



MEMORANDUM

To: Jon Eldridge, Sr. Vice President for Student Learning & Student Services
PRAC Co-Chair
Sara McKinnon, Academic Senate President
PRAC Co-Chair

FROM: David Wain Coon, Ed.D. *DWC*
Superintendent/President

DATE: June 1, 2016

RE: PRAC Resource Allocation Recommendations

Let me take this opportunity to thank you for a successful year as the co-chairs of the Planning Resource Allocation Committee (PRAC). In particular, I am grateful for your leadership and work in transforming PRAC's work related to the processes and procedures for resource allocation requests. I recognize that Vice President Nelson and his staff also played an integral role in this transformation. Simply put – a job well done!

I have completed my review of PRAC's Resource Allocation Recommendation for fiscal year 2016-17. I greatly appreciated the detail, clarity, and conciseness of the report. Please be advised that I fully concur with resource allocation recommendations as presented and through this communication provide my approval for proceeding with the final preparation of the Tentative Budget for 2016-17.

It goes without saying that should the budget landscape change in any significant manner throughout the year, we may need to revisit our planned expenses.

Do not hesitate to let me know if further clarification is needed.

cc: Greg Nelson, Vice President for Finance & College Operations