

Appendix B (Previous Appendix A)

History of May 2005 Participatory Governance Plan & Subsequent Revisions

The Governance Review Council (GRC) began meeting in March 2004 to develop a new College governance system. The Council was composed of three representatives each from the Academic Senate, the Student Senate, the classified staff and the managers. Interim College President Lois Callahan chaired the GRC in spring 2004. President White chaired in the Fall of 2004. Kathleen Kirkpatrick served as a staff resource.

The GRC reviewed governance models from a number of colleges including Los Positas College, Napa Valley College, Citrus Community College District, Sierra College, Mount San Antonio College, LA Valley College, and Skyline College. The committee identified processes, committee structures and meeting procedures they believed would be effective at College of Marin. The GRC also thoroughly reviewed the College's former governance policy and committee structure and identified elements that should be carried over to the new system.

The GRC used a process of consensus and when consensus could not be reached a vote was taken. On December 9, 2004, the GRC presented a draft of the plan and a process for constituent review to the College Council.

In the spring of 2005, a GRC Subcommittee, consisting of one member of each constituency, was formed to oversee the review and feedback process. Copies of the draft were distributed to the Senates, Management Council and Board of Trustees. An electronic copy was also available in Outlook Public Folders and the College Intranet and a paper copy was placed on reserve in the Library for constituent review. A global email and voicemail announcing the availability of the draft, two open forums and the process for providing constituent feedback was sent to the college community on February 2.

Members of the GRC Subcommittee attended Academic, Classified and Student Senate meetings to provide background and answer questions about the plan. They also sponsored an open forum on each campus to seek additional feedback. The GRC Subcommittee reviewed feedback and presented recommendations to the entire GRC. Time constraints made it difficult to thoroughly discuss all aspects of the feedback received.

The plan is designed to create a more structured, transparent, respectful and open governance system. The GRC will conduct an evaluation of the system each year and make recommendations for further improvement. The current version of the PGS Plan, committee descriptions and resources for committees to assist them in operating efficiently and productively are posted on the Participatory Governance Web Page on the College Website.

The initial PGS Plan was approved by College Council in May 2005 and officially launched in fall 2005. The plan was evaluated and revised by the GRC in 2006-07 and approved by College Council in spring 2008. GRC made recommendations to establish a Professional Development Committee and update language to reflect the current review process for Board Policies and Administrative Procedures in April 2009.

These recommendations were approved by College Council and the plan was updated April 9, 2009. The PGS Plan was revised again in November 2009 to reflect the establishment of the Planning and Resource Allocation Committee, which merged the responsibilities formerly held by the Budget and Institutional Planning Committees. The May 2010 PGS Plan was approved to reflect the revised charge and composition of the GRC. The plan was further revised in March 2011 to include the revised Facilities Planning Committee Charge recommended by GRC and update committee names.

The current PGS Plan was approved by College Council March 10, 2011. The PGS Plan was updated to include revised Educational Planning Committee description approved by College Council December 2011 and to update references from Student Senate to ASCOM. Revised April 2012 to include updated Student Access/Success Committee description approved by College Council April 5, 2012. Revised in December 2012 to change composition of College Council to include the Vice President of Student Services as a standing member and change the role of the President to that of a non-voting chair.

Changes made in 2016 reflect recommendations made by GRC to College Council regarding specific activities and responsibilities of the governance committees. In addition, PRAC, the Facilities Planning Committee, and the Student Access and Success Committee submitted revisions to their charges that were included in the 2016 PGS. Finally, changes to the process for vetting Board Policies and Procedures required adding a policy and procedure function to each of the committee's responsibilities.