

COLLEGE OF MARIN ACADEMIC SENATE

MEETING MINUTES

MAY 12, 2022

12:45-2:00 PM IN AC 303 AND VIA ZOOM

Senators Present: Maria Coulson, Meg Pasquel, Caitlin Rolston, Kevin Muller, Dave King, Kristin Perrone, Cara Kreit, Patricia Seery, Kyle Beattie, Patricia France, Erick Muñoz

Senators Absent: None

Guests: Tim Wat , University of Redlands Dean Thomas Horan

- I. **Approval and Adoption of Agenda** — AMENDED and ADOPTED (Perrone/Coulson) by all Senators present.
- II. **Reading and Approval of Minutes**
 - a. **April 28** — APPROVED (Perrone/Seery) by all Senators present.
 - b. **May 5** — APPROVED (Perrone/Coulson) by all Senators present.
- III. **Public Requests to Address the Senate on Non-Agenda Items** — NONE.
- IV. **Officers Reports**
 - a. **President (Meg Pasquel)** — President Pasquel reported that Dean Tonya Hersch attended a webinar where she learned AB705 work would now turn to ESL. The CELSA placement test will only be available for use until July 2023. President Pasquel reminded Senators to attend commencement. Regarding facilities, she met with the college President and he said there is 800k set aside for classrooms. She also reminded faculty to order their books, and that Flex hours are due soon.
 - b. **Vice President (Maria Coulson)** — Vice President Coulson reported that DEC and TPC met to talk about the faculty technology survey. She also added that the Faculty Association of California Community Colleges (FACCC) is going after AB1705.
 - c. **Treasurer (Patricia Seery)** — The budget for travel and conference is at \$3264.60. Dues and Memberships: \$1542.27. She can move funds from Dues and Memberships to the Travel and Conference budget to cover summer Curriculum Institute. Faculty donations: AS paid \$2100 to COM foundation. The remaining balance is \$3479.05. Secretary Rolston will ask Shook about using space on the website to post the honorees.
- V. **Committee Reports**
 - a. **Curriculum** — No report
 - b. **Academic Standards** — No report
 - c. **PRAC (Kristin Perrone):** Walter Turner came in to talk about additional units for ethnic studies. Alina Verona came in to talk about EMT (6 units). They answered questions and PRAC will continue to deliberate. PRAC will also add a recommendation for facilities rentals to be more transparent. Sarah Frye (Library) pitched for a FT library tech. Lisa Morse for a cashier and box office person. PRAC is still deliberating to determine what funding to recommend.
 - d. **Other Senate Subcommittee and Governance Committee Reports.**
 - i. **Technology (Caitlin Rolston)** — Secretary Rolston reported that TPC met and tabled the Tech-quity proposals for next semester because they needed more discussion. Some were not technology-related and thus outside TPC's purview; others needed TPC to do more research and discussion. TPC also met with DEC and planned two work meetings for the final weeks of the semester. One of DEC's main concerns had been that open-ended

language regarding unapproved teaching modes (Hy-Flex) could give faculty the wrong idea and lead to unauthorized online teaching that is not DE approved or POCRed.

- ii. **DEC (Maria Coulson)** — VP Coulson reported that DEC met with TPC and it was a productive and good meeting. DEC and TPC will meet again on May 24th to talk about the survey.
- iii. **Master Schedule (Cara Kreit)**: Eric Dunmire, Cari Torres, and Cara Kreit are at work on the Master Schedule. The Master Schedule can be looked at as a process more than a static product. It will help plan what we offer and when, each semester. Factors that will be considered will be course rotation over time. This endeavor has been in the works for some time some, and should be completed by 2025. A lot of changes at the college are being taken into account: new units, legislative changes, learning communities, ethnic studies, college hour, HUM101. The goal of the Master Schedule is to enable students to complete educational goals in a timely manner; provide them with flexibility; reflect the college's values, priorities, and mission; be equity-driven; incorporate legislative change; and see how all pieces fit together. The committee is currently in Phase 1 – information gathering. They are soliciting feedback from counselors, students, department chairs, OIM, PRIE, Enrollment Services, and facilities – the people most likely to interact with and know challenges of schedule. Senator Kreit requested that Senators think about any sources that should be consulted. Senator Seery said they should speak with the 2 ESLN coordinators. President Pasquel mentioned KIN and athletes (because of practice schedules).

VI. **Invited Guests:** Tim Wat and Thomas Horan came to discuss the Redlands program proposal. President Pasquel reminded all present that COM already has a similar program with SSU that has not been successful. Thomas Horan has been the dean of the 40-year-old Redlands business school for five years. They offer a Master of Science in Organizational Leadership in Marin at the San Anselmo Seminary, which they refer to as The Castle. Redlands has MOUs with **50 different CCCs**, and teaches onsite at several. **They get 50-75 students per year from CCs.** Partnership involves growing student awareness of the pathway and offers convenience of on-ground and online modalities. Redlands thus offers an expedited pathway to an MBA. Redlands overall has a “large” % of 1st generation students, and is an HSI with a 35% Hispanic student population. Redlands gives a 30% discount for CC students. Redlands is interested in coordinating events together and forming community and business partnerships within Marin. In response to Senators' questions, Dean Horan gave the following responses:

- a. **Cost:** Redlands students can use FAFSA to apply for financial aid.
- b. **CC Size:** Redlands has MOUs with Palomar and Mesa CCs in San Diego, which are similar to COM in size. They work with a full range of smaller to larger CCs.
- c. **Age of students:** Redlands offers a degree completion program, but the age demographic has been going down. There is growth in 25-30 age range as compared to returning students. The demographic is getting younger over time.
- d. **Size of cohort necessary to go forward:** The program will be both online and on ground. Redlands offer every single class in both formats. On ground, Fullerton CC had 30 applications, but 20 students started. Palomar and Mesa started with 17. These programs began just before the 2020 COVID Pandemic sent everything online. Numbers were related to convenience, awareness, and cost-competitiveness. Redlands would hope for 10-15, but with online option it could be higher.
- e. **Minimum number of students (had to ask again):** 5. Energy and resources have to go into raising awareness of program. Even at the Redlands campus, cohort went from 6 to 100.

- f. **1-Unit COM course simultaneous enrollment in MOU:** The wrong MOU was sent. There would be no 1-unit class, so they would not be COM students. Redlands will instead to pay for access to facilities. Senators had many questions about this — MyCOM, email, library, etc. Senate did not see the new MOU yet.
 - g. **How to attract students who want to leave Marin:** The Redlands program is 1 night per week only. Working students can do it. It is more affordable than some other options.
 - h. **Curriculum and articulation:** Nancy Svenson (not present) will answer that question later. Redlands is working with Tim Wat (Chair, Business) to determine which courses would be waived. Nancy Svenson has requested syllabi to review. Redlands uses IGETC.
 - i. **Total units and cost:** Students in the program would take 11 courses (44 units) at a cost of 22k. They can do their MBA at a 20% discount, also for 22k.
 - j. **COM alumni access:** COM alumni can participate.
 - k. **How 44 units + ~60 units = 120 units for a Bachelors:** Thom Horan will send info sheets and the articulations they have with other CCs.
 - l. **Who would want to do this (leave COM but stay at COM):** According to Tim Wat, anecdotally, a handful of his own students are not looking for and cannot transfer away from families or roots. While working full time jobs, they feel like cannot get a BA or MA, and don't want large classes.
 - m. **Difference between Redlands and SSU program, where majority to applied were not eligible due to pre-requisites and number of students in program is less than 5:** Redlands will provide lists of prerequisites.
 - n. **Where to go to see a model similar to what the COM-Redlands partnership would look like:** Palomar CC website.
 - o. **Best and most successful similar program:** Fullerton CC is the oldest one. It has been running the longest. It began two years pre-pandemic.
- VII. **Consent Agenda – deferred**
- a. **Governance Committee Appointments** — None
 - b. **Ongoing Emergency/Brown Act** — The College of Marin Academic Senate finds that conditions still exist which restrict our ability to meet in person (ability to social distance, individual health concerns). The Senate will vote weekly to consent that conditions require meetings to continue via Zoom. Advance approval of the consent agenda through March 31, 2022 APPROVED (Coulson/Muller) by all Senators present.
- VIII. **Action Items** — None
- IX. **Discussion**
- a. **Academic Freedom** — deferred
 - b. **Processes for New Academic Programs** — deferred
- X. **New Business** — none
- XI. **Adjournment:** 2:00 pm

FOR QUESTIONS OR INFORMATION CONCERNING ACADEMIC SENATE MINUTES, PLEASE CONTACT
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