

AP 5012 INTERNATIONAL STUDENTS

References:

Education Code Sections 76141 and 76142;
Title 5 Section 54045;
Title 8 U.S. Code Section 1101 et seq.

Credit Program

The District is authorized under federal law to admit and enroll F-1 non-immigrant students. The District shall admit students who meet the following requirements:

1. Complete a Credit Application for Admissions
2. Complete an International Student Credit Program Application for Admissions
3. Provide evidence the student has a reasonable chance to succeed based upon their ability to comprehend, read, and write the English language, if native language is not English, through standardized testing, academic experience, or holistic assessment as outlined below:
 - a. Standardized testing:
 - i. An acceptable score on the official Test of English as a Foreign Language (TOEFL) of 500 on the written exam, 173 for the computer test or 61 on the internet based test; students living in the United States may take College of Marin’s Institutional TOEFL in lieu of the official TOEFL; or
 - ii. An acceptable score on the International Test of English Proficiency (iTEP) of 3.9 or;
 - iii. An acceptable score on the International English Language Testing System Academic Test (IELTS Academic) of 6.0; or
 - iv. An acceptable score on the Pearson Test of English Academics (PTE) of 45; or
 - v. An acceptable score on the EIKEN Test in Practical English Proficiency (EIKEN) of Level 2 with a score greater than or equal to 2150; or
 - vi. College of Marin English Placement Exam: Placement into English 098 or 098SL or higher;
 - b. Academic Experience
 - i. Successful completion of Level 3 at College of Marin Intensive English Program; or

- ii. Successful completion of a minimum of 12 weeks of full-time study at a Student Exchange Visitor Program (SEVP) authorized language training program with at least two-thirds of instruction at an advanced level; or
 - iii. Successful completion of the California State Minimum Course Requirement for High School Graduation, or equivalent, from high school where English is the language of instruction in a country where English is the primary language (ESL courses excluded); or
 - iv. Successful completion of a minimum of 24 college level semester units or hours with a passing grade at a regionally accredited college or university where English is the primary language; or
- c. Holistic Assessment
- i. Any combination of standardized test scores, institutional assessment, demonstrated academic experience, and/or individual student characteristics that provide evidence the student has reasonable chance to succeed based upon their ability to comprehend, read, and write the English language. Final determination of holistic assessment of English proficiency shall be made by the Dean of Enrollment Services in consultation with faculty. Record of decision shall be maintained by Enrollment Services
4. Meet general admissions requirements as outlined in BP/AP 5010 Admissions
 5. Provide evidence to warrant institutional issue of FORM I-20 in accordance with all applicable regulations set by the Student Exchange Visitor Program (SEVP), The United States Department of Homeland Security (DHS), The United States Department of State (DOS), and/or United States Customs and Border Protection (CBP).
 6. Students are required to carry health insurance
 7. Students are required to obtain a tuberculosis test clearance from the Campus Health Center

Calculation of non-resident tuition fee applicable to non-citizens who have not or cannot establish residence, in an amount not to exceed the amount expended by the District for capital outlay in the preceding fiscal year divided by the total full-time equivalent students. This fee cannot exceed 50 percent of the non-resident tuition charged other non-residents.

Intensive English Program (IEP)

F-1 International Students are admitted to the District's Intensive English Program under the following conditions:

1. Students must be eighteen years of age or older or a high school graduate by the first day of the semester. Students who will not be 18 years of age by the first day of the semester, must have their parent and/or legal guardian sign a Parent/Legal Guardian Authorization Form and receive permission from the IEP Coordinator.
2. Students must have completed at least one year of English instruction. (*Renumbered below*)
3. Students must submit the following documents to the Office of International Education:
 - a) A completed International Student Intensive English Program Application
 - b) Evidence to warrant institutional issue of FORM I-20 in accordance with all applicable regulations set by the Student Exchange Visitor Program (SEVP), The United States

Department of Homeland Security (DHS), The United States Department of State (DOS), and/or United States Customs and Border Protection (CBP).

- c) Application Fee (non-refundable)
- d) Students are required to obtain a tuberculosis clearance from the Campus Health Center.

Tuition and Refund Policy

Tuition is due prior to program start date. IEP tuition refunds will not be granted after the first week of the program.

Office of Primary Responsibility: Office of Student Learning

Date Approved: November 11, 2009

Date Reviewed/Revised: June 20, 2017