For Faculty: Library Resources
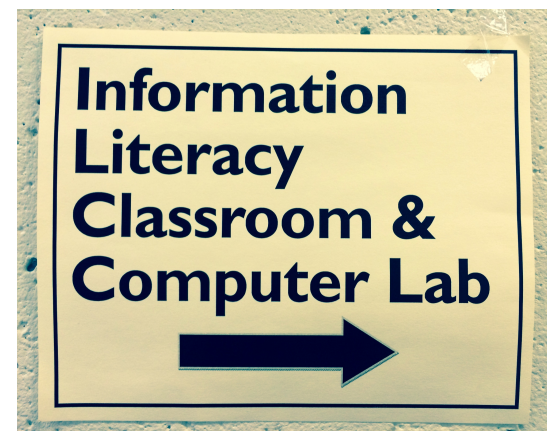
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Commonly Used Software Available at COM Library

The full program list can be found here.

Information Literacy at the College of Marin

The Librarians

The College of Marin librarians are faculty; we work with courses across the District to offer instruction related to information literacy and the research process. Contact us to explore ways in which information literacy can enhance learning for your students.

Request Library Instruction for Your Course

Library faculty at the College of Marin are committed to providing students, faculty, and staff with the information literacy skills needed for success inside and outside of the classroom. Library instruction sessions reflect best practices in effective and engaged teaching, and relate directly to student learning outcomes.

Library instruction is tailored to your course/assignment. Please attach the assignment and/or course outline.

Please plan at least two weeks in advance to allow the librarian time to prepare for your course. Courses can be scheduled between 8:00 AM to 7:00 PM, Monday - Thursday and 8:00 AM to 2:30 PM Friday. Also, plan to accompany your class to be an active participant during the instruction session.

The Library Classroom is located in the back of the Kentfield Campus Library. When you enter the Library, turn right, and then turn right again after the first row of books. The door to the Classroom is on the right, near the very back wall of the Library.

Book the Information Literacy Lab

The Information Literacy Lab is located in the Kentfield Campus Library, on the second floor of the Learning Resources Center. It includes 29 seats, 22 computer stations, one presenter computer station, an overhead projector, and a whiteboard.

The Information Literacy Lab is primarily reserved for scheduled library instruction. When the lab is not being used by the Library faculty for instructional purposes, it may be scheduled for other purposes based on availability within two weeks of the desired date. If the lab is not available on the desired date, please consider using other campus computer labs. The Lab is available 8:00 AM – 7:30 PM, Monday – Thursday, and 8:00 AM – 3:30 PM on Fridays.
General guidelines:

- The Information Literacy Lab is not intended for regular class meetings.
- Users are not permitted to download or alter computer software.
- The event leader is responsible for powering off all technology, cleaning the Lab, and returning furniture to its original location.
- Library faculty and staff are not responsible for personal items left in the Lab.
- Unattended items will be taken to the Circulation Desk for pickup by campus police.
- Damage or misuse of rooms and/or equipment may result in loss of access.

Place an Item on Course Reserve

The College of Marin Library welcomes your request to place an item on course reserve.   You may use this form for material already owned by the Library.   Please bring your personal reserve items to the circulation desk.   If you would like to request that we purchase an item for course reserve, please use our Recommend A Purchase form.   We will strive to process all requests within one week.

Disclaimer about personal materials: The Library cannot be responsible for replacing or repairing personal copies of materials that are lost, stolen, delinquent, or damaged.   In the interest of protecting confidentiality of borrower records, the Library cannot provide the names of students who have either damaged or failed to return materials.   Personal materials not retrieved within two weeks of the end of final exams will be placed in the instructor or departmental mailbox.

Open Educational Resources (OER) and Zero Textbook Cost (ZTC) at COM

ZTC class instructors use Open Educational Resources (OERs), ebooks, readers or the Library Textbook Program to develop instructional materials. Click the link above to learn more about ZTC and OER, and find out how you can get started using OER.

Recommend a Purchase

The College of Marin Library welcomes your recommendation for materials (books, DVDs, magazines, etc.). Although we have a limited budget, we strive to fulfill our patrons' needs. Priority will be given to materials supporting academic purposes.

What is Information Literacy?

Information Literacy is a set of abilities requiring individuals to "recognize when information is needed and have the ability to locate, evaluate, and use effectively the needed information."

Tips for Designing Effective Research Assignments

Learn more about information literacy at the College of Marin

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