

BOARD FOCUS

SPRING 2016

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The Board-CEO Relationship

Wanden Treanor, Trustee, Marin CCD

The League has identified CEO development as a strategic objective. The experiences of our current CEOs will naturally inform the strategies to meet that objective. In this Board Focus, we highlight how trustee leadership in partnering with the CEO, not only supports the CEO to be engaged, challenged and able to reach his/her true potential, but also how it benefits the district.

The Board-CEO connection is an employer-employee relationship and its success can significantly affect the success of one of the community's greatest public assets, its community college.

Like any relationship, the Board-CEO relationship must be grounded in respect, mutual support and authenticity. A successful relationship requires a level of maturity to honor each other's strengths and to be able to support each other in taking on new challenges.

Frequent CEO turnover is not in a district's best interest and board conduct plays a central role in that statistic. Search consultants placing community college CEOs say that the most common question asked of them by a potential candidate is, 'tell me about the Board'. Good candidates want to know how the board treated the out-going CEO, why he/she is leaving, and if the Board members understand their role in the Board-CEO relationship.

If you want to attract and retain the best candidates, understand the role trustees play in a successful Board-CEO relationship. Ask how trustees can support the professional development of CEOs and identify benchmarks to create and sustain an environment where the health of this critical relationship is monitored and supported. While there isn't one answer, we can share the collective wisdom of current and past CEOs who have discussed how trustees can strengthen the relationship and become better partners in the success and professional growth of the CEO.

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The Board-CEO Relationship

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A Good Relationship Requires Both Parties to Work at It

If the Board is working to maintain a healthy CEO relationship, the individual board members need to understand the board's role and must conduct themselves such that they 'stay in their lane' as Dr. Helen Benjamin explains in the box about "What CEOs want from Trustees".

If the Board is not working to maintain a healthy CEO relationship, they risk the district having to look for a new CEO and the fact that CEO turnover can negatively impact the district. The cost of the search, the lost opportunities that might have come with continuity of leadership and the time required to get a new CEO functioning at his/her optimum, are all factors that weigh on the board and district during a CEO transition. You can never predict if the transition will be short or prolonged. It may be that you will have an interim CEO for a year while you conduct a search, and/or you may not get a 'good fit' in the first round of the search and find that you must go out again. Whatever happens, it is time-consuming and it comes with a cost.

If the CEO is not effectively working on a healthy relationship with the Board, it is important to have honest communication, in closed session, about the CEO's performance. Recognize the demands of job; provide good feedback, but always critique in private. Before leaping to the conclusion that the relationship is not salvageable, spend time together to work through, in a supportive, collaborative manner identifying what steps might help to improve the CEO's skills. Professional development and/or engaging a sage outside coach/mentor are but two ways to build the CEO's skills to meet the demands of the job. If the CEO is coming from out of state, it is particularly important to understand that he/she may not

know all the nuances of our unique system and that additional support early on may be necessary to maximize the talents of a capable leader.

Change Is Good – Create a Great Launch

This article is not saying that change at the helm is bad. Change can be good and new opportunities will come with new leadership. However, the launch of a new CEO requires thoughtful planning. The sooner a new CEO can hit the ground running with college constituencies, with business and civic

leaders, with community partners and educational leaders, the better for the district. Each district has its unique communities and internal groups so no one approach will work for all; however, it is clear that internal and external forums and/or receptions are critical to introduce a new CEO. The Board plays an important role as ambassadors in identifying the 'connectors' in the community and making those introductions for the new CEO. The Board can also invite

What the CEOs Say They Want From Trustees

For the past several years, the League has been fortunate to have Dr. Helen Benjamin, Chancellor of Contra Costa Community College District, candidly share her perspective of what CEOs want in the Board-CEO relationship in the Board Chair Workshop. Dr. Benjamin shared her own experiences, as well as she wove in suggestions from other CEOs throughout the State. Many of the CEO tips relate to the importance of the Board understanding its role, but also emphasize the need for the Board to support professional development and to recognize that the CEO needs to 'have a life' outside of the 24/7 job with the district.

A few highlights include:

- The Board needs to remain in their policy-setting "lane" by relegating responsibility and authority to the CEO to implement and administer board policies without interference;
- Operate on principle of "no surprises";
- No "end runs" that bypass the administration;
- Respect that the CEO works only for the board as a whole, so that the CEO does not have to respond to individual board member agendas;
- Ensure that decisions are based on what is best for the district and the students and not on special or personal interests;
- Think about and protect the long-term interests of the district;
- Be open, forthright and even-handed, be trust-worthy by maintaining confidentiality – personal & personnel;
- Hold the CEO accountable; set annual goals, ensure regular evaluation based on mutually agreed upon parameters; avoid at all times public criticism of the CEO by the board;
- Serve as sounding board; be a good listener; and,
- Review the CEO's contract regularly to ensure provisions are fair and competitive.

While most of the above suggestions are covered in the League's Excellence in Trusteeship Program training as 'best practices' for trustees in understanding our role and responsibility, it is important to note that these characteristics were presented as what talented, experienced CEOs are saying they want from their board. Therefore, it is fair to conclude that a talented CEO will expect all board members to operate at that level and, if they don't, the CEO will look for other opportunities to thrive, personally and professionally.

the new CEO to community events, such as nonprofit fundraisers, so that the CEO can be introduced and so direct contact can be made with community leaders and potential partners.

CEOs Rejuvenation

The CEO is human, so don't forget that he/she needs a life outside of the job to be happy and healthy. The CEO's job requires him/her to be available seven days of a week, 24 hours a day, but that doesn't mean he/she should have to respond to the Board non-emergency issues 24-7. The demands of the job are such that it is likely the CEO works on the weekends and into the evening, but it should be something he/she controls, not to be at the beck and call of a trustee. Sure, we all have great ideas at all times of the day or night, just think before calling or emailing if it is necessary right then, or if it can wait.

CEOs must take vacations. A genuine break from the demands of the job will be refreshing and essential to the CEO's health and well-being. The world we live in is continually connected so it is very hard to completely disconnect. The board should own a shared ethic, supporting and encouraging the CEO to take the time. There will never be a perfect time for the CEO to be gone, but part of the job requires making sure there is a succession plan and that competent administrators are prepared to step up and take charge when needed to do so. If the CEO gets away, the district will benefit from his/her renewed energy and creative ideas that will flow from the CEO's rejuvenation.

Finally, while the CEO has a very important job to do and he/she is the board's only employee, don't forget to have fun together and have a sense of humor. ■

Advancing On A Renewed College Aff

As the second year legislative session approaches, college affordability has become a topic that is applauded by the public. The state continues its efforts to improve college affordability in two key areas – policy and funding.

In the policy area, the state has implemented policies that affect California Community Colleges, such as textbooks, Cal Grants, and the focus on college affordability through the 1721 (Medina) and AB 1892 Promise initiative by reducing the cost of college for students. Community colleges have used the resources distributed through the state and have forced our students to sacrifice their opportunities during the spring and summer, we have implemented 1721 and AB 1892.

The budget continues to be a challenge. The proposed 2016-17 budget will continue to play a key role in supporting California's workforce. However, the state has an opportunity to focus on college affordability as a general operating resource. The League of California Colleges' primary budget concern is about our colleges' ability to pay the STRS contribution rates, and energy costs. These costs are estimated at \$400 million annually. We need to prepare colleges for the "rainy day" in future years. An increase in state programs are unaffected by the budget. The spring will help legislative committees identify their budget priorities. The Governor's proposed budget will emphasize the importance of college affordability.

With so many important issues, the state continues to recognize the importance of college affordability. The Trustees are a key component of the state's workforce. The League's staff will provide Alerts requesting letters of support. The state will emphasize the importance of college affordability and involvement in these issues.

Regular Board Meeting (Tuesday, February 16, 2016)

Generated by Kathy Joyner on Thursday, March 3, 2016

A. Open Meeting, 3:00 p.m., Academic Center 229

Procedural: 1. Call to Order, Roll Call

The meeting was called to order in Academic Center Room 229 on the Kentfield Campus at 3:03 p.m. Trustees Treanor, Tanenberg, Conti, Bevis, Long and O'Brien were present. Trustee Kranenburg arrived at 6:26 p.m.

Action: 2. Adopt Agendas for Study Session and Closed Session

Adopt study session and closed session meeting agendas as presented.

Motion by Eva Long, second by Stuart Tanenberg.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Not Present at Vote: Phil Kranenburg

Procedural: 3. Public Comment (3 minutes per speaker)

There was no public comment.

B. Study Session, Academic Center 229

Presentation: 1. Mid-Year Budget Update

Vice President Nelson provided a financial report on the budget including information about the potential impacts from the Governor's Budget, California's economic outlook and special initiatives. Revenue and expenditure assumptions were provided for the period 2015/16 through 2018/19. The 2015/16 budget revenue line has been adjusted to reflect changes in the Chancellor's Office numbers. Vice President Nelson also noted the importance of adopting a Reserve Policy for restricted funds as opposed to the Resolution that was passed years ago. A copy of the presentation is attached to the agenda. There was a question about whether the savings from the election could be used for scholarships, but it was noted that operating funds could not be gifted as scholarships.

Presentation: 2. Financial Aid Department Update

Diane Traversi and Robin Darcangelo provided an update on the Financial Aid programs identifying changes that have been implemented over the past 18 months. Some of these changes include enforcement of Student Academic Progress (SAP), establishing an appeals process, and enforcing semester warnings. Information on PELL Grant distributions and student loans from 2013/14 to present and Student Academic Progress comparisons for 2014/15 and half of 2015/16 were also provided. There has been improvement on loan default rates and students are now required to attend Loan Workshops prior to borrowing funds. A copy of the presentation is attached to the agenda. There was discussion about past behaviors of a number of students that were not using the program properly, including several fraud rings, and that we are showing progress by not allowing students to receive aid if they are not making the required progress. There was a request for annual reports to see how we are doing.

Presentation: 4. Career Technical Education Bi-Annual Report

Dr. Beth Pratt provided an update on the Career & Technical Education programs. Trustees will be asked to approve the Annual CTE Bi-Annual report later in the agenda, which is required by education code and requires that every occupational program is reviewed by the board and meets the demands of the labor market. The College of Marin is meeting those requirements. The presentation included CTE Outcome survey findings and enrollment history for CTE programs. The information that is being

collected on student trends will inform priorities, assist with K-12 and business collaborations and identify program successes and needed changes. There was discussion about Biotechnology, development of the wet lab, the need to update programs and stay on top of what is happening in the workforce, better training for the workforce, a commercial kitchen, foster youth programs, resources, evaluation of programs, industry partners and pilot programs for culinary arts, service industry, community service and journeyman trades programs. It was noted that it is important to include faculty in these processes and to look for additional grant opportunities. A copy of the presentation is attached to the agenda.

Discussion: 5. Protocol for Individual Reports/Requests

This item was deferred to a later meeting.

C. Closed Session

Discussion: 1. Conference with Legal Counsel-Existing Litigation (Paragraph (1) of subdivision (d) of Section 54956.9) Puni Elston vs MCCD

Discussion: 2. Conference with Labor Negotiator(s) (Govt. Code Section 54957.6), Agency Representative: Heather Coffman, Employee Organizations: California School Employees Association, CSEA

Discussion: 3. Title 5, California Code of Regulations, Section 59328-59338: Appeal from Administrative Determination from Discrimination Complaint

Discussion: 4. Conference with Legal Counsel – Existing Litigation (54956.9 Paragraph (1) subdivision (d)) – Marin Community College District vs. Marcy Wong & Donn Logan Architects, et.al. – Case Number 1401135

Procedural: 5. Dinner Break

D. Regular Meeting - 6:30 p.m., Academic Center 255

Procedural: 1. Call to Order, Roll Call

The regular meeting was called to order in the Academic Center Room 255 at 6:36 p.m. Trustees Bevis, Treanor, O'Brien, Conti, Long, Tanenberg and Kranenburg were present. Student Trustee Alatrisme was not present.

Action: 2. Adopt Regular Meeting Agenda

Motion to adopt regular meeting agenda.

Motion by Stuart Tanenberg, second by Diana Conti.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Procedural: 3. Report from Closed Session

There was no report from closed session.

Procedural: 4. Public Comment (3 minutes per speaker)

Markey Lees, Jon Gudmundsson, John Rodriguez and Keli Gaffney spoke of their concerns about actions by administrative staff to engage in bullying, discrimination, harassment and retaliation of themselves and other employees and the bargaining teams. Comments included that administration was not following Board Policy, bargaining agreements, or acting appropriately or ethically and that they were not bargaining in good faith.

Denise McIntyre, Cokie Lepinski, Vanae Nelson, Michael McIntyre, Mary Rawles, Marghie Goff, Damien Wellesley-Winter and Tracy Thomas spoke about their concerns with the condition of the IVC Pool, the lack of appropriate maintenance, concerns that the pool will be closed, that the recent repairs have not fixed the problem, that there is still sand in the pool, concerns with broken glass in the pool from lights and the need for covers, and that the pool has been closed too often due to poor maintenance and breakdown of equipment. It was noted that the community, swim teams, disabled, students and high school students all use this pool for classes, recreation, health, team practice and events and that the problems with the pool must be fixed and the facility maintained.

Chris Lang spoke of his concerns with the need for appropriate bike improvements around the campus, the importance of using recycled paper for mailings, and that speakers should be able to see the timer when speaking.

Gloria Kopshever provided e-mails for the Board from concerned members of the IVC community. A copy of the e-mails is attached to the agenda.

Jesus spoke about the need for support of engineering students with space for hands-on projects as well as the need for quiet work spaces for students.

Information: 5. Announcements

Trustee Bevis, as a member of the Novato Rotary Sunrise Club, attended the meeting this morning and the speaker was Dr. Coon who spoke about all of the positive things going on at the College of Marin and Indian Valley Campus lately. Her only complaint about the talk was that she wished there was more said about some of the things that will be done.

Trustee Treanor commented she had the opportunity to present at CCLC's January Trustee conference, both leading the Board Chair workshop and working with Doug Houston to discuss accreditation with Trustees. It was nice to be able to represent Marin.

Board President O'Brien announced that she and Trustee Bevis attended the initiation of the COMPASS presentation to the students at San Marin High School. She was particularly captivated by the contract that each student, parent and school signs articulating their accountability and their commitment to this incredible program. Thanks to Dr. Coon and Vice President Eldridge for their work on this program, which is going to yield amazing things for these students who never thought college was a possibility.

E. Senate and Student Reports

Report: 1. Academic Senate Report

Sara McKinnon presented a report from the Academic Senate which is attached to the meeting agenda.

Report: 2. Classified Senate Report

Monica Rudolph presented a report from the Classified Senate which is attached to the meeting agenda.

Report: 3. Student Association Report

There was no student report.

F. Public Hearing 2016 Facilities Bond

Public Hearing: 1. Public Hearing 2016 Facilities Bond

Dr. Coon's comments on the facilities bond are attached to the meeting agenda.

Board President O'Brien opened the public hearing and asked for public comment.

Shelly Scott, Gary Coson, David Patterson, Sarah Frye, Patrick McBurnie, Dr. Paul da Silva, Ross Millerick, Bill Scott and Keith Dias spoke about the facilities bond. Comments included a request for assurance that a certain amount of funds be spent at the IVC Campus, a question about fraud and why the college needs \$265 million, the need for an updated 21st century library facility, thanks for the last bond and upgraded facilities, the need to look at what worked and what didn't the last time and learn from it, concern that funds needed for IVC will be spent there, the need to have the same library services at IVC as at KTD, the need to have the right industries that provide high paying jobs in this community, the positive result for apprentices with the last bond and opportunity for others with a new bond.

The public hearing was closed at 7:57 p.m.

G. Consent Calendar Items - Consideration and Action (ROLL CALL VOTE)

Action (Consent): 1. Approve Consent Calendar Items - ROLL CALL VOTE

Public comment:

Jon Gudmundsson on G.3.

Resolution: The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote.

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote.

Motion by Brady Bevis, second by Wanden Treanor.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action (Consent): 2. Classified Personnel Recommendations

Resolution: The Superintendent/President recommends that the Board of Trustees approve the Classified Personnel Recommendations.

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote.

Motion by Brady Bevis, second by Wanden Treanor.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action (Consent): 3. Classified Position Recommendation

Jon Gudmundsson commented about CSEA's concern with moves of two employees to different positions and a concern with nepotism.

Resolution: The Superintendent/President recommends that the Board of Trustees approve the following action: approve corrected CSEACSEA Salary Schedule effective March 1, 2014.

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote.

Motion by Brady Bevis, second by Wanden Treanor.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action (Consent): 4. Short-Term Hourly Positions

Resolution: The Superintendent/President recommends that the Board of Trustees approve the Short-Term Hourly Positions.

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote.

Motion by Brady Bevis, second by Wanden Treanor.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action (Consent): 5. Academic Personnel Recommendations

Resolution: The Superintendent/President recommends that the Board of Trustees approve the Academic Personnel Recommendations.

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote.

Motion by Brady Bevis, second by Wanden Treanor.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action (Consent): 6. Classified Management Personnel Recommendation

Resolution: The Superintendent/President recommends that the Board of Trustees approve the Classified Management Personnel Recommendations.

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote.

Motion by Brady Bevis, second by Wanden Treanor.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action (Consent): 7. Declaration of Surplus Property – Miscellaneous Equipment

Resolution: The Superintendent/President recommends that the Board of Trustees declare the items described on the attached surplus and that no single item or item lot is valued at \$5,000 or more and further authorize the District to dispose of the equipment, pursuant to Education Code Section 81452(c), as the District feels is appropriate.

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote.

Motion by Brady Bevis, second by Wanden Treanor.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action (Consent): 8. Warrant Approvals for January 2016

Resolution: The Superintendent/President recommends the Board of Trustees approve the payments for goods and services for the period January 1 - 31, 2016.

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote.

Motion by Brady Bevis, second by Wanden Treanor.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action (Consent): 9. Budget Transfers for January 2016

Resolution: The Superintendent/President recommends the Board of Trustees approve the January 2016 Budget Transfers.

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote.

Motion by Brady Bevis, second by Wanden Treanor.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action (Consent): 10. Consent Approval Measure C Contracts

Resolution: The Superintendent/President recommends that the Board approve or ratify the listed change orders and amendments.

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote.

Motion by Brady Bevis, second by Wanden Treanor.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

H. Consideration and Possible Action

Action: 1. Resolution No. 2016-3 Resolution of the Board of Trustees of the Marin Community College District Ordering an Election and Establishing Specifications of the Election Order (ROLL CALL VOTE)

Trustees comments included appreciation of the public comments and concerns, that IVC and the IVC pool are priorities, that there are needs identified on both campuses, that the requested funds will address those needs, that a bond is the only way we can address these facility needs, thanks to staff for their hard work to make this happen, agreement that we should look at what worked and what didn't the last time, history about why certain decisions had to be made with the first bond and how higher project costs reduced the ability to complete some projects. Other comments included the importance of addressing the SS and LRC seismic needs, concern that voters want more assurance that funds will be used at IVC, responsibility to focus on students and their success with 21st century facilities, the need to update the older buildings and maintain them for the long-term and to build to capacity as the need for community colleges and workforce training increases. The College has done a remarkable job and has been responsible steward of taxpayer monies.

The Superintendent/President recommends the Board of Trustees approve Resolution No. 2016-3 authorizing a bond election for June 7, 2016.

Motion by Wanden Treanor, second by Diana Conti.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action: 2. Resolution #2016-4 Black History Month (ROLL CALL VOTE)

The Superintendent/President recommends that the Board of Trustees adopt Resolution #2016-4 in support of Black History Month.

Motion by Wanden Treanor, second by Diana Conti.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action: 3. Resolution #2016-5 National Engineering Week (ROLL CALL VOTE)

Trustee Kranenburg commented that he agreed with the earlier speaker that he would like to reiterate how important it is to have a strong engineering program at the College of Marin.

The Superintendent/President recommends that the Board of Trustees adopt Resolution #2016-5 in support of National Engineering Week.

Motion by Phil Kranenburg, second by Stuart Tanenberg.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action: 4. Adoption of Resolution #2016-6 Declaring Intent to Convey an Abutter's Access Easement to the Marin County Office of Education (ROLL CALL VOTE)

Dr. Coon reported on an informal agreement with the Marin County Office of Education (MCOE) for the easement and access to the Grant Grover School. MCOE recently approached the College for a more formalized easement agreement, which as the Resolution indicates allows them to advance their conversation with the Kentfield School District regarding the possibility of MCOE purchasing the Grant Grover School. In order for MCOE to move forward they have requested that we enter into a formalized easement agreement. This evening the Board would adopt the Resolution to consider the easement. There would

then be a public hearing at the next meeting to consider acting on the easement agreement. There were questions about the type of easement and concern expressed that we do not grant an easement to a party that might not end up owning the property. Dr. Coon has assurances in writing that the attorneys for both parties have talked through this and are in agreement that this is the way to go. Before the Board votes to approve, will want something in writing from both parties that they agree that it is contingent on a deed being recorded prior to the recordation of our deed, just make sure that procedurally we are doing this correctly.

The Superintendent/President recommends the MCCD Board of Trustees declare its intent to convey an easement to MCOE through a Grant of Easement Agreement. A public hearing will be held on March 8, 2016 regarding the conveyance.

Motion by Diana Conti, second by Eva Long.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action: 5. Career Technical Education (CTE) Bi-Annual Report

Trustee Bevis requested a format that better explained it to Trustees like a story.

The Superintendent/President recommends that the College of Marin Board of Trustees approve the CTE Bi-Annual Report.

Motion by Brady Bevis, second by Wanden Treanor.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action: 6. Measure C Performance Audit

Board President O'Brien entertained a motion to combine items H.6. through H.9.

Motion by Eva Long, second by Diana Conti.

Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Motion to approve items H.6 through H.9.

Motion by Wanden Treanor, second by Stuart Tanenberg.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action: 7. Measure C Approve Notice of Completion, Indian Valley Campus – Building #17 Roof Replacement Project

Approved under item H.6. as combined action for items H.6 - H.9.

Action: 8. Measure C Approve Notice of Completion, Districtwide Electronic Hardware/Software Installation Project – Phase 1

Approved under item H.6. as combined action for items H.6 - H.9.

Action: 9. Measure C Approve Notice of Completion, Fusselman Hall Window Replacement Project

Approved under item H.6. as combined action for items H.6 - H.9.

I. Board Policies First Read

Information: 1. BP 6800 Industrial Safety

There were no comments.

J. Board Policy and Administrative Procedures - Information

Information: 1. BP 6520 Security for District Property

Information: 2. AP 6800 Industrial Safety

Information: 3. AP 6805 Controlled Access Hours

Information: 4. AP 7340 Leaves

Jon Gudmundsson expressed his concerns with Managers, Supervisors and Confidential employee receiving 22 days of vacation on the first day of employment. He does not agree that it is fair or equitable.

K. Consideration/Approval of Meeting Minutes

Action, Minutes: 1. January 19, 2016 Board Meeting Minutes

Trustee Bevis abstained as she was not present at the January 19, 2016 Board meeting.

The Superintendent/President recommends the Board of Trustees approve the minutes from the January 19, 2016 Board meeting.

Motion by Wanden Treanor, second by Stuart Tanenberg.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Diana Conti, Stuart Tanenberg, Wanden Treanor

Abstain: Brady Bevis

Action, Minutes: 2. January 22, 2016 Board Retreat Minutes

The Superintendent/President recommends the Board of Trustees approve the minutes from the January 22, 2016 Board retreat.

Motion by Wanden Treanor, second by Eva Long.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

L. Board Reports/Requests

Information: 1. Committee Chair Reports

Trustee Treanor reported that the Bond Committee is moving forward to assure that that Board is informed of what they are doing and there will be a social gathering at Trustee Conti's home on a Saturday or Sunday soon to update the Board on what is happening and to ask for help identifying individuals that can help out. She requested that Trustees respond as soon as possible with their availability. The Committee has met with the consultants and working to get a committee that is representative of and inclusive of the Friends of IVC and the community around the Kentfield Campus. Kerry Mazzoni will be the person responsible for reporting on the financial records and they have also contacted professional treasurers for the reports that need to be done properly. Trustee Conti stated that they are in the process of identifying people to be on the campaign committee and asked that suggestions be forwarded to her or Trustee Treanor. There was discussion about assuring the northern Marin voters that dollars will be spent at IVC and it was noted that the detailed project list will be identified in a bond spending plan after the bond is passed.

Discussion, Information: 2. Governance Calendar Review

Information: 3. Individual Reports/Requests

Agenize formalized process on future agenda.

Trustee Bevis requested some assurance that the items at IVC will be addressed in the bond. More specifics will be provided in a bond spending plan after we pass a bond.

Trustee Conti requested a follow-up report about the comments early about sand in the IVC pool.

Trustee Long reminded Dr. Coon about potential scholarships that were discussed in December. Dr. Coon will

Trustee Treanor requested a report on the problems remaining with the NAC.

Trustee Tanenberg asked about the Resolution language related to the bond that the College of Marin "must" training firefighters and paramedics and we do not have those programs.

Trustee Kranenburg would like information about some of the comments made related to employee bullying this evening.

M. Future Agenda Items

N. Board Meeting Evaluation

Discussion: 1. Meeting Evaluation

Was lively, packed and energetic. Positive to get input, but from operational standpoint, would like follow-up on the implications of operations and questions raised. Interesting and informative study session and time to evaluate. More attention to details when making important details and questioning before the meeting. Challenge in figuring out how long it really takes. Agrees need follow-up on some of the issues discussed this evening. Wonderful meeting because of the public and employee input.

O. Information Items

Information: 1. Correspondence

Information: 2. Contracts and Agreements for Services January 2016

Information: 3. Second Quarter Financial Status Report and CCFs-311 Q for 2015/16

Information: 4. Measure C Milestones

Information: 5. Measure C Schedule

Information: 6. Measure C Director's Report

Information: 7. Measure C Quarterly Report

P. Upcoming Board Meetings

Information: 1. Board Meeting Schedule 2016

Dr. Coon noted that the April 8, 2016 Board Retreat has been cancelled. Board President O'Brien asked Trustees to notify her or Dr. Coon if they are not going to attend a study session or if they are going to be late.

Q. Calendar of Special Events

R. Adjourn Meeting

Action: 1. Motion to Adjourn Meeting

Meeting adjourned at 9:06 p.m.

Motion to adjourn the meeting.

Motion by Eva Long, second by Wanden Treanor.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Regular Board Meeting (Tuesday, March 8, 2016)

Generated by Kathy Joyner on Monday, April 4, 2016

Members present

Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Meeting called to order at 2:07 PM

A. Open Meeting, 2:00 p.m., Building 10

Procedural: 1. Call to Order, Roll Call

The meeting was called to order in Building 10 on the Indian Valley Campus at 2:06 p.m. Trustees O'Brien, Tanenberg, Conti and Bevis were present. Trustee Treanor arrived at 2:10 p.m. and Trustee Kranenburg arrived at 2:55 p.m. Trustee Long attended the meeting via conference call at approximately 5:00 p.m. and again at 6:37 p.m.

Action: 2. Adopt Agendas for Closed Session and Study Session

Adopt closed session and study session meeting agendas as presented.

Motion by Diana Conti, second by Stuart Tanenberg.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Brady Bevis, Diana Conti, Stuart Tanenberg

Not Present at Vote: Eva Long, Phil Kranenburg, Wanden Treanor

Procedural: 3. Public Comment (3 minutes per speaker)

There was no public comment.

B. Closed Session

Discussion, Information: 1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9, a. Three Cases

Discussion, Information: 2. Conference with Legal Counsel-Existing Litigation (Pursuant to Paragraph 1 of subdivision (d) of Section 54956.9) a. Puni Elston vs M CCD (Marin Superior Court, Case No CIV-14-01229) and b. Finley vs M CCD (Marin Superior Court, Case No CIV-15-040038)

Discussion, Information: 3. Liability Claim, Section 54956.95, Colton v. M CCD

Discussion, Information: 4. Public Employee Performance Evaluation (pursuant to Government Code Section 54957) Vice Presidents, Executive Directors, Deans, Directors

C. Study Session, Building 10, 3:00 PM

Discussion, Information: 1. Measure C Closeout

Laura McCarty updated the Board of Trustees on the status of Measure C projects and budget. She reported on two current projects at IVC which included the ADA barrier removal at the Pomo Cluster and upgrades to the Pomo Wet lab. Projects recently completed include phase I of the IVC retaining walls, demolition of MS-3, installation of handrails in the center aisles of the James Dunn Theater, installation of benches and picnic tables at the Academic Center and installation of finger point signs and directories at Kentfield. There were comments that the pool users requested additional study before any work is done to the retaining wall by the IVC pool and a comment that finger point signs at IVC would be very helpful. Ms. McCarty also reviewed the projects that will occur over the summer to address a water intrusion issue at the Academic Center, hazardous material removal and installation of new boiler system at Fusselman Hall, restriping of Parking lots 6, 7 and 9 and planning for the great lawn foot paths and planting. The presentation also provided information about funds available for release and recommendations for use of those funds under a revised spending plan, presented for approval later in the meeting. A copy of the presentation is attached to the meeting agenda.

Discussion: 2. Reserve Policy

Vice President Nelson reported on the importance of having a reserve policy to assure adequate reserve levels, meet accreditation requirements, and to improve the College's credit rating standards. The Board of Trustees adopted a Resolution in 2007 designating a reserve level of no less than 7.6% up to 17%. Vice President Nelson stated that we should have at least a minimum of 10%. The unrestricted reserve level is currently 8.8%, however 2.5% of that amount is set aside for deferred maintenance and includes funds from Prop 39 and energy rebates. Because of the adverse effect on our reserve levels, the College is reluctant to use the deferred maintenance portion of the reserve. Vice President Nelson stressed the importance of maintaining separate funds for the reserve and deferred maintenance. He asked for Trustee input and guidance as a base for developing a policy for Trustee review. Vice President also noted that some scheduled maintenance will be built into the bond.

Trustees discussed the fairly flat tax base, that the tax base would reduce in the event of a catastrophic event as taxpayers adjust home values down, the need to grow the reserve aggressively due to the risk of losing basic aid, having controls and safeguards to keep the reserve at a certain percent, agreement to separate out deferred maintenance, a minimum reserve of 8 - 17%, considering the College's debt obligation and what is a realistic schedule to get where we want to be and at what cost and to consider growing the reserve during the bond when we will have some funds identified for deferred maintenance.

Trustees agreed by consensus to separate deferred maintenance from the reserve and to maintain an 8% minimum level that would grow to 15 or 16%. Vice President Nelson will bring back proposed language for a Board policy and a process how to get to the suggested reserve level.

Discussion: 3. Protocol for Individual Reports/Requests

Trustees discussed the process and agenda placement for Trustee reports, announcements and requests. It was decided that all topics would be heard at the same point in the agenda toward the end of the meeting. This is the opportunity for Trustees to make requests in a public meeting and gives the full Board the opportunity discuss the request, ask questions and come to consensus about

whether to move forward with the request. It was noted that there may be occasions when a special meeting might be required to address items that require action between regular meetings and that Trustees should be pro-active and submit requests to Board officers if there is a timeliness issue. Dr. Coon will work with the Board officers on agenda location for these topics.

There was a request to have time for Trustees to discuss general ideas with President Coon and it was noted that this could be added to a future study session as a brainstorming activity for future ideas and would allow additional communication between the Board and President Coon.

Presentation: 4. Advancement Update

Dr. Linda Frank presented an overview of the operations of the Advancement office over the past year that included updating donor records, moving towards electronic communications with donors, a new on-line giving page and collaboration with the scholarship office to manage scholarships using an on-line system. Advisory committees have been established for finance and program and will meet quarterly to ensure the College is following donor intent. Dr. Frank stressed the importance of engagement and keeping connected to donors through in-person meetings, alumni visits, e-mail, mailings and providing updated donor reports. She commented on various giving campaigns, including the President's Circle, Giving Tuesday and the 1926 Legacy Society which will be launched in April 2016 commemorating the College's 90th Anniversary and honoring those who have included the College in their estate planning. Other information included the Pillars of Philanthropy which honors donors giving \$100,000 and above. The College has received grants and gifts of total \$114,420 for 2014/15 and \$395,450 for July 2015 through February 1, 2016. A copy of Dr. Frank's presentation is attached to the meeting agenda.

Procedural: 5. Dinner Break

D. Regular Meeting - 6:30 p.m., Building 10

Procedural: 1. Call to Order, Roll Call

The regular meeting was called to order at 6:30 p.m. Trustees Kranenburg, Tanenberg, Bevis, Treanor, Conti and O'Brien were present. Student Trustee Alatraste arrived at 6:37 p.m. and Trustee Long re-joined the meeting via telephone at 6:37 p.m.

Action: 2. Adopt Regular Meeting Agenda

Motion to adopted regular meeting agenda with amendment to item G.3. to remove "acting" from Jonathan Eldridge's position title.

Motion by Wanden Treanor, second by Stuart Tanenberg.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Not Present at Vote: Eva Long

Procedural: 3. Report from Closed Session

There was no action taken in closed session.

Procedural: 4. Public Comment (3 minutes per speaker)

Jon Gudmundson spoke about his concerns with the release of an employee listed on the agenda tonight and about harassment of himself and other employees.

Keli Gaffney spoke on behalf of CSEA and noted that they will be declaring impasse for the 2014/15 contract negotiations.

Chris Planinshek spoke about his wrongful termination. A copy of Mr. Planinshek's comments are attached to the agenda.

Markey Lees, CSEA, echoed the sentiments of the previous speakers noting the negative effect on employee morale and that there had been no successful bargaining. She also asked for Trustees support of the Children's Education and Health Care Act and provided the opportunity for them to sign a petition in support of the act.

Lisa Morse provided an update on the Drama department including the recent opening of Gossamer, noting that Kent Middle School students enjoyed the performance they attended on Friday. She also gave kudos to staff for their efforts.

Albert Lozano, Marin United Taxpayers Association, requested information from the Board. A copy of Mr. Lozano's comments are attached to the agenda.

David Randolph, Marin United Taxpayers Association, has questions about the bond and requested information about curriculum, student transfer rates, student employability and cancellation of emeritus classes.

Dr. Paul daSilva provided a report entitled "A Tale of Two Colleges" to the Board. A copy of the report and of Dr. daSilva's comments are attached to the agenda.

Information: 5. Announcements

There were no announcements.

E. Senate and Student Reports

Report: 1. Academic Senate Report

Trustees received a memo from the Academic Senate regarding Board Policy 4030 Academic Freedom (Attached to agenda)

Report: 2. Classified Senate Report

The classified senate report was presented by Melinda Molloy (attached to agenda).

Report: 3. Student Association Report

Student Trustee Alatraste reported on the upcoming Saint Patrick's Day event and puppy adoption day at the IVC Campus. The students have also been discussing the internet privacy policy and the Indian Valley pool.

F. Chief Executive Officer Report

Discussion, Information: 1. IVC Pool

Dr. Coon provided an update on the Indian Valley Campus pool noting that the January 29, 2016 communication was not accurate. He stated that the College is not closing the pool and that the pool will only be closed to complete repairs to make it operational and safe. The pool is currently running

on 5 of 7 pool filters. Parts have been ordered and the repair work will occur over the spring break between April 12 and 16. Other repairs to be completed in the same timeframe include replacement of a boiler and a heat pump, work on the co-generation system and repair of pool lights. Dr. Coon reported that he had a very positive meeting with the pool users the previous evening and is establishing an advisory committee to provide advice and help evaluate issues and actions related to the pool. He noted that he is happy to meet with other groups using the pool. The pool is up and running and maintaining a temperature of 80 degrees. A comprehensive assessment will be done of the pool systems and structure to help focus future direction in relation to the pool.

Public Comment:

Susan Derana spoke in support of the aqua exercise class for older adults and the importance of that class to the community. Denise McIntyre thanked Dr. Coon for the report and for reaching out to the pool users. Marion Higgins thanked Dr. Coon for the clarification and spoke of the value of the Aqua exercise class for the elder population in Novato. Bette Reece appreciated the update and stressed the importance of keeping the pool maintained. Joyce Lloyd commented that the pool is important for seniors and provides support physically, mentally and socially. Vanae Nelson thanked Dr. Coon for his efforts and noted the importance of the credit and non-credit programs in addition to the outside users. Ann McCormack requested that lap swim be included as an Emeritus course to avoid the repeatability issue. Jim Nichellini commented that we should build another pool.

Debra Swanson, Cokie Lepinski, Carol, Raye-Lee Ester did not comment as their issues were noted by other speakers.

Discussion, Information: 2. Novato Rotary Letter of Intent for Community Center at IVC

Dr. Coon shared that the College has received a letter of intent from the Novato Rotary who wish to enter into discussions about a potential partnership to develop a Community Center in Building 17 at the Indian Valley Campus. Vice President Nelson provided conceptual drawings of what the center might look like and potential amenities, which include an outside deck, commercial kitchen, seating for approximately 230 lecture style and approximately 180 in round table/buffet style. This item is listed later in the agenda for action to proceed with conversations with Novato Rotary on a potential partnership for this venture.

G. Consent Calendar Items - Consideration and Action (ROLL CALL VOTE)

Action (Consent): 1. Approve Consent Calendar Items - ROLL CALL VOTE

Resolution: The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote.

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote with noted change to Item G.3. to remove "Acting" from Vice President Eldridge's title.

Motion by Wanden Treanor, second by Diana Conti.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action (Consent): 2. Academic Personnel Recommendations

Resolution: The Superintendent/President recommends that the Board of Trustees approve the Academic Personnel Recommendations.

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote with noted change to Item G.3. to remove "Acting" from Vice President Eldridge's title.

Motion by Wanden Treanor, second by Diana Conti.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action (Consent): 3. Educational Management Recommendations

Removed "Acting" from Vice President Eldridge's title.

Resolution: The Superintendent/President recommends that the Board of Trustees approve the Educational Management Recommendations.

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote with noted change to Item G.3. to remove "Acting" from Vice President Eldridge's title.

Motion by Wanden Treanor, second by Diana Conti.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action (Consent): 4. Classified Management Personnel Recommendation

Resolution: The Superintendent/President recommends that the Board of Trustees approve the Classified Management Personnel Recommendations for fiscal year 2016/2017.

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote with noted change to Item G.3. to remove "Acting" from Vice President Eldridge's title.

Motion by Wanden Treanor, second by Diana Conti.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action (Consent): 5. Classified Personnel Recommendations

Resolution: The Superintendent/President recommends that the Board of Trustees approve the Classified Personnel Recommendations.

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote with noted change to Item G.3. to remove "Acting" from Vice President Eldridge's title.

Motion by Wanden Treanor, second by Diana Conti.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action (Consent): 6. Classified Position Recommendation

Resolution: The Superintendent/President recommends that the Board of Trustees approve the following action effective March 9, 2016 and revise Classified Staffing Plan accordingly.

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote with noted change to Item G.3. to remove "Acting" from Vice President Eldridge's title.

Motion by Wanden Treanor, second by Diana Conti.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action (Consent): 7. Short-Term Hourly Positions

Resolution: The Superintendent/President recommends that the Board of Trustees approve the Short-Term Hourly Positions.

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote with noted change to Item G.3. to remove "Acting" from Vice President Eldridge's title.

Motion by Wanden Treanor, second by Diana Conti.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action (Consent): 8. Credit Course Additions and Revisions

Resolution: The Superintendent/President recommends the Board of Trustees approve the attached credit course additions and revisions effective in the fall of 2016.

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote with noted change to Item G.3. to remove "Acting" from Vice President Eldridge's title.

Motion by Wanden Treanor, second by Diana Conti.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action (Consent): 9. Surplus Items

Resolution: The Superintendent/President recommends that the Board of Trustees declare the items as surplus (as described on the attached lists); declare that no single item or item lot is valued at \$5,000 or more; and authorize the District to dispose of the equipment, pursuant to Education Code Section 81452(s), as the District feels is appropriate.

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote with noted change to Item G.3. to remove "Acting" from Vice President Eldridge's title.

Motion by Wanden Treanor, second by Diana Conti.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action (Consent): 10. Measure C Contracts

Resolution: The Superintendent/President recommends that the Board approve/ratify the Contracts, Changes and Amendments in the Consent Approval Measure C Contracts Matrix.

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote with noted change to Item G.3. to remove "Acting" from Vice President Eldridge's title.

Motion by Wanden Treanor, second by Diana Conti.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action (Consent): 11. Measure C Declaration of Surplus Property – IT Equipment from MS-3

Resolution: The Superintendent/President recommends that the Board of Trustees declare the items as surplus (as described on the attached lists); declare that no single item or item lot is valued at \$5,000 or more; and authorize the District to dispose of the equipment, pursuant to Education Code Section 81452(s), as the District feels is appropriate.

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote with noted change to Item G.3. to remove "Acting" from Vice President Eldridge's title.

Motion by Wanden Treanor, second by Diana Conti.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

H. Consideration and Possible Action

Action: 1. Resolution #2016-7 Women's History Month (ROLL CALL VOTE)

To waive reading of Resolution #2016-7 in support of Women's History Month.

Motion by Wanden Treanor, second by Stuart Tanenberg.

Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

The Superintendent/President recommends the Board of Trustees approve Resolution #2016-7 in support of Women's History Month.

Motion by Wanden Treanor, second by Diana Conti.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action: 2. Resolution #2016-8 MCCD Stating Its Intention Regarding Bond Projects Funding (ROLL CALL VOTE)

Callita Moore spoke on behalf of the Friends of IVC in support of the Resolution and stated that Harry would have been very pleased. Shelly Scott and Ross Millerick also spoke on behalf of the Friends of IVC in support of the Resolution.

Suzanne Crow spoke on behalf of the Novato Democratic Club in support of the Resolution and expansion of K-14 and CTE educational programs.

Trustees commented on the positive vision and focus for the IVC campus, the need to market our successes and change the message, progress of programs, services and partnerships, the passion and support of the pool community. They expressed thanks to staff, the Friends of IVC, Novato Rotary, K-12 partners and the community for their support and commitment to revitalizing the campus. It was noted that the community center would be a significant benefit for the community and the college. There was a comment that the College needs to generate the same type of support from the Ross and Kentfield communities.

A copy of Trustee Bevis' comments is attached to the agenda.

The Superintendent/President recommends the Board of Trustees approve Resolution 2016-8 stating the College's intention regarding bond projects funding.

Motion by Wanden Treanor, second by Diana Conti.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action: 3. Approval to Enter into Negotiations with Rotary Club of Novato and the Novato Rotary Club Endowment for Long Term Lease or Similar Transaction - IVC Building 17

Trustee Treanor asked Mary Wickenheiser to date the Letter of Intent, which she did. In response to Trustee questions, Dr. Coon clarified that the action tonight was to vote for moving forward conceptually and that we devote some time at a subsequent meeting to develop some parameters to explore on how to move forward.

The Superintendent/President recommends the Board of Trustees authorize staff to enter into negotiations with the Rotary Club of Novato and the Novato Rotary Club Endowment for a potential long-term lease or similar transaction per the attached letter of intent.

Motion by Wanden Treanor, second by Stuart Tanenberg.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action: 4. Agreement for Services Approval for Debit Card Refund Services

Motion to combine Items H.4. through H.17.

Motion by Phil Kranenburg, second by Wanden Treanor.

Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Motion to approve Items H.4. through H.17.

Motion by Wanden Treanor, second by Phil Kranenburg.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action: 5. Agreement for American Red Cross - Marin County Chapter - Emergency Shelter Site

Approved under item H.4.

Action: 6. Pilot of Additional Intensive English Program Start Times and Modified Fee Structure for University Bridge Students

Approved under item H.4.

Action: 7. Out of Country Travel - Christine Li

Approved under H.4.

Action: 8. Out of Country Travel for Shaquam Edwards

Approved under H.4.

Action: 9. Award of Contract for District Wide Pest Control Services.

Approved under H.4.

Action: 10. Approval of the Revised 2015/2016 Adopted Budget

Approved under H.4.

Action: 11. Accept Revised District Financial Audit for the year ended June 30, 2015

Approved under H.4.

Action: 12. Measure C Approve Notice of Completion, New Academic Center CCTV Project (303B), Dan Davis Communications, Inc.

Approved under H.4.

Action: 13. Measure C Approve Notice of Completion, PA Theatre Hand Railings (306A) Ahlborn Structural Steel, Inc.

Approved under H.4.

Action: 14. Measure C Site- Perimeter Road Retaining Walls Repairs/Replacements IVC (413A), Hillside Drilling Inc.

Approved under H.4.

Action: 15. Measure C Approve Notice of Completion, Austin Demolition Project (301B), Silverado Contractors, Inc.

Approved under H.4.

Action: 16. Measure C Approve Change order #22 to Construction Contract for new Academic center (303B). Wright Contracting, Inc.

Approved under H.4.

Action: 17. Revised Bond Spending plan

Approved under H.4.

I. Board Policies First Read

Information: 1. Board Policy 4030 Academic Freedom

J. Board Policies Second Read & Approval

Action: 1. Board Policy 6800 Industrial Safety

The Superintendent/President recommends that the Board of Trustees approve the revisions to Board Policy 6800 Industrial Safety.

Motion by Wanden Treanor, second by Diana Conti.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

K. Board Policy and Administrative Procedures - Information

Information: 1. AP 6520 Security for District Property

L. Consideration/Approval of Meeting Minutes

Action, Minutes: 1. February 4, 2016 Board Retreat Minutes

Approve minutes of February 4, 2016 Board Retreat.

Motion by Wanden Treanor, second by Diana Conti.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action, Minutes: 2. February 16, 2016 Board Meeting Minutes

Approve minutes of February 16, 2016 Board Meeting.

Motion by Stuart Tanenberg, second by Wanden Treanor.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

M. Board Reports/Requests

Information: 1. Committee Chair Reports

No committee chair reports.

Discussion, Information: 2. Governance Calendar Review

Information: 3. Individual Reports/Requests

Moving forward, this agenda item is where Trustees will provide reports and place requests for something to be added to a future agenda.

Trustee Treanor asked for more information about Dr. daSilva's report, what it is, who did it and how it came about. Dr. Coon will follow up with him to get further context.

Trustee Tanenberg requested assistance with the technology to help them to open up attachments from BoardDocs with the tablets during the meeting and suggested perhaps moving to laptops. He also asked whether it was possible to get a College of Marin e-mail address so he can separate the College e-mail from his own personal mail.

Trustee Bevis has had a lot of requests for how to find the e-mail addresses for the Board of Trustees and it seems like it should be much clearer how to communicate with Trustees. Dr. Coon noted that with the new web design we can look at that issue.

Trustee Conti asked for time within the next couple of months to have a discussion about donor opportunities and Board involvement. She also noted that representatives from the Marin United Taxpayers Association asked some good questions that we have answers to and would like to have further conversation about addressing the issues that were raised by them.

Trustee Tanenberg noted that we actually do review a lot of what MUTA was talking about and have addressed all of the issues that they questioned.

Trustee Long also asked for an individual e-mail account that appears on the web page. She agreed we need to respond to the issues raised by MUTA and increase our marketing effort in San Rafael and Ross Valley. **Trustee Long also encouraged Trustees to attend one of the Mini Med School programs being offered at the College of Marin on 4/2 and 4/9.**

Trustee O'Brien attended a student production at Santa Barbara City College and commented that it was very well done.

Trustee Treanor noted that it was important to follow up on the MUTA questions, but that we should also have a fact sheet that identifies what can and cannot be done with bond funds, and what we did with the last bond, so we can get the answers back to people.

Trustee Treanor asked for the actual interest dollar rate we got on the last bond.

Trustee Kranenburg agreed with the need for a Frequently Asked Questions document that includes the challenges faced with the 10-year project and how the College dealt with those issues.

Trustee O'Brien clarified that as a Board and as a college, we are not advocating for the bond, we are giving information to the community so everyone has the same information about what we have done in the past.

Trustee Bevis commented that given the IJ article asking questions it is the perfect opportunity for us to do an opinion editorial answering those questions.

N. Future Agenda Items

O. Board Meeting Evaluation

Discussion: 1. Meeting Evaluation

The meeting went very well and was efficient even though there were a lot of speakers and trustee comments, pleased with the organization of the agenda allowing the meeting to proceed in a timely manner, pleased with how community addressed concerns, good ground work by Dr. Coon, good study session, long day, but able to put thought and energy into decisions, kudos to Stephanie for asking people to consider not speaking if their comments or concerns had been raised by another speaker, decision about individual reports was good and worked well, pleased with all that was accomplished, noted increase interest and rapport with community, transition in the community, community center is a real need and great possibility, good to see interest in the college and people happy with the decisions.

P. Information Items

Information: 1. Correspondence

Information: 2. Measure C Milestones

Information: 3. Measure C Director's Report

Q. Upcoming Board Meetings

Information: 1. Board Meeting Schedule 2016

Board President O'Brien asked Trustees to make sure the upcoming Board meetings and retreat are in their calendars.

R. Calendar of Special Events

S. Adjourn Meeting

Action: 1. Motion to Adjourn Meeting

Meeting adjourned at 8:16 p.m.

Motion to adjourn the meeting.

Motion by Wanden Treanor, second by Brady Bevis.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Regular Board Meeting (Tuesday, November 17, 2015)

Generated by Kathy Joyner on Tuesday, January 12, 2016

Members present

Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Meeting called to order at 2:01 PM

A. Open Meeting, 2:00 p.m.

Procedural: 1. Call to Order, Roll Call

The meeting was called to order at 2:01 p.m. in Building 10 at the Indian Valley Campus in Novato. Trustees Conti, Tanenberg, Bevis, Long, Kranenburg and O'Brien were present. Trustee Treanor arrived at 2:13 p.m.

Action: 2. Adopt Study Session and Regular Meeting Agendas

Adopt study session and closed session agendas as amended to pull consent item F.5. Classified Position change and Item G.1. Resolution regarding elimination of classified employee services.

Motion by Stuart Tanenberg, second by Eva Long.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg

B. Study Session

Information: 1. Tour IVC Pomo Cluster

Laura McCarty led Trustees on a tour of the Pomo cluster to view the projects under way to make the buildings in that cluster fully accessible. Improvements include the installation of an elevator for access to the upper levels of buildings 3 and 6, ADA upgrades to restrooms, installation of accessible drinking fountains and handrails, improvements to the lab and new roofs. Additional work on this campus includes a new roof on building 17, and installation accessible parking and handrails at the pool. Staff are working in-house to repair or replace wooden benches and handrails with recycled wood.

Discussion, Information: 2. IVC Planning

Dr. Coon provided an overview of the activities and actions that have occurred since April 2014 related to Indian Valley Campus planning, including a list of all of the projects that were completed at IVC since August 2013. He reported that the College received a \$50,000 grant from the Peter Haas Foundation earlier in the day which will help fund the Bio Science Lab. A copy of the presentation is attached to the agenda.

Dr. Coon introduced Sandi Bowman, representing the Friends of IVC, who provided the Board

with a list of suggestions compiled as a result of talking with community members and individuals who attended the tour in September. The list included requested courses, fund generating ideas and the potential for local business partnerships. Ms. Bowman stressed the importance of bringing people to the campus, working with the community and local businesses and getting the word out that we are here, noting that Friends was available to work with the College to accomplish this. A copy of the suggestions from Friends of IVC is also attached to the agenda.

Dr. Coon stated that he anticipates we will be receiving proposals for IVC and that it will be important to have agreed upon criteria and key benchmarks to evaluate any proposals that we receive. Trustees were asked review the items identified earlier in the year for success and write down 3 - 5 benchmarks that they would use to review proposals. After Trustees shared their ideas on criteria, they were asked to place dots next to the items they felt were the most important. Dr. Coon noted that this exercise would show what was most important, but that all items would stay on the list. Trustees suggested that Dr. Coon wordsmith the criteria since many had overarching themes. There was discussion that we need to serve the community, must review proposals against our current plans, keep the best land for our use, and to be flexible. Vice President Nelson reviewed the request for qualifications process to give the Board an idea of how it would work. Trustees commented that it is important to be proactive and not just wait for proposals, and that housing and athletic fields will generate revenue. Other comments included the need to be clear about space usage, to continue to expand our academic offerings, and that there are a number of assumptions that will need to be flushed out before we finalize anything.

Ross Millerick commented that that he believes we will start to see an increase in students at all community colleges with the higher demand for education and job training. He also noted that language and cultural sensitivity will be a significant benefit to the community and will draw students to the College.

Discussion, Information: 3. Corte Madera Creek Project

Laura McCarty introduced Hugh Davis, Associate Civil Engineer from the County of Marin, Scott Lyle, Principal Engineer of the Flood Control District, and Nancy Vernon from Supervisor Katie Rice's office, to present information on the Corte Madera Creek Watershed Program. Sandra Guldman from Friends of Corte Madera creek was also present. Ms. McCarty noted that this was an initial presentation and that no action was requested tonight, but noted that this could have implications with respect to the Facilities Master Plan. Mr. Lyle reported on the history of flooding in the Ross Valley watershed noting the significant impact of the College of Marin in 1982 and 2005. Study of the watershed since 2005 has resulted in a number of potential mitigation measures along the channel, which include widening and deepening portions of the creek, bridge replacement projects, retention basin projects and flood walls. Mr. Davis discussed the measures specific to the College of Marin and requested approval of the College before moving forward. With College approval, they will start to study the feasibility and impacts of the mitigation issues to determine whether they would be beneficial and help

contain the flow within the creek. Ultimately will be asking for a memorandum of understanding, but wanted an initial response now.

The area of impact for the College would be parking lot 9 by the pedestrian bridge where the bike path would be lowered and berms added to the lot, so the area would act as a flood basin during extreme events. Another potential area is lot 13 where water could be retained in extreme conditions to reduce flooding. There was significant discussion about the areas affected, requests for more information, discussion of who else is impacted and who was doing their part, silt build up and dredging, esthetically pleasing changes, height of the wall, and consideration of wetland area.

Dr. Coon made the recommendation that they proceed with the Corte Madera Creek Concrete Channel part, but not lot 13. The analysis will tell us how these projects will affect the other areas of the creek and what impacts they will have. An MOU will be forthcoming which will define some of these measures and allow them to start technical analysis of the potential mitigation measures. It was agreed they could move forward, but not to include Lot 13 at this time. A copy of the presentation is attached to the agenda.

Discussion, Information: 4. Facilities Master Planning Update

Tim Haley and Ellen Mejia Hooper from iep2 gave a presentation to update the Board on the facilities master planning process, including data and information that has been gathered to this point, where we are in the process and what the next steps will be. The information is a result of a number of meetings and surveys with internal and external groups that took place starting last spring. Ms. Hooper reviewed the information, noting the common themes and ideas that arose for both campuses. Mr. Haley reviewed the existing buildings on each campus in relation to flood and liquefaction zones and the Tsunami inundation Zone for Bolinas. It was noted that it was important to review the flood zones in relation to future facilities and to include the potential set-backs that will be required as part of the Flood Zone proposal should it move forward. Vice President Nelson commented that decisions around the Bolinas property may be influenced by potential permit moratoriums for coastal property that may be imposed by the State.

Next steps will be to go back to internal and external groups to review and discuss outcomes and start to build options that will address the common themes and ideas generated from meetings and survey comments. It is anticipated that a final report will come back to the Board in February or March.

There was discussion about the comments received, the impact of traffic for students and staff, offering more courses, offering courses to high school students in the afternoon and study space options. It was noted that when the survey was done, the Austin Center was still open which contributed to some of the negative comments about the facilities. Negative comments around parking and way finding may have also be contributed to by construction that was occurring at the time and the fact that the Austin parking lot was not available for use. Signage

will be installed soon and should help, but it is important to have an obvious pathway from the main campus to PE and the Child Study Center at Kentfield and signage to better orient people at IVC to where usable buildings are located. There was discussion about increasing enrollment and making sure that we have the right kinds of classrooms and spaces, the need for significant updates to LRC and SS and the importance of flexible and right-sized spaces. Comments included holding on to prime property for College purposes, potential consolidation at IVC and using Miwok as a conference center or student housing, renovation of Ohlone and consideration of property or land leases. More information will be needed from the Flood Control District to see the impact the projects may have on our facility planning. A copy of the presentation is attached to the agenda.

Presentation: 5. Introduction to PARS

Vice President Nelson gave an overview of the Pension Rate Stabilization Program (PRSP) developed by the Public Agency Retirement Services (PARS) and offered to community college districts in joint partnership with the Community College League (CCLC) as an option to address pension liabilities. The program is similar to the OPEB Trust, allowing the College to raise funds through interest, but this program allows the College flexibility with investments and distribution. The program would help to lower the College's net pension liability, help build a rainy day fund for future pension rate increases, strengthen the College's credit rating, demonstrate we are pre-funding our liabilities as required by Accreditation Standard 3, give us control over our assets and lower pension plan costs by pre-funding them. The College's pension liability is \$5.2 million per year and will increase as a result of the pension reform act to \$6.8 million over the next three years. More information will be forthcoming on investment and funding options. A copy of the presentation is attached to the agenda.

Procedural: 6. Dinner Break (6:00 p.m.)

C. Regular Meeting - 6:30 p.m.

Procedural: 1. Call to Order, Roll Call

The meeting was called to order at 6:30 p.m. Trustees Bevis, Conti, Kranenberg, Long, O'Brien, Tanenburg, Treanor and Student Trustee Alatrisme were present.

Procedural: 2. Public Comment (3 minutes per speaker)

There was no public comment.

Information: 3. Announcements

Trustee Bevis attended several workshops at the ACCT conference in San Diego on CTE successes and grants and made a number of requests for information on the College of Marin processes related to CTE. She also noted there should be a COM Business Advisory Council. Trustee Conti expressed interest in being on that committee. Trustee Treanor noted that further discussion on this topic can take place at the January retreat. Trustee O'Brien is

preparing a report on her activities at the ACCT conference which she will share. Trustee Long reported that she will be presenting a workshop at CCLC and noted that she had received a special invitation to the Cal Net Conference. Trustee Long complimented staff on the beautiful performing arts brochure. Trustee Conti reported that she attended the first meetings of the two Advancement Advisory committees and was very impressed by the individuals on the committees. Trustee Treanor spoke about a featured article in the Board Focus publication that spoke to the need to train and support CEOs.

D. Senate and Student Reports

Report: 1. Academic Senate Report

Sara McKinnon gave the Academic Senate report which has been attached to the agenda.

Report: 2. Classified Senate Report

Monica Rudolph gave the Classified Senate report which has been attached to the agenda.

Report: 3. Student Association Report

Student Trustee Alatraste reported on the successful Day of the Dead event, the ICC club meeting, the upcoming Harvest Lunch and other student activities.

E. Chief Executive Officer Report

Discussion, Information: 1. Student Success Plans

Dean Levy provided the annual update on the Student Success and Support programs (SSSP) for credit and non-credit, reviewing the purpose and conditions of the program and changes to rules governing the plan. There was an allocation increase of \$188,000 for 2015/16, a match reduction from 2:1 to 1.3:1, broadened expenditure guidelines and new guidelines for BOG waivers that are effective fall 2016. Dean Levy reviewed the details of the credit and non-credit SSSP plans, reviewed current expenditures, explained the relationship to the Student Equity Plan and noted that elements are being built into the SSSP plans to address action steps in our strategic planning. A copy of the presentation is attached to the agenda.

Discussion, Information: 2. Adult Education Block Grant (AEBG)(AB 104)

Dean Pratt gave a presentation on the Regional Adult Education Consortium for Marin County providing information on Assembly Bill 86 and the transition to the implementation phase of the program via the Adult Education Block Grant (AEBG). The College is participating in the consortium as the Fiscal Agent and will participate in making decisions on programmatic and financial operations with the Marin County Office of Education, Novato Unified School District, San Rafael City Schools and Tamalpais Union High School District. The consortium has been awarded \$750,000 for 2015/16 and the award for 2017/18 is anticipated to be \$750,000. Program focus of AEBG are entry/reentry into the workforce and programs that train adults to assist elementary and secondary school children to succeed academically. Trustees commented

on the importance of investing in local jobs and the economy, partnerships with K-12, adult schools and employers, building a good foundation and sustainable model. There was additional conversation about adult education in Novato, ROP programs, opportunities to lead and guide in this area, accelerated programs, apprenticeship programs, helping the underserved populations, helping businesses fill jobs, cutbacks in developmental disability programs and leveraging partnerships.

F. Consent Calendar Items - Consideration and Action (ROLL CALL VOTE)

Action (Consent): 1. Approve Consent Calendar Items - ROLL CALL VOTE

Item F. 5, Pulled

Resolution: The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote.

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote, with the exception of Item F.5. which was pulled from the agenda.

Motion by Stephanie O'Brien, second by Eva Long.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action (Consent): 2. Appointment of Academic Personnel

Resolution: The Superintendent/President recommends that the Board of Trustees approve the Academic Personnel Recommendations.

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote, with the exception of Item F.5. which was pulled from the agenda.

Motion by Stephanie O'Brien, second by Eva Long.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action (Consent): 3. Classified Personnel Recommendations

Resolution: The Superintendent/President recommends that the Board of Trustees approve the Classified Personnel Recommendations.

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote, with the exception of Item F.5. which was pulled from the agenda.

Motion by Stephanie O'Brien, second by Eva Long.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action (Consent): 4. Classified SEIU Position Recommendation Lead Gardener Job Description

Resolution: The Superintendent/President recommends that the Board of Trustees approve the following actions effective November 17, 2015, approve new SEIU job description of Lead Gardener, revised SEIU Salary Schedule and amend staffing plan accordingly.

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote, with the exception of Item F.5. which was pulled from the agenda.

Motion by Stephanie O'Brien, second by Eva Long.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action (Consent): 5. Classified Position Change - DSPS Support Services Technician and Instructional Specialist - Library/Learning Resources - PULLED FROM AGENDA

This item was pulled from the agenda.

Resolution: No Action Taken

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote, with the exception of Item F.5. which was pulled from the agenda.

Motion by Stephanie O'Brien, second by Eva Long.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action (Consent): 6. Classified Supervisory Vacation Accrual

Resolution: The Superintendent/President recommends that the Board of Trustees approve the Classified Supervisory Recommendation effective July 1, 2015.

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote, with the exception of Item F.5. which was pulled from the agenda.

Motion by Stephanie O'Brien, second by Eva Long.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action (Consent): 7. Salary Schedule for Service Employees International Union, Local 1021 (SEIU)

Resolution: The Superintendent/President recommends that the Board of Trustees approve the updated SEIU Salary Schedule effective January 1, 2016.

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote, with the exception of Item F.5. which was pulled from the agenda.

Motion by Stephanie O'Brien, second by Eva Long.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action (Consent): 8. Classified Management Personnel Recommendation

Resolution: The Superintendent/President recommends that the Board of Trustees approve the Classified Management Personnel Recommendation.

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote, with the exception of Item F.5. which was pulled from the agenda.

Motion by Stephanie O'Brien, second by Eva Long.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action (Consent): 9. Classified Management Position Recommendation - Career Pathways & Workforce Development Grants Administrator

Resolution: The Superintendent/President recommends that the Board of Trustees approve the Classified Management Job Description, revised Management Salary Schedule and amend Classified Staffing plan accordingly effective November 17, 2015.

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote, with the exception of Item F.5. which was pulled from the agenda.

Motion by Stephanie O'Brien, second by Eva Long.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action (Consent): 10. Short-Term Hourly Positions

Resolution: The Superintendent/President recommends that the Board of Trustees approve the Short-Term Hourly Positions.

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote, with the exception of Item F.5. which was pulled from the agenda.

Motion by Stephanie O'Brien, second by Eva Long.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action (Consent): 11. Budget Transfers for Month of October 2015

Resolution: The Superintendent/President recommends that the Board of Trustees approve the Budget Transfers.

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote, with the exception of Item F.5. which was pulled from the agenda.

Motion by Stephanie O'Brien, second by Eva Long.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action (Consent): 12. Warrant Approval for Month of October 2015

Resolution: The Superintendent/President recommends that the Board of Trustees approve the payments for goods and services.

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote, with the exception of Item F.5. which was pulled from the agenda.

Motion by Stephanie O'Brien, second by Eva Long.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action (Consent): 13. Credit Course Additions, Deletions/Deactivations, and Revisions

Resolution: Approval

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote, with the exception of Item F.5. which was pulled from the agenda.

Motion by Stephanie O'Brien, second by Eva Long.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action (Consent): 14. New Community Services Courses

Resolution: The Superintendent/President recommends that the Board of Trustees approve the proposed new Community Services Courses.

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote, with the exception of Item F.5. which was pulled from the agenda.

Motion by Stephanie O'Brien, second by Eva Long.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action (Consent): 15. Acceptance of Non-Cash Gifts

Resolution: The Superintendent/President recommends that the Board of Trustees approve acceptance of the non-cash gifts for the benefit of students.

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote, with the exception of Item F.5. which was pulled from the agenda.

Motion by Stephanie O'Brien, second by Eva Long.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action (Consent): 16. Consent Approval Measure C Contracts

Resolution: The Superintendent/President recommends that the Board approve or ratify the Measure C Consent items.

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote, with the exception of Item F.5. which was pulled from the agenda.

Motion by Stephanie O'Brien, second by Eva Long.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

G. Consideration and Possible Action

Action: 1. Resolution # 2015-33 Regarding Elimination of Classified Employee Services CSEA .20 FTE/10 MPY Laboratory Technician Dental Assisting - Layoff (ROLL CALL VOTE) - PULLED FROM THE AGENDA.

This item was pulled from the agenda.

Action: 2. Request to Name IVC Playing Fields

Dr. Coon reported that the College received a communication from the Novato City Council in support of naming the Indian Valley Campus ball field complex after Ernie Gray who was very instrumental in the establishment of the fields and the on-going relationship with the College. Pam Shinault and Larry Dito were present to answer questions, give history, and support for the request as a fitting honor for Ernie Gray. Trustees discussed the history and partnerships with the City, noted concerns with the timeline, the importance of following the District's naming policy, and expressed their wishes to recognize Harry Moore potentially on the complex or one of the fields, or other facility after discussion with the family. There was additional discussion to review the naming policy given this request.

The Superintendent/President recommends the Board of Trustees honor the request by the City of Novato to name the Indian Valley Athletic Field Complex after Ernie Gray and to consider the possibility of honoring Harry Moore on the complex or other facility after discussion with Mr. Moore's family.

Motion by Diana Conti, second by Brady Bevis.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Continuing the partnership with the City of Novato, the Board of Trustees honors the request that has been made to name the Indian Valley Campus Athletic Field Complex after Ernie Gray with the understanding that the Board wishes to recognize Harry Moore and may consider naming one of the fields after him after consideration and discussion with his family and the community.

Motion by Diana Conti, second by Brady Bevis.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action: 3. MOU with San Rafael City Schools in Support of COMPASS Program

Motion to combine items G. 3 through G.6.

Motion by Stephanie O'Brien, second by Stuart Tanenberg.

Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Motion to approve items G.3 through G.6.

Motion by Diana Conti, second by Stephanie O'Brien.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action: 4. MOU between COM and Marin County School Volunteers

Action (Consent): 5. MOU with the Carnegie Foundation to Implement the Statway Program

Resolution: The Superintendent/President recommends that the Board of Trustees approve entering into a Memorandum of Understanding with the Carnegie Foundation for the Advancement of Teaching to implement the Statway program at COM.

The Superintendent/President recommends that the Board of Trustees approve the listed Consent Calendar items by Roll Call Vote, with the exception of Item F.5. which was pulled from the agenda.

Motion by Stephanie O'Brien, second by Eva Long.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action: 6. MOU with University of Phoenix Nursing - COM RN Collaborative Baccalaureate of Science Degree in Nursing - Awarded by University of Phoenix

Action: 7. Adult Education Block Grant (AEBG)

The Superintendent President recommends the Board of Trustees approve the 1 year plan, 3 year plan, Budget and Governance Template for the Adult Ed Block Grant (AEBG).

Motion by Stephanie O'Brien, second by Phil Kranenburg.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action: 8. Faculty Entrepreneurship Champion Mini-Grant with Solano Community College District- Small Business Sector Navigator

The Superintendent President recommends that the Board of Trustees approve the Faculty Entrepreneurship Champion Mini-Grant.

Motion by Phil Kranenburg, second by Eva Long.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action: 9. Approval of revision to bylaws for the Citizens' Oversight Committee

Superintendent/President recommends the Board of Trustees approve the modified language in the bylaws of the College of Marin Citizens' Oversight Committee as noted below.

Motion by Diana Conti, second by Stephanie O'Brien.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

Action: 10. Measure C - IVC Retaining Walls Repairs/Replacements (413A) Authorization to transfer funds and Award of Construction Contract

The Superintendent/President recommends that the Board authorize \$160,500 be transferred from LRC Seismic Upgrade (302B) and KTD Reserves (900A) to IVC Retaining Walls Repairs/Replacements (413A).

The Superintendent/President recommends that the authorized construction award amount be raised to \$357,500 for the IVC Retaining Walls Repairs/Replacements (413A).

Motion by Eva Long, second by Brady Bevis.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

H. Board Policy First Read

Discussion, Information: 1. BP 3530 Weapons on Campus

Discussion, Information: 2. BP 7340 Leaves

I. Board Policies Second Read and Approval

Action: 1. BP 4030 Academic Freedom

The Superintendent/President recommends that the Board of Trustees approve the revised Board Policy 4030 Academic Freedom.

Motion by Stephanie O'Brien, second by Brady Bevis.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

J. Administrative Procedures - Information

Information: 1. AP 3530 Weapons on Campus

Information: 2. AP 5050 Student Success and Support Programs

Information: 3. AP 7340 Leaves

K. Consideration/Approval of Meeting Minutes

Action, Minutes: 1. Minutes of October 20, 2015 Regular Board Meeting

The Superintendent/President recommends the Board of Trustees approve the minutes of the October 20, 2015 regular Board meeting.

Motion by Stephanie O'Brien, second by Eva Long.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor
Abstain: Phil Kranenburg

L. Board Reports/Requests

Information: 1. Committee Chair Reports

Trustee O'Brien requested that Trustees let her know if they are interested in serving on specific committees.

Trustee Tanenberg reported that he attended the County School Board Association meeting and with our recommendation, the three candidates were reelected for one more term, Karen Crocket, Elizabeth Robbins and Nadine Acosta Were appreciative of our endorsement.

Trustee Treanor shared the draft version of the Board priorities as developed based on discussion with Trustees and the basic priorities of student success. She requested that Trustees contact her or Dr. Coon with any comments between now and the next meeting, but noted that these priorities represent the work and review of trustees. She also reported that the Ad Hoc Committee consisting of herself and Trustees Bevis and Conti had an informative meeting with Dr. Coon, Vice President Nelson and the consultants to review survey questions about how we handled the current bond and whether there is potential support for another facility bond.

Dr. Coon noted that the survey started last week and that 800 individuals were contacted, 400 by phone and 400 on-line.

Discussion, Information: 2. Governance Calendar Review

Student Success Initiative was reviewed today. Trustee O'Brien asked Trustees to bring their calendars to the December 8 meeting to facilitate scheduling the retreat dates for 2016 and get them on the Governance Calendar to assist in scheduling all of the topics Trustees will need to review.

Information: 3. Individual Reports/Requests

No Reports/Requests

M. Future Agenda Items

N. Board Meeting Evaluation

Discussion: 1. Meeting Evaluation

Trustee Treanor asked that trustees continue to hold the 1:30 p.m. start time for study sessions and that the time would be adjusted depending on the number of topics to be discussed. Trustee comments on the meeting format indicated that the meetings are efficient and productive, that there is enough time for meaningful discussion and questions, that trustee questions are more focused and succinct and that one meeting is preferred over two. There was some concern expressed with having an early start for every meeting due to trustee work schedules as well as the impact on staff work loads at certain times of the year. There was

appreciation expressed for the e-mail prior to the meeting to confirm the start time and of the team work to keep the meeting moving and on schedule. Trustees noted they had more energy with the earlier start time and were more focused. It was noted that breaks are important on these long meeting days. There was a request to be notified ahead of time of critical items that might require more intensive review prior to the meeting. Scheduling of the study sessions will be considered on items that require action at a future meeting, which will allow trustees time for questions and additional information prior to action at the next meeting.

O. Information Items

Information: 1. Correspondence

Information: 2. CTE Enhancement Funds Amendment #1 - Change of termination date from February 28, 2016 to June 30, 2016.

Information: 3. Contracts and Agreement for Services for October 2015

Information: 4. Measure C Schedule

Information: 5. Measure C Milestones

Information: 6. Measure C Director's Report

P. Upcoming Board Meetings

Q. Calendar of Special Events

Information: 1. Harvest Day Lunch, November 18, 12:00 p.m. - 1:30 p.m., IVC Building 5, Rooms 188/189

R. Adjourn Meeting

Action: 1. Motion to Adjourn Meeting

Meeting adjourned at 8:22 p.m.

Motion to adjourn the meeting in honor of Ernie Gray.

Motion by Stephanie O'Brien, second by Eva Long.

Final Resolution: Motion Carries

Aye: Stephanie O'Brien, Eva Long, Phil Kranenburg, Brady Bevis, Diana Conti, Stuart Tanenberg, Wanden Treanor

