

COLLEGE OF  
**MARIN**

**Agenda Item Details**

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Meeting	Dec 09, 2014 - Organizational and Regular Meeting
Category	J. Consideration and Possible Action
Subject	<b>1. Student Equity Plan</b>
Type	Action, Information, Report
Preferred Date	Dec 09, 2014
Absolute Date	Dec 09, 2014
Fiscal Impact	No
Budgeted	Yes
Budget Source	Student Equity funds (categorical allocation from CCCCCO)
Recommended Action	Approve Student Equity Plan for submission to the Chancellor's Office.

**BACKGROUND**

The intent of the student equity planning process is for colleges to conduct a self-evaluation on their own improvement or lack thereof in improving successful outcomes for all students. Student Equity Success Indicators are to be researched and goals and activities developed to address disparities in student equity. There are both legislative and regulatory requirements associated with each college/district participating in equity planning, including submitting a Student Equity Plan that has been board approved to the Chancellor's Office on or before January 1, 2015.

Marin CCD Equity Plan Final 12-15-2014.pdf (5,158 KB)

**Motion & Voting**

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Approve Student Equity Plan for submission to the Chancellor's Office. Student Trustee Trump cast an advisory aye vote.

Motion by Stephanie O'Brien, second by Diana Conti.  
Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

COLLEGE OF  
**MARIN**

### Agenda Item Details

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Meeting	Jan 19, 2016 - Regular Board Meeting
Category	H. Consideration and Possible Action
Subject	<b>3. 2015-16 Student Equity Plan</b>
Type	Action
Preferred Date	Jan 19, 2016
Absolute Date	Jan 19, 2016
Fiscal Impact	No
Budgeted	Yes
Budget Source	Student Equity Funds
Recommended Action	The Superintendent/President recommends the Board of Trustees approve the 2015-16 MCCD Student Equity Plan.

The 2015/16 Student Equity Plan Summary and Budget are attached. A full copy of the 2015/16 Student Equity Plan is available upon request.

[2015-2016\\_MCCD\\_Student\\_Equity\\_Plan\\_Budget.pdf \(106 KB\)](#)

[2015-16 MCCD Student\\_Equity\\_Plan Summary \(BOT\).pdf \(1,182 KB\)](#)

### Motion & Voting

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The Superintendent/President recommends the Board of Trustees approve the 2015-16 MCCD Student Equity Plan.

Motion by Stuart Tanenberg, second by Phil Kranenburg.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Diana Conti, Stuart Tanenberg, Wanden Treanor

## **Regular Board Meeting (Tuesday, November 17, 2015)**

*Generated by Kathy Joyner on Tuesday, January 12, 2016*

### **Members present**

Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

### **Meeting called to order at 2:01 PM**

#### **A. Open Meeting, 2:00 p.m.**

##### Procedural: 1. Call to Order, Roll Call

The meeting was called to order at 2:01 p.m. in Building 10 at the Indian Valley Campus in Novato. Trustees Conti, Tanenberg, Bevis, Long, Kranenburg and O'Brien were present. Trustee Treanor arrived at 2:13 p.m.

##### Action: 2. Adopt Study Session and Regular Meeting Agendas

Adopt study session and closed session agendas as amended to pull consent item F.5. Classified Position change and Item G.1. Resolution regarding elimination of classified employee services.

Motion by Stuart Tanenberg, second by Eva Long.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg

#### **B. Study Session**

##### Information: 1. Tour IVC Pomo Cluster

Laura McCarty led Trustees on a tour of the Pomo cluster to view the projects under way to make the buildings in that cluster fully accessible. Improvements include the installation of an elevator for access to the upper levels of buildings 3 and 6, ADA upgrades to restrooms, installation of accessible drinking fountains and handrails, improvements to the lab and new roofs. Additional work on this campus includes a new roof on building 17, and installation accessible parking and handrails at the pool. Staff are working in-house to repair or replace wooden benches and handrails with recycled wood.

##### Discussion, Information: 2. IVC Planning

Dr. Coon provided an overview of the activities and actions that have occurred since April 2014 related to Indian Valley Campus planning, including a list of all of the projects that were completed at IVC since August 2013. He reported that the College received a \$50,000 grant from the Peter Haas Foundation earlier in the day which will help fund the Bio Science Lab. A copy of the presentation is attached to the agenda.

Dr. Coon introduced Sandi Bowman, representing the Friends of IVC, who provided the Board

with a list of suggestions compiled as a result of talking with community members and individuals who attended the tour in September. The list included requested courses, fund generating ideas and the potential for local business partnerships. Ms. Bowman stressed the importance of bringing people to the campus, working with the community and local businesses and getting the word out that we are here, noting that Friends was available to work with the College to accomplish this. A copy of the suggestions from Friends of IVC is also attached to the agenda.

Dr. Coon stated that he anticipates we will be receiving proposals for IVC and that it will be important to have agreed upon criteria and key benchmarks to evaluate any proposals that we receive. Trustees were asked review the items identified earlier in the year for success and write down 3 - 5 benchmarks that they would use to review proposals. After Trustees shared their ideas on criteria, they were asked to place dots next to the items they felt were the most important. Dr. Coon noted that this exercise would show what was most important, but that all items would stay on the list. Trustees suggested that Dr. Coon wordsmith the criteria since many had overarching themes. There was discussion that we need to serve the community, must review proposals against our current plans, keep the best land for our use, and to be flexible. Vice President Nelson reviewed the request for qualifications process to give the Board an idea of how it would work. Trustees commented that it is important to be proactive and not just wait for proposals, and that housing and athletic fields will generate revenue. Other comments included the need to be clear about space usage, to continue to expand our academic offerings, and that there are a number of assumptions that will need to be flushed out before we finalize anything.

Ross Millerick commented that that he believes we will start to see an increase in students at all community colleges with the higher demand for education and job training. He also noted that language and cultural sensitivity will be a significant benefit to the community and will draw students to the College.

### Discussion, Information: 3. Corte Madera Creek Project

Laura McCarty introduced Hugh Davis, Associate Civil Engineer from the County of Marin, Scott Lyle, Principal Engineer of the Flood Control District, and Nancy Vernon from Supervisor Katie Rice's office, to present information on the Corte Madera Creek Watershed Program. Sandra Guldman from Friends of Corte Madera creek was also present. Ms. McCarty noted that this was an initial presentation and that no action was requested tonight, but noted that this could have implications with respect to the Facilities Master Plan. Mr. Lyle reported on the history of flooding in the Ross Valley watershed noting the significant impact of the College of Marin in 1982 and 2005. Study of the watershed since 2005 has resulted in a number of potential mitigation measures along the channel, which include widening and deepening portions of the creek, bridge replacement projects, retention basin projects and flood walls. Mr. Davis discussed the measures specific to the College of Marin and requested approval of the College before moving forward. With College approval, they will start to study the feasibility and impacts of the mitigation issues to determine whether they would be beneficial and help

contain the flow within the creek. Ultimately will be asking for a memorandum of understanding, but wanted an initial response now.

The area of impact for the College would be parking lot 9 by the pedestrian bridge where the bike path would be lowered and berms added to the lot, so the area would act as a flood basin during extreme events. Another potential area is lot 13 where water could be retained in extreme conditions to reduce flooding. There was significant discussion about the areas affected, requests for more information, discussion of who else is impacted and who was doing their part, silt build up and dredging, esthetically pleasing changes, height of the wall, and consideration of wetland area.

Dr. Coon made the recommendation that they proceed with the Corte Madera Creek Concrete Channel part, but not lot 13. The analysis will tell us how these projects will affect the other areas of the creek and what impacts they will have. An MOU will be forthcoming which will define some of these measures and allow them to start technical analysis of the potential mitigation measures. It was agreed they could move forward, but not to include Lot 13 at this time. A copy of the presentation is attached to the agenda.

#### Discussion, Information: 4. Facilities Master Planning Update

Tim Haley and Ellen Mejia Hooper from iep2 gave a presentation to update the Board on the facilities master planning process, including data and information that has been gathered to this point, where we are in the process and what the next steps will be. The information is a result of a number of meetings and surveys with internal and external groups that took place starting last spring. Ms. Hooper reviewed the information, noting the common themes and ideas that arose for both campuses. Mr. Haley reviewed the existing buildings on each campus in relation to flood and liquefaction zones and the Tsunami inundation Zone for Bolinas. It was noted that it was important to review the flood zones in relation to future facilities and to include the potential set-backs that will be required as part of the Flood Zone proposal should it move forward. Vice President Nelson commented that decisions around the Bolinas property may be influenced by potential permit moratoriums for coastal property that may be imposed by the State.

Next steps will be to go back to internal and external groups to review and discuss outcomes and start to build options that will address the common themes and ideas generated from meetings and survey comments. It is anticipated that a final report will come back to the Board in February or March.

There was discussion about the comments received, the impact of traffic for students and staff, offering more courses, offering courses to high school students in the afternoon and study space options. It was noted that when the survey was done, the Austin Center was still open which contributed to some of the negative comments about the facilities. Negative comments around parking and way finding may have also be contributed to by construction that was occurring at the time and the fact that the Austin parking lot was not available for use. Signage

will be installed soon and should help, but it is important to have an obvious pathway from the main campus to PE and the Child Study Center at Kentfield and signage to better orient people at IVC to where usable buildings are located. There was discussion about increasing enrollment and making sure that we have the right kinds of classrooms and spaces, the need for significant updates to LRC and SS and the importance of flexible and right-sized spaces. Comments included holding on to prime property for College purposes, potential consolidation at IVC and using Miwok as a conference center or student housing, renovation of Ohlone and consideration of property or land leases. More information will be needed from the Flood Control District to see the impact the projects may have on our facility planning. A copy of the presentation is attached to the agenda.

#### Presentation: 5. Introduction to PARS

Vice President Nelson gave an overview of the Pension Rate Stabilization Program (PRSP) developed by the Public Agency Retirement Services (PARS) and offered to community college districts in joint partnership with the Community College League (CCLC) as an option to address pension liabilities. The program is similar to the OPEB Trust, allowing the College to raise funds through interest, but this program allows the College flexibility with investments and distribution. The program would help to lower the College's net pension liability, help build a rainy day fund for future pension rate increases, strengthen the College's credit rating, demonstrate we are pre-funding our liabilities as required by Accreditation Standard 3, give us control over our assets and lower pension plan costs by pre-funding them. The College's pension liability is \$5.2 million per year and will increase as a result of the pension reform act to \$6.8 million over the next three years. More information will be forthcoming on investment and funding options. A copy of the presentation is attached to the agenda.

#### Procedural: 6. Dinner Break (6:00 p.m.)

### **C. Regular Meeting - 6:30 p.m.**

#### Procedural: 1. Call to Order, Roll Call

The meeting was called to order at 6:30 p.m. Trustees Bevis, Conti, Kranenberg, Long, O'Brien, Tanenburg, Treanor and Student Trustee Alatraste were present.

#### Procedural: 2. Public Comment (3 minutes per speaker)

There was no public comment.

#### Information: 3. Announcements

Trustee Bevis attended several workshops at the ACCT conference in San Diego on CTE successes and grants and made a number of requests for information on the College of Marin processes related to CTE. She also noted there should be a COM Business Advisory Council. Trustee Conti expressed interest in being on that committee. Trustee Treanor noted that further discussion on this topic can take place at the January retreat. Trustee O'Brien is

preparing a report on her activities at the ACCT conference which she will share. Trustee Long reported that she will be presenting a workshop at CCLC and noted that she had received a special invitation to the Cal Net Conference. Trustee Long complimented staff on the beautiful performing arts brochure. Trustee Conti reported that she attended the first meetings of the two Advancement Advisory committees and was very impressed by the individuals on the committees. Trustee Treanor spoke about a featured article in the Board Focus publication that spoke to the need to train and support CEOs.

#### **D. Senate and Student Reports**

##### Report: 1. Academic Senate Report

Sara McKinnon gave the Academic Senate report which has been attached to the agenda.

##### Report: 2. Classified Senate Report

Monica Rudolph gave the Classified Senate report which has been attached to the agenda.

##### Report: 3. Student Association Report

Student Trustee Alatraste reported on the successful Day of the Dead event, the ICC club meeting, the upcoming Harvest Lunch and other student activities.

#### **E. Chief Executive Officer Report**

##### Discussion, Information: 1. Student Success Plans

Dean Levy provided the annual update on the Student Success and Support programs (SSSP) for credit and non-credit, reviewing the purpose and conditions of the program and changes to rules governing the plan. There was an allocation increase of \$188,000 for 2015/16, a match reduction from 2:1 to 1.3:1, broadened expenditure guidelines and new guidelines for BOG waivers that are effective fall 2016. Dean Levy reviewed the details of the credit and non-credit SSSP plans, reviewed current expenditures, explained the relationship to the Student Equity Plan and noted that elements are being built into the SSSP plans to address action steps in our strategic planning. A copy of the presentation is attached to the agenda.

##### Discussion, Information: 2. Adult Education Block Grant (AEBG)(AB 104)

Dean Pratt gave a presentation on the Regional Adult Education Consortium for Marin County providing information on Assembly Bill 86 and the transition to the implementation phase of the program via the Adult Education Block Grant (AEBG). The College is participating in the consortium as the Fiscal Agent and will participate in making decisions on programmatic and financial operations with the Marin County Office of Education, Novato Unified School District, San Rafael City Schools and Tamalpais Union High School District. The consortium has been awarded \$750,000 for 2015/16 and the award for 2017/18 is anticipated to be \$750,000. Program focus of AEBG are entry/reentry into the workforce and programs that train adults to assist elementary and secondary school children to succeed academically. Trustees commented



on the importance of investing in local jobs and the economy, partnerships with K-12, adult schools and employers, building a good foundation and sustainable model. There was additional conversation about adult education in Novato, ROP programs, opportunities to lead and guide in this area, accelerated programs, apprenticeship programs, helping the underserved populations, helping businesses fill jobs, cutbacks in developmental disability programs and leveraging partnerships.

## **F. Consent Calendar Items - Consideration and Action (ROLL CALL VOTE)**

### Action (Consent): 1. Approve Consent Calendar Items - ROLL CALL VOTE

Item F. 5, Pulled

Resolution: The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote.

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote, with the exception of Item F.5. which was pulled from the agenda.

Motion by Stephanie O'Brien, second by Eva Long.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

### Action (Consent): 2. Appointment of Academic Personnel

Resolution: The Superintendent/President recommends that the Board of Trustees approve the Academic Personnel Recommendations.

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote, with the exception of Item F.5. which was pulled from the agenda.

Motion by Stephanie O'Brien, second by Eva Long.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

### Action (Consent): 3. Classified Personnel Recommendations

Resolution: The Superintendent/President recommends that the Board of Trustees approve the Classified Personnel Recommendations.

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote, with the exception of Item F.5. which was pulled from the agenda.

Motion by Stephanie O'Brien, second by Eva Long.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action (Consent): 4. Classified SEIU Position Recommendation Lead Gardener Job Description

Resolution: The Superintendent/President recommends that the Board of Trustees approve the following actions effective November 17, 2015, approve new SEIU job description of Lead Gardener, revised SEIU Salary Schedule and amend staffing plan accordingly.

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote, with the exception of Item F.5. which was pulled from the agenda.

Motion by Stephanie O'Brien, second by Eva Long.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action (Consent): 5. Classified Position Change - DSPS Support Services Technician and Instructional Specialist - Library/Learning Resources - PULLED FROM AGENDA

This item was pulled from the agenda.

Resolution: No Action Taken

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote, with the exception of Item F.5. which was pulled from the agenda.

Motion by Stephanie O'Brien, second by Eva Long.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action (Consent): 6. Classified Supervisory Vacation Accrual

Resolution: The Superintendent/President recommends that the Board of Trustees approve the Classified Supervisory Recommendation effective July 1, 2015.

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote, with the exception of Item F.5. which was pulled from the agenda.

Motion by Stephanie O'Brien, second by Eva Long.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action (Consent): 7. Salary Schedule for Service Employees International Union, Local 1021 (SEIU)

Resolution: The Superintendent/President recommends that the Board of Trustees approve the updated SEIU Salary Schedule effective January 1, 2016.

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote, with the exception of Item F.5. which was pulled from the agenda.

Motion by Stephanie O'Brien, second by Eva Long.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action (Consent): 8. Classified Management Personnel Recommendation

Resolution: The Superintendent/President recommends that the Board of Trustees approve the Classified Management Personnel Recommendation.

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote, with the exception of Item F.5. which was pulled from the agenda.

Motion by Stephanie O'Brien, second by Eva Long.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action (Consent): 9. Classified Management Position Recommendation - Career Pathways & Workforce Development Grants Administrator

Resolution: The Superintendent/President recommends that the Board of Trustees approve the Classified Management Job Description, revised Management Salary Schedule and amend Classified Staffing plan accordingly effective November 17, 2015.

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote, with the exception of Item F.5. which was pulled from the agenda.

Motion by Stephanie O'Brien, second by Eva Long.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action (Consent): 10. Short-Term Hourly Positions

Resolution: The Superintendent/President recommends that the Board of Trustees approve the Short-Term Hourly Positions.

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote, with the exception of Item F.5. which was pulled from the agenda.

Motion by Stephanie O'Brien, second by Eva Long.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action (Consent): 11. Budget Transfers for Month of October 2015

Resolution: The Superintendent/President recommends that the Board of Trustees approve the Budget Transfers.

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote, with the exception of Item F.5. which was pulled from the agenda.

Motion by Stephanie O'Brien, second by Eva Long.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action (Consent): 12. Warrant Approval for Month of October 2015

Resolution: The Superintendent/President recommends that the Board of Trustees approve the payments for goods and services.

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote, with the exception of Item F.5. which was pulled from the agenda.

Motion by Stephanie O'Brien, second by Eva Long.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action (Consent): 13. Credit Course Additions, Deletions/Deactivations, and Revisions

Resolution: Approval

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote, with the exception of Item F.5. which was pulled from the agenda.

Motion by Stephanie O'Brien, second by Eva Long.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action (Consent): 14. New Community Services Courses

Resolution: The Superintendent/President recommends that the Board of Trustees approve the proposed new Community Services Courses.

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote, with the exception of Item F.5. which was pulled from the agenda.

Motion by Stephanie O'Brien, second by Eva Long.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action (Consent): 15. Acceptance of Non-Cash Gifts

Resolution: The Superintendent/President recommends that the Board of Trustees approve acceptance of the non-cash gifts for the benefit of students.

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote, with the exception of Item F.5. which was pulled from the agenda.

Motion by Stephanie O'Brien, second by Eva Long.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action (Consent): 16. Consent Approval Measure C Contracts

Resolution: The Superintendent/President recommends that the Board approve or ratify the Measure C Consent items.

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote, with the exception of Item F.5. which was pulled from the agenda.

Motion by Stephanie O'Brien, second by Eva Long.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

**G. Consideration and Possible Action**

Action: 1. Resolution # 2015-33 Regarding Elimination of Classified Employee Services CSEA .20 FTE/10 MPY Laboratory Technician Dental Assisting - Layoff (ROLL CALL VOTE) - PULLED FROM THE AGENDA.

This item was pulled from the agenda.

Action: 2. Request to Name IVC Playing Fields

Dr. Coon reported that the College received a communication from the Novato City Council in support of naming the Indian Valley Campus ball field complex after Ernie Gray who was very instrumental in the establishment of the fields and the on-going relationship with the College. Pam Shinault and Larry Dito were present to answer questions, give history, and support for the request as a fitting honor for Ernie Gray. Trustees discussed the history and partnerships with the City, noted concerns with the timeline, the importance of following the District's naming policy, and expressed their wishes to recognize Harry Moore potentially on the complex or one of the fields, or other facility after discussion with the family. There was additional discussion to review the naming policy given this request.

The Superintendent/President recommends the Board of Trustees honor the request by the City of Novato to name the Indian Valley Athletic Field Complex after Ernie Gray and to consider the possibility of honoring Harry Moore on the complex or other facility after discussion with Mr. Moore's family.

Motion by Diana Conti, second by Brady Bevis.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Continuing the partnership with the City of Novato, the Board of Trustees honors the request that has been made to name the Indian Valley Campus Athletic Field Complex after Ernie Gray with the understanding that the Board wishes to recognize Harry Moore and may consider naming one of the fields after him after consideration and discussion with his family and the community.

Motion by Diana Conti, second by Brady Bevis.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action: 3. MOU with San Rafael City Schools in Support of COMPASS Program

Motion to combine items G. 3 through G.6.

Motion by Stephanie O'Brien, second by Stuart Tanenberg.

Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Motion to approve items G.3 through G.6.

Motion by Diana Conti, second by Stephanie O'Brien.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action: 4. MOU between COM and Marin County School Volunteers

Action (Consent): 5. MOU with the Carnegie Foundation to Implement the Statway Program

Resolution: The Superintendent/President recommends that the Board of Trustees approve entering into a Memorandum of Understanding with the Carnegie Foundation for the Advancement of Teaching to implement the Statway program at COM.

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote, with the exception of Item F.5. which was pulled from the agenda.

Motion by Stephanie O'Brien, second by Eva Long.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action: 6. MOU with University of Phoenix Nursing - COM RN Collaborative Baccalaureate of Science Degree in Nursing - Awarded by University of Phoenix

Action: 7. Adult Education Block Grant (AEBG)

The Superintendent President recommends the Board of Trustees approve the 1 year plan, 3 year plan, Budget and Governance Template for the Adult Ed Block Grant (AEBG).

Motion by Stephanie O'Brien, second by Phil Kranenburg.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action: 8. Faculty Entrepreneurship Champion Mini-Grant with Solano Community College District- Small Business Sector Navigator

The Superintendent President recommends that the Board of Trustees approve the Faculty Entrepreneurship Champion Mini-Grant.

Motion by Phil Kranenburg, second by Eva Long.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action: 9. Approval of revision to bylaws for the Citizens' Oversight Committee

Superintendent/President recommends the Board of Trustees approve the modified language in the bylaws of the College of Marin Citizens' Oversight Committee as noted below.

Motion by Diana Conti, second by Stephanie O'Brien.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action: 10. Measure C - IVC Retaining Walls Repairs/Replacements (413A) Authorization to transfer funds and Award of Construction Contract

The Superintendent/President recommends that the Board authorize \$160,500 be transferred from LRC Seismic Upgrade (302B) and KTD Reserves (900A) to IVC Retaining Walls Repairs/Replacements (413A).



The Superintendent/President recommends that the authorized construction award amount be raised to \$357,500 for the IVC Retaining Walls Repairs/Replacements (413A).

Motion by Eva Long, second by Brady Bevis.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

#### **H. Board Policy First Read**

Discussion, Information: 1. BP 3530 Weapons on Campus

Discussion, Information: 2. BP 7340 Leaves

#### **I. Board Policies Second Read and Approval**

Action: 1. BP 4030 Academic Freedom

The Superintendent/President recommends that the Board of Trustees approve the revised Board Policy 4030 Academic Freedom.

Motion by Stephanie O'Brien, second by Brady Bevis.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

#### **J. Administrative Procedures - Information**

Information: 1. AP 3530 Weapons on Campus

Information: 2. AP 5050 Student Success and Support Programs

Information: 3. AP 7340 Leaves

#### **K. Consideration/Approval of Meeting Minutes**

Action, Minutes: 1. Minutes of October 20, 2015 Regular Board Meeting

The Superintendent/President recommends the Board of Trustees approve the minutes of the October 20, 2015 regular Board meeting.

Motion by Stephanie O'Brien, second by Eva Long.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor  
Abstain: Phil Kranenburg

## **L. Board Reports/Requests**

### Information: 1. Committee Chair Reports

Trustee O'Brien requested that Trustees let her know if they are interested in serving on specific committees.

Trustee Tanenberg reported that he attended the County School Board Association meeting and with our recommendation, the three candidates were reelected for one more term, Karen Crocket, Elizabeth Robbins and Nadine Acosta Were appreciative of our endorsement.

Trustee Treanor shared the draft version of the Board priorities as developed based on discussion with Trustees and the basic priorities of student success. She requested that Trustees contact her or Dr. Coon with any comments between now and the next meeting, but noted that these priorities represent the work and review of trustees. She also reported that the Ad Hoc Committee consisting of herself and Trustees Bevis and Conti had an informative meeting with Dr. Coon, Vice President Nelson and the consultants to review survey questions about how we handled the current bond and whether there is potential support for another facility bond.

Dr. Coon noted that the survey started last week and that 800 individuals were contacted, 400 by phone and 400 on-line.

### Discussion, Information: 2. Governance Calendar Review

Student Success Initiative was reviewed today. Trustee O'Brien asked Trustees to bring their calendars to the December 8 meeting to facilitate scheduling the retreat dates for 2016 and get them on the Governance Calendar to assist in scheduling all of the topics Trustees will need to review.

### Information: 3. Individual Reports/Requests

No Reports/Requests

## **M. Future Agenda Items**

## **N. Board Meeting Evaluation**

### Discussion: 1. Meeting Evaluation

Trustee Treanor asked that trustees continue to hold the 1:30 p.m. start time for study sessions and that the time would be adjusted depending on the number of topics to be discussed. Trustee comments on the meeting format indicated that the meetings are efficient and productive, that there is enough time for meaningful discussion and questions, that trustee questions are more focused and succinct and that one meeting is preferred over two. There was some concern expressed with having an early start for every meeting due to trustee work schedules as well as the impact on staff work loads at certain times of the year. There was

appreciation expressed for the e-mail prior to the meeting to confirm the start time and of the team work to keep the meeting moving and on schedule. Trustees noted they had more energy with the earlier start time and were more focused. It was noted that breaks are important on these long meeting days. There was a request to be notified ahead of time of critical items that might require more intensive review prior to the meeting. Scheduling of the study sessions will be considered on items that require action at a future meeting, which will allow trustees time for questions and additional information prior to action at the next meeting.

## **O. Information Items**

Information: 1. Correspondence

Information: 2. CTE Enhancement Funds Amendment #1 - Change of termination date from February 28, 2016 to June 30, 2016.

Information: 3. Contracts and Agreement for Services for October 2015

Information: 4. Measure C Schedule

Information: 5. Measure C Milestones

Information: 6. Measure C Director's Report

## **P. Upcoming Board Meetings**

### **Q. Calendar of Special Events**

Information: 1. Harvest Day Lunch, November 18, 12:00 p.m. - 1:30 p.m., IVC Building 5, Rooms 188/189

## **R. Adjourn Meeting**

Action: 1. Motion to Adjourn Meeting

Meeting adjourned at 8:22 p.m.

Motion to adjourn the meeting in honor of Ernie Gray.

Motion by Stephanie O'Brien, second by Eva Long.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

