

Regular Board Meeting (Zoom) 2:00 PM (Tuesday, February 15, 2022)

Prepared by Micol Benet on Tuesday, February 15, 2022

Meeting minutes were approved by the Board of Trustees on March 8, 2022.

A. Regular Meeting, 2:00 PM (Zoom Conference)Procedural: 1. Call Regular Meeting to Order, Roll Call

Present: Suzanne Crow, Diana Conti, Paul da Silva, Wanden Treanor, and Stephanie O'Brien; Philip Kranenburg joined at 2:08 p.m., Eva Long joined at 2:04 p.m. but audio did not connect until 2:14 p.m.

The regular meeting was called to order at 2:01 p.m.

Roll Call: Diana Conti, Suzanne Crow, Paul da Silva, Stephanie O'Brien, and Wanden Treanor.

Action, Procedural: 2. Adopt Regular Meeting Agenda

Motion to adopt the regular meeting agenda by Diana Conti, second by Wanden Treanor

Roll Call: Diana Conti, Suzanne Crow, Paul da Silva, Stephanie O'Brien, and Wanden Treanor.

Procedural: 3. Public Comment (3 minutes per speaker)

There were two general public comments.

Physical Sciences instructor Antonino Cucchiara's statement thanking the Board and District for its support of federal grants for STEM programs may be found [here](#).

Lisa Morse, Performing Arts instructor, updated the Board about resuming in-person productions and announced that the next performance will be William Shakespeare's *As You Like It*, at the James Dunn Theatre, Performing Arts Building, Kentfield, on March 11, 12, 18 and 19 (7:30 p.m.) and March 12, 13, 19, and 20 (2:00 p.m.).

Procedural: 4. Student Trustee 2021-22: Swearing In and Oath

Juan Camara Pech took an [oath](#) swearing him in as the College of Marin (COM) Student Trustee for the spring 2022 semester.

B. Study SessionDiscussion, Information: 1. Tidalwaves Swim Team

Liz Foley, addressed the Board about swim time allocation, outside of the College's classes, and requested a formal process and procedures for access to the District's Kentfield pool for Tidalwaves' swim students. Her complete statement, along with parent testimonials and other stakeholders statements that were submitted in advance of the meeting may be found [here](#). The following parents and a former member of Tidalwaves also addressed the Board: Danielle Duran, Tatiana Sarco, Zach Glare, Sophie Duryee, Marina Krueger, Linda Frender, and Ange Cincin-Sain. Those who spoke shared about the many benefits of the Tidalwaves' program that ensures affordable and equitable access to swim lessons.

Veronica Bosque, the Branson School Director of Athletics, and Warren Lager, Director of the Marin Pirates swim team, addressed the Board about swim time allocation. From their viewpoint swim time allocation between the many swim teams and stakeholders has historically been a collaborative and equitable process, accessible to a broad range of swimmers, without the need for a formal process or policy.

The Board of Trustees recognized that swimming has great benefits and that pool resources, as well as other youth athletic and recreational resources, are limited in Marin County. The demands of resources far exceed the supply. The accessibility discussion before the Board could be appropriately expanded to include other institutions and more broadly in Marin County.

The Trustees value equitable access and hope that the swim teams will collaborate and agree on a process to allocate time, respecting existing contracts. While the pandemic and change in Marin County school schedules may have exacerbated the perceived conflict in swim time allocation, the Board encouraged the different swim team groups to

work together to create a fair process for swim time allocation.

Action: District staff will meet with all swim teams and stakeholders to formalize a swim time allocation process recommendation.

Action: District staff will bring a proposed procedure to the Board of Trustees within the next few months.

Discussion: 2. Learning Resources Center - Color Board Discussion on Exterior Colors and Materials

David Schnee of G4 Architects, reported on the final two exterior color and materials options for the Learning Resource Center (LRC) [construction documents](#): *Bark and Leaves* versus *Earth and Clay*, that the Board and the LRC Project Planning Committee voted on. The exterior color and materials strategy came from a clear preference expressed by a majority of constituents for a naturalistic color scheme, within budget, during the initial design feedback and review process.

Physical sample boards were made available for in-person viewing, over a two-week period in and outside the Academic Center. The Board of Trustees and the LRC Project Planning Committee showed a clear preference for the *Bark and Leaves* option.

Among the reasons the majority of the Board of Trustees chose the *Bark and Leaves* option was that the colors are timeless and integrate well with the natural environment and existing Academic Center building.

At least one Trustee preferred the *Earth and Clay* option as a more harmonious, warmer and welcoming material and color palette. Another Trustee chose not to vote because they wished for a less “institutional” and more unique, colorful palette.

Discussion: 3. Facilities Master Plan - Introduction

Greg Nelson, Assistant Superintendent/Vice President of Administrative Services gave a report on the Kentfield campus Measure B capital needs, an overview of the Indian Valley Campus capital needs, and a Facilities Master Plan Update. The details of the presentation may be viewed [here](#).

Vice President Nelson reported that there is a funding need of \$252,000,000. The capital outlay plan is a rolling annual list so it differs from the Measure B bond projects.

Trustees would like to prioritize projects that include health and safety and ADA access. Technology infrastructure for educational delivery is also critical along with some deferred maintenance needs. The Board would like to see rated projects to determine priorities, along with all funding sources for project needs. Some projects may qualify for State funding.

The Facilities Master Plan expires on December 2022 and the goal is to approve an updated five-year plan by January 2023.

Action: District staff to provide the Board a comprehensive overview of the Landscape Master Plan, Educational Master Plan, and Facilities Master Plan as well as how these plans tie in with the new Strategic Master Plan being developed this semester.

Action: District staff to provide the Board a facilities rental report.

Discussion, Report: 4. Housing Study Session

Vice President Nelson reported meeting with Senator McGuire about an opportunity for educator housing at College of Marin's Indian Valley Campus in Novato.

Senator McGuire's proposal included state resources possibly available to support affordable housing projects, that would include all Marin educators, not just COM employees. Senator McGuire requires a COM Board of Trustees vote

of 7-0, after the March 8 Board meeting, for the District to move forward as a possible partner in this housing initiative.

The Board requested more detailed information and a deeper discussion about the issues related to differences of land-lease versus ownership, accountability, liability, land swap opportunities, potential political ramifications, and existing leases/contracts.

Action: A Special Board Meeting will be calendared for February 22, 2022, at 2:00 p.m. to explore this educator housing opportunity in more detail.

Action: Trustees will submit their questions to Superintendent/President David Wain Coon by the end of the day, on February 16, 2022.

Information, Report: 5. 2020-2021 Citizens' Bond Oversight Committee (CBOC) Annual Report

This report proceeded, agenda item B.3. and B.4.

Vice Chair Jeff Gunderson, of the Citizens' Bond Oversight Committee (CBOC) gave the annual report of the committee's findings, on behalf of Committee Chair Ms. Margaret De Somma. He reported the auditor reports supported a finding that COM is in full compliance with all State requirements for the Measure B bond.

The \$12,000,000 savings from refinancing decisions demonstrated the quality of the District's fiscal stewardship.

C. Senate and Student Reports

Report: 1. Academic Senate Report

Alicia (Meg) Pasquel, Academic Senate (AS) President, reported that faculty are happy to be teaching in person again. AS's anti-racist work continues and the faculty is working on hiring portfolios. There are eight new faculty members in the mentorship program and the extension of the mentorship program to part-time faculty is progressing.

AS is conducting a thorough program review to improve courses and working on several new initiatives: Strategic Plan Faculty Co-Chair, Master Schedule Co-Chair, Sabbatical Presentations, and Distance Education Standards and Policies.

Report: 2. Classified Senate Report

Maridel Barr, Classified Senate President, reported that the Classified Senate (CS) kicked off the semester with a virtual magic show and is exploring a conversation space for classified employees to discuss Spring 2022 Convocation keynote speaker Dr. Jeff Duncan-Andrade's topic of Creating a Culture of Hope and Success. Also, CS is exploring "wellness walks" when it is safe to do so.

CS has plans for virtual meditation/stretching activities and Zoom trivia games. They have also narrowed down their logo design to two concepts.

The CS Book Club met in January to discuss "The Overstory" a Pulitzer prize winning novel by author Richard Powers. The current book is "The Henna Artist" by Alka Joshi.

A more detailed CS report may be read [here](#).

Report: 3. Student Senate Report

Juan Camara Pech, Student Trustee, reported that the ASCOM Board has filled all seats this semester. Sonia Saltzman is the ASCOM President and Emma Mitteregger the Vice President.

ASCOM is helping students transition to in-person classes. In-person events already held this semester include *COMchella*, *Love is Love* on Valentine's Day, the student resource fair, *Club Fest*, and an online COMMunity Hour was also held last week. The Interclub Council has oversight of 10 clubs this semester.

ASCOM's social media has increased by 26% since returning to campus. More events are planned for the semester

including many in-person activities. ASCOM is hosting another Club Fest and a movie event *Honoring Black History* this month.

D. CEO Report

Report: 1. Post-pandemic Visioning

Vice President of Student Learning and Success Jonathan Eldridge and Cara Kreit, English Instructor, gave a [PowerPoint presentation](#) update on post-pandemic visioning. She reported on critical questions about student access, instruction, and remote work. How faculty and staff envisioned success stories three years from now was used to redefine classroom experiences, reduce equity gaps, and improve work.

Primary focus areas included student access and success, instruction, engagement and connection and how redefining these goals may be achieved. This work is ongoing and a task force has been convened this semester to develop the next three-year strategic plan with the post-pandemic visioning goals in mind, over a six-week period.

The Board agrees that the pandemic has provided an opportunity to leverage information to improve communication, assess delivery of education, further train faculty on distance education, and continue to foster personal attention to students while filling equity gaps. Furthermore, student-centered education should include assessing format and timeframe of delivery methods, without losing the quality of instruction.

E. Consent Calendar Items - Consideration and Action (ROLL CALL VOTE)

The Superintendent/President recommends that the Board of Trustees approve the consent calendar items.

Motion to approve the consent calendar items by Wanden Treanor, second by Suzanne Crow.

Final Resolution: Motion Carries

Aye: Juan Camara, Diana Conti, Suzanne Crow, Paul da Silva, Philip Kranenburg, Eva Long, Stephanie O'Brien, and Wanden Treanor

Action (Consent): 1. Approve Consent Calendar Items (ROLL CALL VOTE)

Action (Consent): 2. Academic Personnel Recommendations

Action (Consent): 3. Classified Personnel Recommendations

Action (Consent): 4. Classified Confidential Personnel Recommendation

Action (Consent): 5. Short-Term Hourly Services

Action (Consent): 6. Recommendation of Superintendent/President Concerning Elimination of Certain Classified Employee Services for the 2022-2023 academic year.

Action (Consent): 7. Credit/Noncredit Course Additions, Deactivations, and A.A. Degree Addition

Action (Consent): 8. Declaration of Surplus Property - Miscellaneous Equipment

Action (Consent): 9. Budget Transfers for the Month of January 2022

Action (Consent): 10. Contracts and Agreements for Services for the Month of January 2022

Action (Consent): 11. Warrant Approval for the Month of January 2022

Action (Consent): 12. Measure B - Consent Items

F. Consideration and Possible Action (Measure B) (ROLL CALL VOTE)

Action: 1. Measure B: 2020-2021 Citizens' Bond Oversight Committee (CBOC) Annual Report

Motion to consolidate agenda items F.1. through F. 5. by Diana Conti, second by Eva Long.

Aye: Juan Camara, Diana Conti, Suzanne Crow, Paul da Silva, Philip Kranenburg, Eva Long, Stephanie O'Brien, and Wanden Treanor

Motion to approve consolidated agenda items F.1. through F. 5. by Wanden Treanor, second by Philip Kranenburg.

Aye: Juan Camara, Diana Conti, Suzanne Crow, Paul da Silva, Philip Kranenburg, Eva Long, Stephanie O'Brien, and Wanden Treanor

Action: 2. Change Order #3 - Dyleski Family Construction - Additional Exterior Painting, 830 College Ave., Kentfield

Action: 3. Emergency Purchase Order - Allied Heating and Air Conditioning, Inc. - HVAC Replacement at Pomo 4, Indian Valley Campus

Action: 4. Project Assignment Amendment Revision #2 - Perkins Eastman Architects D.P.C. - Bolinas Field Station

Action: 5. Purchase Order Amendment #1 - SCP Distributors dba Lincoln Aquatics - Miwok Aquatics and Fitness Center, Indian Valley Campus

G. Consideration and Possible Action (ROLL CALL VOTE)

Action: 1. Redeclearing a State of Emergency to Justify Meetings Via Teleconference Pursuant to AB 361 (2021)

The Superintendent/President recommends the Board of Trustees Motion to re-declare a state of emergency exists because of the spread of the COVID-19 virus and that state or local officials have imposed or recommended measures to promote social distancing.

Motion to re-declare a state of emergency exists pursuant to B 361 by Wanden Treanor, second by Diana Conti.

Aye: Juan Camara, Diana Conti, Suzanne Crow, Paul da Silva, Philip Kranenburg, Eva Long, Stephanie O'Brien, and Wanden Treanor

Action: 2. Resolution 2022-3 In Support of Black History Month

The Superintendent/President recommends the Board of Trustees of the Marin Community College District joins with faculty, students and staff of College of Marin in observing Black History Month and make this Resolution 2022-3 be made part of the official minutes.

Motion to adopt the Resolution 2022-3 In Support of Black History Month by Wanden Treanor, second by Suzanne Brown Crow.

Aye: Juan Camara, Diana Conti, Suzanne Crow, Paul da Silva, Philip Kranenburg, Eva Long, Stephanie O'Brien, and Wanden Treanor

Action: 3. Resolution 2022-4 Regarding Elimination of Permanent Classified Employees Service (1.00 F.T.E.)

Motion to consolidate agenda items G.3. through G.10. by Paul da Silva, second by Suzanne Brown Crow.

Aye: Juan Camara, Diana Conti, Suzanne Crow, Paul da Silva, Philip Kranenburg, Eva Long, Stephanie O'Brien, and Wanden Treanor

Motion to approve consolidated agenda items G.3. through G.10. by Philip Kranenburg, second by Wanden Treanor.

Aye: Juan Camara, Diana Conti, Suzanne Crow, Paul da Silva, Philip Kranenburg, Eva Long, Stephanie O'Brien, and Wanden Treanor

Action: 4. Five Year Capital Construction Plan for the California Community Colleges Chancellor's Office

Action: 5. Construction Contract - KBI Painting, Inc. - Exterior Painting - Building 17, Indian Valley Campus

Action: 6. 2022-2023 Non Resident Tuition and Capital Outlay

Action: 7. Agreement with Sutter Bay Medical Foundation to Provide Clinical Opportunities for the Nursing Department

Action: 8. Agreement with Sutter Bay Hospitals for Nursing Department Clinicals

Action: 9. Agreement with Dr. Michelle Fong for Dental Program Clinicals

Action: 10. Agreement of UR and COM to plan and develop a strategic Marin Business & Society Partnership

H. Administrative Procedures (Information Only)

Information: 1. AP 7235 Probationary Period – Confidential and Supervisory Employees

Revision initiated by administration (Human Resources) changing probationary period for confidential and supervisory employees from one year to six months.

Information: 2. AP 7236 Substitute and Short-Term Employees

Revision initiated by administration (Human Resources) for short-term employee services not to exceed days has been changed from 194 to 165 days.

I. Consideration/Approval of Meeting Minutes (ROLL CALL VOTE)

Action, Minutes, Procedural: 1. Meeting Minutes January 18, 2022

Motion to approve January 18, 2021 meeting minutes by Motion by Paul da Silva, second by Diana Conti.

Aye: Diana Conti, Suzanne Crow, Paul da Silva, Philip Kranenburg, Eva Long, Stephanie O'Brien, and Wanden Treanor

Abstain: Juan Camara

J. Board Reports/Requests

Report: 1. Additional Committee Reports

There were no committee reports.

Information, Report: 2. Individual Reports/Requests

Trustees reported attending a recent CCLC 2022 Effective Trusteeship & Board Chair Workshops Conference that addressed the need for flexibility in education delivery, student needs, and respect for District staff time and related policies.

Some newer board members, from other districts, do not have a good understanding of the role as trustee. This issue may be encountered as College of Marin moves to by-area elections.

Information: 3. Board Diversity, Equity, and Inclusion (DEI) Engagement

K. Board Meeting Evaluation

Discussion: 1. Meeting Evaluation

Discussion, Information: 2. Follow-up Items

Action: Trustees to send Superintendent/President Coon their housing questions by the end of the day, February 16, 2022.

Action: District staff to send Board a reminder email about the CCLC DEI Townhall event, March 17, 2022, 6:00 p.m.

L. Information Items

Information, Report: 1. Financial Status Report and CCFS-311Q for 2021/22 - 2nd Quarter

Information: 2. Measure B Update

M. Board Meeting Schedule

Information: 1. Upcoming Board Meetings

A special Board meeting is planned for February 22, 2022 and the next regular Board meeting is March 8, 2022.

N. Upcoming Events

Information: 1. Space Night - February 26, 2022 at 6:00 p.m.

Information: 2. CCLC Annual Trustees Conference (Dana Point) April 29 to May 1, 2022

Information: 3. Author Isabel Allende - May 12, 2022 at 6:30 p.m.

O. Motion to Adjourn the Meeting (ROLL CALL)

Action, Procedural: 1. Motion to Adjourn

Motion to adjourn the meeting by Philip Kranenburg, second by Wanden Treanor.

The meeting adjourned at 6:34 p.m.