EMP RECOMMENDATION STUDENT ACCESS 3

Support distance education and effective use of instructional technology.

Champion: Vice President of Student Learning and Student Services

Objective SA3.1
Evaluate the scope and scale of the Distance Education program to support enrollment and student success goals.

Performance Indicator SA3.1

Distance Education program is appropriately scaled to support transfer and graduation requirements based on data and feedback collected.

Action Step 1.1

Research other California Community Colleges Distance Education program offerings.

Action Step 1.2

Consult with Counseling Department and Academic Senate to determine enrollment gaps in IGETC and CSU GE-Breadth course offerings.

Action Step 1.3

Draft 2016-2019 Distance Education Plan based on research and information collected.

Work Team:
Distance Education Coordinator (lead), Instructional Technologist, and IT personnel

Timeline:
Draft of DE plan to be completed by Fall 2016

Objective SA3.2
Faculty members are trained in best practices for instructional technology use.

Performance Indicator SA3.2

All Distance Education courses meet a minimum score of 3 (Accomplished) based on the statewide Course Design Rubric for the Online Education Initiative (OEI).

Action Step 2.1

Evaluate all DE courses against ACCJCs Guide to Evaluating Distance Education and Correspondence Education and the Course Design Rubric for the Online Education Initiative (OEI).

Action Step 2.2

Provide faculty ongoing training on best practices in online learning, current trends in technology for online and onsite instruction, and increasing student engagement.

Action Step 2.3

Prepare students to use Moodle with an online student orientation, hands-on workshops and updating and improving the DE website FAQs.

Work Team:
Distance Education Coordinator (lead), Instructional Technologist, IT personnel, Academic Deans, Department Chairs and Curriculum Department

Timeline:
Faculty Training is ongoing through Distance Education Center and Flex opportunities. Adoption of OEI rubric to be implemented by 2019. Orientation course to be implemented by Fall 2016.