

Number of staff (full- and part-time)

Size ▾

Description of any grant, partnership (internal or external), and/or outreach the program is engaged in

Size ▾

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### Section IB: Basic Program Information - 11/2/18 ()

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Instructions ()

**This section requires you to review and discuss the three-year program and institution trend line data reports that are available in the linked folder icon. Please refer to the data categories below.**

- Units offered & related data
- Enrollment & related data (zipcode/other data points)
- Persistence (overall)
- Persistence by race/ethnicity
- Persistence by gender
- Persistence by age
- Seat Availability
- #/% of courses with wait lists
- #/% of courses with no materials cost (including textbooks, software, supplies, etc.)
- #/% of courses low-enrolled

Size ▾

### Section IC: Basic Program Information - DISCUSSION 11/2/18 ()

Instructions ()

The Reflection & Planning Summary chronicles the Department's annual discussion related to each of the categories below:

**What is the enrollment trend over the past three years? How does this compare to the institutional trend?**

REFLECTION & PLANNING SUMMARY:

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**How does this trend influence the master schedule and scheduling of courses?**

REFLECTION & PLANNING SUMMARY:

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**If there are particular courses that routinely have wait lists and/or are not getting sufficient enrollment (15-student minimum), how is this being addressed?**

REFLECTION & PLANNING SUMMARY:

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What activities have been designed to achieve the objectives?

REFLECTION & PLANNING SUMMARY:

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What professional development would be most helpful to achieve the objectives?

REFLECTION & PLANNING SUMMARY:

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### Section IIA: Student Success Trends - COMPLETION DATA BY ETHNICITY 11/2/18 ()

Instructions ()

This section requires you to review and discuss the three-year program and institution trend line data reports that are available in the linked folder icon. Please refer to the data categories below.

Course completion rates, including by DE vs. in-person, and by student group (ethnicity, gender, age).

Course success rates (institution-set rate is 70%), including by DE vs. in-person, and by student group (ethnicity, gender, age)

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### Section IIB: Student Success Trends - DISCUSSION 11/2/18 ()

Instructions ()

The Reflection & Planning Summary chronicles the Department's annual discussion related to each of the categories below:

Are course *completion* rates at or above the institutional average? Discuss to what this can be attributed and summarize any efforts underway or being considered.

REFLECTION & PLANNING SUMMARY:

Size ▾

If the course *success* rates for any group of students is above that of the institution (70%), discuss to what this success can be attributed and summarize any particularly effective activities.

REFLECTION & PLANNING SUMMARY:

Size ▾

If the course *success* rates for any group of students is below that of the institution (70%), discuss objectives aimed at addressing this.

REFLECTION & PLANNING SUMMARY:

Size ▾