

**MEMORANDUM**

**To:** Management, Buyer(s) and Consultants  
**From:** Connie Lehua, Manager, Employee and Labor Relations  
**Date:** January 31, 2023  
**Subject:** **Form 700 – Statement of Economic Interests (Annual Notice)**

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Pursuant to Marin Community College District’s Conflict of Interest code, Board Policy 2712, your position has been **designated** as one that is subject to Section 18730 of Title 2 of the California Code of Regulations.

If you have general questions pertaining to College of Marin’s request for compliance, please contact Dan Miller, Candidate & Filing Services, County of Marin, at (415) 473-6437 or at [danmiller@marincounty.org](mailto:danmiller@marincounty.org). Additionally, you can contact Connie Lehua, Manager of Employee and Labor Relations, at [clehua@marin.edu](mailto:clehua@marin.edu).

Attached is a copy of the Form 700 - Statement of Economic Interests and instructions for your review and use.

Please note:

- Section 4 Schedule Summary – Either check the appropriate schedule box and attach the schedule or Check off “None” in the designated box.
- Section 5 Verification: Be sure to include your phone number and email address.

**Please complete all applicable forms and submit to Human Resources by end of business day on Tuesday, February 28, 2023. Return your completed and signed forms to Human Resources at [hrcm@marin.edu](mailto:hrcm@marin.edu) .**

If you have a specific question about how the Political Reform Act applies to you, the Fair Political Practices Commission can be reached for telephone or written advice at their toll-free advice number at 1-866-275-3772 (1-866-ASK-FPPC). Please request to speak with one of the consultants in the Technical Assistance Division.

***Thank you for your cooperation.***