Academic Senate – Call for Applications

Program Review Faculty Facilitators
Spring 2022 through Spring 2023

Background:
The College is continuing to successfully steer our new program review process and working towards our goals of implementing and sustaining a reflective and dynamic practice of reflection that results in meaningful continuous instructional improvement. This work is articulated in the 2019-2022 Strategic Plan as follows:

- Data-informed, equity-minded, ongoing professional development expands faculty, staff, and administrator capacity and capability to meet Goal E1 (closing equity gaps).
  - Use effective strategies for addressing equity gaps (inquiry teams; instructional effectiveness; iterative process);
  - Evidence of progress: Captured by documented reflection on practice and change of practice in incorporating equity-minded knowledge, skills, and abilities as evidenced in Program
    Review, SLO assessment documents, or other approved method.
- All academic programs identify and carry out data-informed, equity-minded, program-specific changes through the program review process toward Goal E1 attainment (closing equity gaps).
  - Engage Academic Senate in creating equity standards for program review
  - Develop equitable practice and policies designed to support differences in the contexts of students' learning—not to treat all students the same.
  - Evidence of progress: As documented in Program Review, academic programs have interventions in place to decrease racial equity gaps.

The faculty facilitators will collaborate with the pilot departments/disciplines that are scheduled to finalize their program reviews to facilitate faculty discussions on interpreting the data, the meaning of the SLO outcomes and assessments, and equity-minded instructional practices (and how to put them into action).

Timeline:
Up to two faculty facilitators will be chosen to perform the work for the following terms: Spring 2022, Fall 2022, and Spring 2023.

Specific responsibilities:
- Participate in creating and facilitating the process for program review facilitation.
- Lead and scaffold meetings and discussions with department/discipline faculty that pertain to the program review framework.
- Attend program review department meetings

- Assist department/discipline faculty with connecting program review to strategic plan initiatives, including related goals in Equity and Instructional Programs.
- Liaise with relevant Academic Senate subcommittee to document progress with departments/disciplines

Eligibility Requirements:
- Full-time or part-time faculty status at College of Marin.
- Experience and demonstrated leadership in instructional effectiveness and equity-based theory and practices
- Ability to convene groups and facilitate discussions skillfully and collegially
- Understanding of how to interpret data and communicate meaning of data

Compensation:
- **Faculty Facilitators:** 1.5 units each per semester

Application Procedure:
1. Please send a letter of application (500 words or less) to Rhonda Jones (rjones@marin.edu) describing your qualifications for this position.
2. Applications must be received by January 14, 2022

Criteria Used to Evaluate Applications (8.4.5):
UDWC shall evaluate applications using some or all of the following criteria with points awarded using the scale indicated:

1. Mandatory criteria that every application must meet to be approved:

   a.	The proposed cost and probable availability of personnel, equipment, supplies and/or operational support will be available.

   b.	The project activities will not adversely affect the discipline or department budget, facilities or schedule.

   c.	The applicant has adequate experience and/or training to carry out the proposed project.

   d.	The applicant has notified the department chair of the application.

   e.	Compensation is commensurate with the scope of work. If not, UDWC may approve lower units/hours than requested. This criterion does not apply to externally-funded activities (Category II) where the District is not providing funding.

    f. The unit member is not receiving compensation or funds from other sources for the same work/project. This criterion does not apply to externally-funded activities (Category II) where the District is not providing funding.

2. The problem or need addressed has been adequately thought out and described (0-10 points).

3. The problem or need addressed is in support of one or more of the college's goals and objectives (0-7 points).

4. The project activities are likely to contribute to instructional effectiveness (0-10 points).

5. The project activities are likely to increase student learning and/or retention (0-10 points).

6. The project activities are likely to encourage the adoption of instructional, learning or technical innovation(s) at the discipline, department and/or instructional levels (0-7 points).

Application Recommendations (8.4.6):
The UDWC shall make one of the following recommendations based on majority decision for applications for overload, reassigned time, reduced load, or stipend:

a. Approve – UDWC will forward recommendations for approval to the Superintendent/President.

b. Request revision of application – UDWC may recommend the applicant revise their application. UDWC will inform the applicant of its reasoning for the request.

c. Deny – UDWC may deny applications. If UDWC does not, by majority decision, approve or decide to request revision of an application, the application shall be denied. Upon the request of a unit member whose application is not approved, UDWC will provide an explanation.