

## Summer and Fall 2023 Schedule Materials - Fine Arts

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Thu 12/15/2022 4:41 PM

To: Kevin Muller <kemuller@marin.edu>

Cc: Olga Borisov <OBorisov@marin.edu>; Lauren Servais <lservais@marin.edu>; Grace Mengqi Yuan <meyuan@marin.edu>

📎 8 attachments (591 KB)

Fine Arts Summer and Fall 2023 Unit Allocations.docx; AVP Memo - Summer and Fall 2023.docx; 2022-23 Academic Calendar.pdf; 2023-24 Academic Calendar.pdf; BLOCK AND FINAL EXAM SCHEDULES Fall 2023.xlsx; IVC GE Schedule Fall 2023.pdf; Summer and Fall 2023 Schedule Checklist.docx; Software Questionnaire Summer and Fall 2023.docx;

Hello all:

Please find the materials for the Summer and Fall 2023 scheduling process and carefully review the information provided below and in the attached documents.

**Summer and Fall 2023 Schedule Builder PDFs are due to the**  
• **Manager: Monday, February 13, 2023**  
• **OIM: Tuesday, February 21, 2023**

<ul style="list-style-type: none"><li>• AVP's Memo (includes important schedule information and links)</li></ul>
<ul style="list-style-type: none"><li>• Academic Calendar (2022-2023; 2023-2024)</li></ul>
<ul style="list-style-type: none"><li>• Block and Final Exam Schedules (please note: College Hour occurs from 12:40-1:30 on Mondays &amp; Wednesdays)</li></ul>
<ul style="list-style-type: none"><li>• IVC GE Schedule (for Fall 2023)</li></ul>
<ul style="list-style-type: none"><li>• Schedule Checklist</li></ul>
<ul style="list-style-type: none"><li>• IR&amp;D Applications: proposals for Fall 2023 are due by March 1, 2023, and more information and forms can be found on the Union-District Workload Committee site: <a href="http://www.marin.edu/faculty/udwc/">http://www.marin.edu/faculty/udwc/</a></li></ul>
<ul style="list-style-type: none"><li>• OIM (fillable PDF change order and field trip forms) and UPM-related forms can be found in the portal at <a href="https://mycom.marin.edu/marin/Employee-Only-Forms">https://mycom.marin.edu/marin/Employee-Only-Forms</a></li></ul>
<ul style="list-style-type: none"><li>• Software Questionnaire (if applicable)</li></ul>
<ul style="list-style-type: none"><li>• <b>The Schedule Builder opens on Monday, January 9, 2023</b></li><li>• Schedule Builder link (please copy and paste the link into your <b>Chrome</b> Internet browser)  <a href="http://netapps.marin.edu/Portal/MyCOM/ScheduleBuilder.aspx">http://netapps.marin.edu/Portal/MyCOM/ScheduleBuilder.aspx</a></li></ul>

### OIM Representatives:

#### Grace:

- Allied Health (Dental, MEDA Fire)
- Nursing Education
- Fine Arts
- Performing Arts
- English

#### Alex

- Counseling
- ESL
- Physical Sciences

- College Skills – English Skills, Credit and Noncredit ESL
- Life and Earth Sciences
- Math

**James**

- Social Sciences
- Behavioral Sciences
- Kinesiology and Adapted PE
- Early Childhood Education
- Communication
- World Languages and Cultures
- Career Education
- Business
- CIS