

Board Retreat Special Meeting (AC 255), 9:00 a.m. (Friday, June 24, 2022)

Prepared by Micol Benet on Wednesday, June 29, 2022

Meeting minutes were approved by the Board of Trustees on July 19, 2022

A. Special Meeting, 9:00 a.m. (AC 255)

Action, Procedural: 1. Call Special Meeting to Order, Roll Call

Present: Diana Conti, Suzanne Crow, Wanden Treanor, and Paul da Silva. Phil Kranenburg joined at 9:36 a.m. and Eva Long joined at 9:44 a.m.

Absent: Stephanie O'Brien

Action, Procedural: 2. Adopt Special Meeting Agenda

Motion to adopt the special meeting agenda by Wanden Treanor, second by Suzanne Crow. The meeting was called to order at 9:06 a.m.

Procedural: 3. Public Comment (3 minutes per speaker)

Ross Millerick commented to the Board that he participated in construction oversight over both bonds and wanted to learn more about College of Marin's (COM) future needs.

There was no other public comment.

B. Study Session

Discussion, Information: 1. Capital Projects List

Greg Nelson, Assistant Superintendent/Vice President of Administrative Services, gave the Board an unfunded capital projects [presentation](#). He also provided Trustees copies of the November 9, 2021 Unfunded Needs and the February 15, 2022 Capital Needs presentations for historical context.

No action was planned for this meeting. The Trustees developed broad themes from more in-depth discussion.

Broad themes for prioritizing capital needs included prioritizing safety issues, avoiding litigation, ADA compliance needs, educational and programmatic needs, commitment to taxpayers, allocation of remaining bond funds, and impacts of project delays on faculty/students/staff.

Other discussion items included how to fund facility maintenance after the bond runs out, what projects are not included in the bond, replacement costs, environmental awareness, need for a project approval process, unavailability of partnership funding or grants for IVC fire mitigation, connecting IVC pathways throughout campus, the impact of AB 252 concerning tribal lands, use of facility spaces as high-flex models, attention to user experience of spaces, and the fiduciary duty and role of the Trustees.

Vice President Nelson is happy to meet with Trustees individually to answer specific questions.

Action: The Board asked to see the unfunded capital projects list by themes/categories such as "HVAC" and also to agendize a "process" discussion at a future Board meeting before they take any action on the unfunded projects list.

Action: Revisit the Indian Valley Campus (IVC) Project #16 concerning lab equipment and communication with faculty and staff, at a future Board meeting.

Action: Agendize IVC Student Center discussion, at a future Board meeting.

Action: Facilities Master Plan presentation to assess the current use of space for Board discussion in the context of flexible teaching modes in facilities.

Action: Agendize the Bolinas fundraising report.

Action: The Trustees will submit their revised priorities and feedback to Superintendent/President David Wain Coon and/or Vice President Nelson so the District can bring forward a revised unfunded capital projects list to the Board.

Discussion, Information: 2. Board Self-Evaluation

The Board Self-Evaluation Committee [reported](#) on the self-evaluation survey results and opening the floor to discussion and clarification by trustees. The self-evaluation will link to accreditation standards for ACCJC tracking purposes.

The District's report to ACCJC is due in December 2023 with a site visit in spring of 2024 if needed.

Trustees discussed the value of unstructured time (study sessions) and structured time (action items) to govern effectively, the importance of preparation, keeping to agenda topics during discussions, and valuing different perspectives when moving towards consensus.

The Board agreed that open mindedness and robust dialogue could help change individual trustee opinions. Measurable goals and a running list of action items from Board meetings would help Trustees keep track of requests.

The Board discussed changing the timeline for their self-evaluation. They would like to meet earlier in the year to present the Self-Evaluation instrument, perhaps in March or April.

While a Trustee recommended taking one month in the summer off, General Counsel Mia Robertshaw reminded the Trustees that Title 5 requires monthly meeting of the Board.

Action: Staff to create an action item tracking spreadsheet.

Action: Wanden Treanor will send a proposed self-evaluation timeline to the Board of Trustees.

Action: Plan a Board training study session with ACCJC.

Action: Review resiliency classes for Trustees due to ongoing numerous crises.

Discussion, Information: 3. Policy Review

The Board discussed the policies and procedures included in a [memorandum](#) prepared by staff.

General Counsel Mia Robertshaw and Executive Assistant Mici Benét described in detail the reasoning and process for changes to the policies and procedures, particularly language related to diversity, equity, and inclusion (DEI) initiatives at an institutional level.

Community College League of California (CCLC) is concluding a series of trustee equity presentations but Trustees may be able to obtain recordings of the sessions.

Action: The Board would like additional training in DEI work.

C. Meeting Adjournment

Action, Procedural: 1. Motion to Adjourn the Meeting

Motion to adjourn the meeting by Wanden Treanor, second by Phil Kranenburg.

The meeting adjourned at 2:08 p.m.