software License					\$1,381.00		\$1,381.00
Rentals					\$2,861.00		\$2,861.00
Other Contract Services				\$54,570.84	\$2,929.00		\$57,499.84
Printing, Postage, Marketing					\$7,560.00		\$7,560.00
Furniture, Fixtures, and Equip.	\$8,250.00		\$14,196.00		\$776.00		\$23,222.00
Books & Periodicals				\$125,954.20			\$125,954.20
<b>Total Discretionary</b>	<b>\$121,269.57</b>	<b>\$449,818.00</b>	<b>\$761,102.29</b>	<b>\$345,532.04</b>	<b>\$535,714.00</b>	<b>\$485,855.00</b>	<b>\$2,699,290.90</b>
<b>Total Budget</b>	<b>\$781,581.57</b>	<b>\$1,870,822.00</b>	<b>\$1,888,472.29</b>	<b>\$1,428,486.04</b>	<b>\$1,892,138.00</b>	<b>\$859,591.00</b>	<b>\$8,721,090.90</b>



# Finding Our Way Forward



# Embodying COM's Mission

Transfer

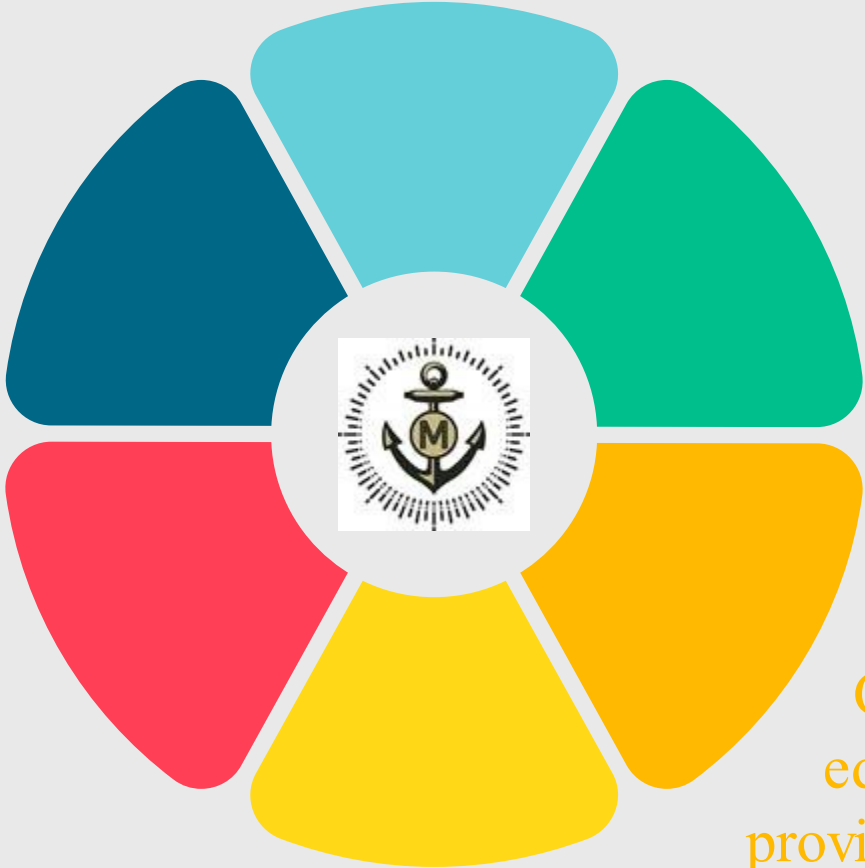
Associate Degrees

Lifelong Learning

Basic Skills Improvement

Community and Cultural  
Enrichment

College of Marin's commitment to educational excellence is rooted in providing equitable opportunities and fostering success for all members of our diverse community



# Embodying COM's Values

Student and Community Centered  
Education

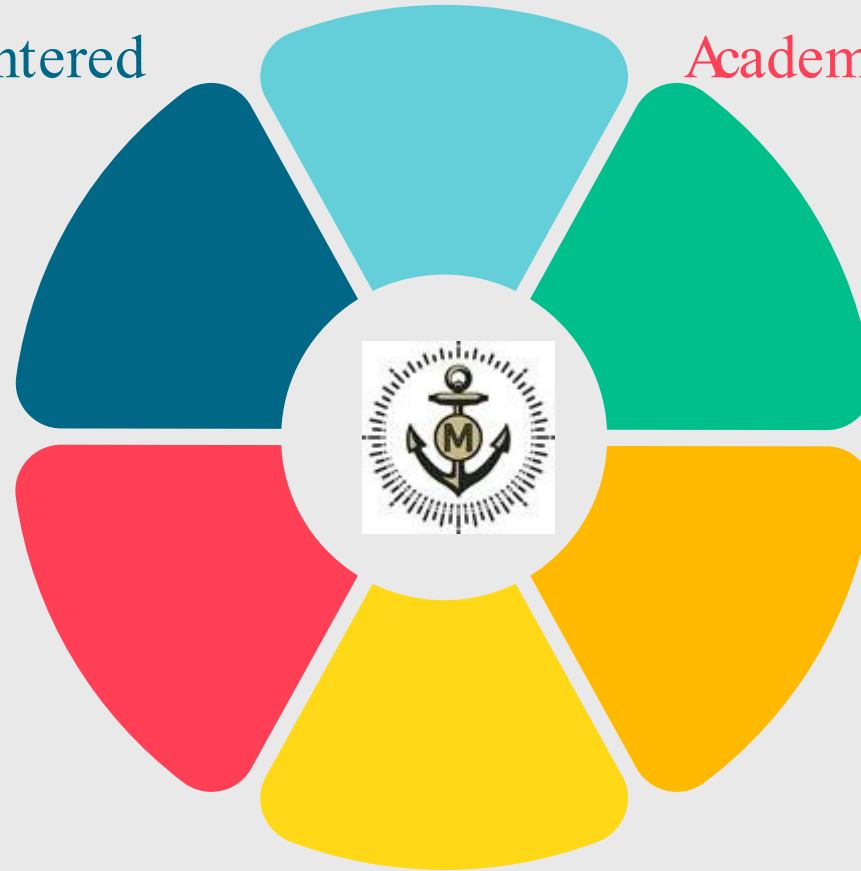
Academic Excellence and Innovation

Diversity

Accountability

Sustainability

Collaboration and Open  
Communication



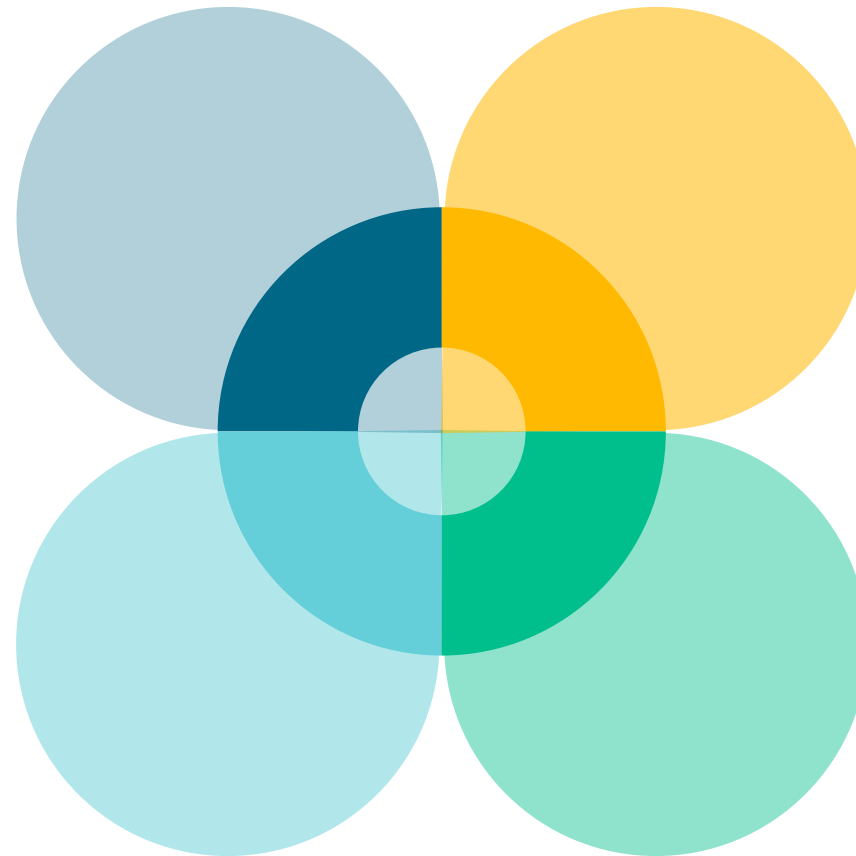
# Supporting COM's Strategic Plan

## ● Student Access and Success

AB705 & "Studentready" Paradigm

## ● Equity

Racial equity & embodying equity principles and practices in the classroom



## Instructional Program ●

Weaving reflection and theory into critical action in teaching and learning

## Community Engagement and Responsiveness ●

Be our community's college & preparing students for meaningful community engagement

# Principles to Guide the Way

## Studentcentric

How can we better help students reach their ed. goals?

## Equityminded

Critically assessing practices, policies, structures

## Anti-racist

Produce and sustain racial equity



## Teaching and Learning

Employ cogent best practices and innovation

## Responsive

Responding to our diverse community

## Environment

Conscious of our impact on environment over time

# Our Requests for the Journey



# COMMUNICATION

## Program Review Conversations

- Media Production Facility
- Increased Online Course Demand
- Journalism Program
- CALGETC Impact

## Request

### Media Production Facility

**Anticipated future needs: FT faculty requests**



## Enrollment

Subject	2019-20	2020-21	2021-22
COMM	668	692	634
FILM	85	102	79

## Course Success

Subject	2019-20	2020-21	2021-22
COMM	78.0%	72.9%	74.5%
FILM	78.9%	68.0%	60.0%



# ENGLISH AND HUMANITIES

## Program Review Conversations

- English 150 Support Course
- Post AB 705/1705
- Culturally Responsive Reading, Writing, and Critical Thinking Practices
- Increased Online Course Demand

## Request

**Continued support as we schedule courses to meet student needs post-pandemic**



## Enrollment

Subject	2019-20	2020-21	2021-22
ENGL	1,500	1,287	1,243
HUM	304	331	281
PHIL	297	307	281

## Course Success

Subject	2019-20	2020-21	2021-22
ENGL	68.5%	68.5%	68.9%
HUM	69.9%	75.4%	69.2%
PHIL	77.0%	77.1%	76.2%

# FINE ARTS

## Requests

### Program Review Conversations

- Conversion of Lab Tech Ceramics and Lab Tech Sculpture into 12-month, 1 FTE Position
- Fine Arts Gallery Sitter



### Full-time 2D Art Instructor \$46,250 for Materials Fees based on Census Enrollment

\$17,844 current  
\$5,000 Summer 2022  
\$20,040 Fall 2022  
\$21,210 Spring 2023

### Enrollment

Subject	2019-20	2020-21	2021-22
ARCH	104	103	134
ART	924	575	702

### Course Success

Subject	2019-20	2020-21	2021-22
ARCH	81.0%	76.8%	78%
ART	73.9%	81.2%	84.6%

# PERFORMING ARTS

Requests

## Program Review Conversations

- Community Outreach
- Enrollment
- House Management and Ushering
- Meeting Needs of GE, Transfer, and Lifelong Learners



**Support for Performing Arts  
Succession Planning  
Support for Front of House**

## Enrollment

Subject	2019-20	2020-21	2021-22
DANC	266	249	287
DRAM	130	78	119
MUS	493	420	513

## Course Success

Subject	2019-20	2020-21	2021-22
DANC	78.2%	79.7%	73.8%
DRAM	90.1%	86.1%	85%
MUS	81.3%	83.9%	82.8%

# WORLD LANGUAGES & CULTURES

## Program Review Conversations

- WLC Pathways and CALGETC
- Online Learning
- High School Partnerships/Outreach



Request

**Full-time Spanish Instructor**

## Enrollment

Subject	2019-20	2020-21	2021-22
ASL	79	60	54
FREN	95	146	107
JPNS	58	68	60
SPAN	478	462	374

## Course Success

Subject	2019-20	2020-21	2021-22
ASL	76.8%	79.4%	55.2%
FREN	85.6%	80.0%	78.7%
JPNS	80.0%	81.3%	83.6%
SPAN	83.7%	87.2%	80.9%

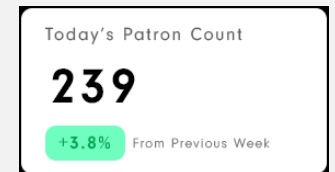
## 2023-24 REQUESTS

- **\$240 - \$6,720 – Annual Fees for Instructional Equipment Requests (ongoing):**
  - This equipment is standard for 21<sup>st</sup> Century libraries to streamline processes and expand and improve access for patrons.
    - \$2,000 – Book lockers maintenance fee (estimated)
    - \$240-\$720 – SenSource traffic reporting (estimated)
    - \$2,000 – Self checkout licensing fee (estimated)
    - \$2,000 – Self-checkout maintenance fee (estimated)
- **Continued Support for SAA Technology Funding Requests (ongoing):**
  - Technology lending is crucial for vulnerable students. Demand has remained steady throughout the pandemic and after the return to in-person classes. The Library is working closely with Student Activities & Advocacy, ESL, Enrollment Services, and IT to ensure devices are returned.

# 2023-24 REQUESTS

## INSTRUCTIONAL EQUIPMENT REQUESTS (+ ASSOCIATED FEES)

- **\$4,199 (no maintenance fee) – IVC Outdoor Book Return ([Kingsley Library Equipment](#))**
  - The current outdoor book return at IVC is in disrepair and materials are getting damaged by dampness.
- **\$25,000-27,000 (+ \$2,000 est. annual maintenance fee) – Book Pickup Lockers ([d-tech](#))**
  - Lockers would allow students to pick up library and/or basic needs items outside of regular operating hours.
- **\$895-2,685 (+ \$240 - \$720 est. annual reporting fee) – Occupancy Counter ([SenSource](#))**
  - The library has used 3M gates to track occupancy. These gates are no longer under service contract and will not be physically compatible with the new LRC layout. SenSource is cheaper and provides a cloud based system to monitor peak and non-peak foot traffic times and record facility usage necessary for ACRL, CCCC, and IPEDS annual data surveys. It also provides forecasting to optimize staffing and events.
- **\$2,000 (+ 2,000 est. annual licensing fee and \$2,000 est. annual maintenance fee) – Self-Checkout System ([Bibliotheca](#))**
  - Self-checkout machines afford privacy for students to check out sensitive materials and they can help relieve long lines when the circulation desk is very busy. Purchasing a self-checkout for Fusselman Hall will allow us to test equipment and location to ensure accurate decisions for equipment in the new LRC.



# Division Requests:

Communication and longer-term solutions for HVAC issues in the Fine Arts and Performing Arts Buildings.

Commitment and follow-through for previously approved instructional equipment: projectors, drop-down electrical cords.

Continued support for on-going inquiry, knowledge-building, collaboration, and praxis.



# Division Requests



Communication

**Media Production Facility**



English & Humanities

**Continued Support**



Fine Arts

**Full-time 2D Art Instructor  
\$46,250 for Materials Fees**



Performing Arts

**Performing Arts Succession  
Planning  
Support for Front of House**



World Languages &  
Cultures

**Full-time Spanish  
Instructor**



Library

**\$240 - \$6,720 Budget Increase  
to Cover Annual Fees**





Let's chat

